



## U. S. Department of Justice

Federal Bureau of Investigation

---

1501 Dowell Springs Boulevard  
Knoxville, Tennessee 37909  
January 8, 2019

Dear Chief:

The Knoxville Field Office of the Federal Bureau of Investigation (FBI) will conduct the 27<sup>th</sup> annual Tennessee Law Enforcement Executive Development Seminar (TLEEDS), May 5-10, 2019, in Pigeon Forge, Tennessee. The 27<sup>th</sup> session will include powerful, highly acclaimed keynote speakers such as Dr. Jack Enter, who will speak on Monday, May 6<sup>th</sup>, regarding leadership within law enforcement organizations, and Miami Beach Chief of Police Dan Oates, who will speak on Friday, May 10<sup>th</sup>.

The TLEEDS curriculum will also include the following blocks of instruction: Media and the Law Enforcement Executive; Situational Leadership; Stress Management; Leadership and Organizational Ethics; and Motivation Techniques for Leaders. These topics will be taught by current and retired FBI Academy staff and Knoxville FBI police instructors.

The target audience is chiefs, sheriffs, and law enforcement executives from departments with less than 50 sworn officers; however, larger departments will also be considered. Current admission policy allows the second-in-command to apply if the Chief Executive has graduated from the National Executive Institute or the Law Enforcement Executive Development Seminar, both conducted at the FBI Academy in Quantico, Virginia, or from any FBI-conducted regional command college such as TLEEDS.

Tennessee Peace Officers and Standardization Training (POST) Commission in-service credit is currently being sought for attendance at this seminar.

Enclosed is an application and an administrative information sheet for TLEEDS 2019. Applications must be mailed to Catie McCall, 1501 Dowell Springs Blvd., Knoxville, Tennessee 37909, by **February 15, 2019**. Applications will be reviewed by a selection committee, and 50 executives will be extended a letter of invitation to attend TLEEDS.

**TENNESSEE LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR**  
**(TLEEDS)**

**DATES:** May 5-10, 2019

**LOCATION:** Courtyard Marriott  
120 Community Center Drive  
Pigeon Forge, Tennessee 37863  
\*Further details will be provided to those receiving a letter of invitation.

**APPLICATIONS:**  
Applications must be received **no later than February 15, 2019.**

**REGISTRATION FEE:**  
The \$375.00 registration fee includes training expenses and materials as well as Monday evening dinner and entertainment, Tuesday evening dinner and entertainment, Thursday evening steak fry, and coffee breaks.  
All lodging costs, travel, other meals and incidentals are to be paid by the attendee.

**LODGING:** Single or Double Occupancy - \$109.00 plus tax per night. Reservations are the responsibility of each individual receiving an invitation to attend TLEEDS.  
\*Further details will be provided with the letters of invitation.

Invitations for attendance will be extended on or about March 8, 2019. Confirmation of attendance and registration fee (\$375.00) are due upon receipt of invitation.

**Please do not send registration fees until you receive a letter of invitation.**

Applications are to be submitted by the **February 15, 2019**, deadline and should be mailed to Catie McCall, Federal Bureau of Investigation, 1501 Dowell Springs Blvd., Knoxville, Tennessee 37909.

Any questions should be directed to Catie McCall at (865) 602-6929 or Special Agent Scott Johnson at (865) 602-6961.

TENNESSEE LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR  
(TLEEDS) APPLICATION

PLEASE TYPE OR PRINT LEGIBLY

LAST NAME	FIRST NAME	MIDDLE NAME
NAME AS YOU WOULD LIKE IT TO APPEAR ON NAME BADGE		EMAIL ADDRESS
HOME ADDRESS	CITY	STATE ZIP
CELL PHONE NUMBER	DATE OF BIRTH	<u>EMERGENCY CONTACT</u>
NAME OF AGENCY/DEPARTMENT	AGENCY PHONE NUMBER	NAME: CELL PHONE NUMBER:
AGENCY/DEPARTMENT ADDRESS	CITY	STATE ZIP
DEPARTMENT SIZE (# of sworn officers)	YEARS OF SERVICE	SIZE OF POPULATION SERVED
CURRENT RANK/POSITION	YEARS IN CURRENT POSITION?	DO YOU INTEND TO REMAIN IN LAW ENFORCEMENT FOR 3 MORE YEARS? YES NO
HAVE YOU ATTENDED THE FBI NATIONAL ACADEMY? YES NO	IF YES, WHAT SESSION?	HAVE YOU ATTENDED A PREVIOUS TLEEDS? YES NO
HAS EVERY PERSON IN ALL OF THE POSITIONS ABOVE YOU PREVIOUSLY ATTENDED COMMAND COLLEGE OR THE FBI LEEDS COURSE? YES NO If yes, please list their name(s): If no, please list all who have not attended:		
WHAT OTHER LEADERSHIP TRAINING HAVE YOU HAD? (Add pages as necessary)		
BRIEFLY SUMMARIZE YOUR MANAGERIAL EXPERIENCE IN LAW ENFORCEMENT: (If you act as second in command in your agency, regardless of your rank or title, please include this information. Add pages as necessary.)		
SIGNATURE OF CHIEF, SHERIFF, OR AGENCY HEAD		DATE
PRINTED NAME OF CHIEF, SHERIFF, OR AGENCY HEAD		
SIGNATURE OF APPLICANT		DATE

\*Attach a full face photograph of yourself to application - no larger than 3" X 3".

\*Please make sure your contact information is correct.

\*Please DO NOT send registration fees until you have received a letter of invitation.

**Please send completed application to:**

**FBI**

**Attn: Catie McCall**

**1501 Dowell Springs Blvd.**

**Knoxville, TN 37909**