



It's Critical You Properly Report COVID-19 Claims

There are new changes to California Workers Compensation laws related to COVID-19 claims. These changes were passed by the California Legislature on 8/31/2020 and signed into law by Governor Newsom on 9/17/2020. They apply retroactively to July 6, 2020 and remain effective until January 1, 2023.

- 1) **Retroactive reporting** of positive COVID cases between 7/6/20 through 9/16/20
 - Requires employers to report all test positive COVID cases, whether industrial or non-industrial, between 7/6/20 and 9/16/20
- 2) **Current and ongoing reporting** of positive COVID cases, whether industrial or non-industrial, from 9/17/20 through 1/1/2023
 - Requires employers to report any positive COVID employee within 3 business days of knowledge

Below are links to workers' compensation insurer's reporting forms and COVID19 email addresses/fax numbers to report:

Republic Indemnity:

COVID Tracking Report: <https://republicindemnity.com/employers/about-workers-comp/sb189-ab2883>

Email to: SB1159@ri-net.com

Fax: 866-448-1159

BHHC:

COVID Tracking Report: <https://bhccovid19.com/2020/09/18/sb1159-information-for-policyholders/>

Email to: CovidReporting@bhhc.com

Leavitt Pacific Insurance Brokers

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State Fund:

COVID resource page:

<https://statefundca.scif.com/Home/StaticIndex?id=https://content.statefundca.com/news/News2020/092420-SB1159.asp>

Covid tracking form: <https://content.statefundca.com/pdf/COVID-19PositiveTestReport.pdf>

Email to: COVID@scif.com

Fax to (800) 325-1284

Pacific Comp:

COVID Tracking form 7/6/20-9/16/20: [Retroactive COVID-19 employer reporting form](#)

COVID Tracking from 9/17/20-1/1/2023: [Go-forward COVID-19 employer reporting form](#)

Email to: COVIDREPORTS@pacificcomp.com

ICW:

COVID Tracking form: [SB 1159 California Employer Reporting Form](#)

Email to: firstnotice@icwgroup.com

Fax: 858-436-8916

Travelers:

COVID Tracking form: <https://www.travelers.com/iw-documents/claim/manage-claim/TRV-CA-SB1159-COVID-Exposure-Reporting-Form.pdf>

Email to: covidexposure@travelers.com

Compwest Insurance:

COVID Tracking form: https://www.afgroup.com/wp-content/uploads/2020/09/AF-Group_CA-SB-1159-Reporting-Form_Final.pdf

Email: COVID19@AFGroup.com

Fax: 844-618-3636

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**The Zenith:**

If the testing date for an employee is July 6, 2020, through September 16, 2020:
Please [download](#) this form and email it to COVID1159Reporting@thezenith.com

If the testing date for an employee is on or after September 17, 2020:
Please [download](#) this form and email it to COVID1159Reporting@thezenith.com

Preferred Employers:

COVID Tracking Form:

<https://www.cognitofrms.com/PreferredEmployersInsurance/COVID19PositiveTestReports>

Email: firstreport@peiw.com

Fax: 866-921-7313

Athens / Great American:

Athens Administrators has developed two options for our clients to submit their mandatory (please choose one):

1. A special COVID-19 reporting portal has been developed for clients to enter this information. This new portal will capture all of the required data elements to comply with the legislation and will provide electronic confirmation of the submission once the information has been entered. The Athens Administrators portal can also easily generate a report of the data that has been submitted by the user.
2. We can also accept the mandatory reporting in an Excel spreadsheet sent to a unique email address that has been created to receive and track this data. If you wish to submit your data via email, please send it to COVID@athensadmin.com.

To view the Athens Administrators claims portal, you must already have a user name and password. If you would like to be set up to use this portal, please contact Constantin Rosenbauer, Account Manager at COVID@athensadmin.com.

You can view the Athens Administrators portal by clicking on the link below:

<https://covid.athensadmin.com>

An instructional video on how to use the Athens Administrators portal can be found here:

<https://covid.athensadmin.com/video/>

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