



INSERTION ORDER FORM

18th Biennial and 35th Anniversary Celebration
Wednesday, September 20 - Sunday, September 24, 2017

Name of Organization _____

Address _____

City _____ ST _____ Zip _____

Contact Number _____

Name of Authorized Purchaser: _____

Contact E-mail Address _____

Space Reservation (check one): Corporate Small Business Nonprofit NCBW Chapter

Method of Payment: Cashier's Check [] Money Order [] PayPal []

ADVERTISEMENT REQUIREMENTS:

Deadline: ALL ad insertion request must be received by July 31, 2017

-Ads must be black and white

-All ads are full page size

-Without bleed: 7.5" w x 5" h

-A completed advertisement insertion order form and all ads must be submitted in electronic format via e-mail to: marshajews.company@gmail.com

-Acceptable file formats include high-resolution (300 dpi) PDF, TIF or JPEG files only

-One ad per insertion order

Advertisement Rates

Corporate..... \$2,000

For Profit Small Businesses..... \$ 750

Nonprofit Organizations/NCBW Chapters..... \$ 350



PAYMENT INFORMATION

For Payment:

Made by certified cashier checks or money orders:

(make payable to: National Coalition of 100 Black Women, Inc.)

OR via our NCBW website at **NCBW.ORG** using the PayPal portal for an additional charge)

Mailing Address for Checks or Money Orders:

National Coalition of 100 Black Women, Inc.

18th Biennial Conference

P.O. Box 543

Randallstown, Maryland 21133

For additional information: Please contact the Conference Planner,

MJCompany.Sept2017@gmail.com or 410-300-6887

