

## **Volunteer Opportunities at Martial Cottle Park**

Dear Applicant,

Thank you for your interest in volunteering at Martial Cottle Park. Volunteers are incorporated into all aspects of park operations and play a crucial role in carrying out the vision of the Cottle/Lester family. Volunteers must complete an [application](#), interview, background check, volunteer orientation, and additional trainings/requirements depending on the opportunity.

### **Visitor Center Host**

Staff the Visitor Center, answer questions, provide park information, interpret the history of the family, the ranch and the artifacts in the Visitor Center. Great for those who like interacting with people, sharing their knowledge, learning, and being indoors! There is an opportunity to lead formal interpretive programs as a docent with additional training.

Training: Volunteer orientation, Foundations of Interpretation (free online) and on-the-job training

Additional Requirements: LiveScan (background check)

Schedule: 10:00am-1:00pm or 1:00pm-4:00pm 7 days a week.

Expected Hours of Service: Minimum 1-2 shifts per month.

Contact: Park Lead Volunteer Chuck Rose at [chuck.rose@prk.sccgov.org](mailto:chuck.rose@prk.sccgov.org), or call 408-535-4055.

### **School Program Docent**

The new Cottle Ranch Children program is beginning in the 2017/2018 school year. Docents are needed to lead hands-on activity stations for second and third graders. Great opportunity for those who love working with kids, can improvise in a pinch or have a teaching background!

Training: Volunteer orientation, program-specific training, and County Parks school program docent training

Additional Requirements: LiveScan (background check)

Schedule: Programs will run 2 weekdays per week during the school year.

Expected Hours of Service: Minimum of 2 programs per month.

Contact: Parks Program Coordinator Carolyn Schimandle at [Carolyn.Schimandle@prk.sccgov.org](mailto:Carolyn.Schimandle@prk.sccgov.org), or call 408-535-4063.

### **Land Steward**

Work on a team to care for the park landscaping and help keep it beautiful! Work may include weeding, deadheading roses, pruning grapevines, pruning trees, trimming bunch grass, and more. Great opportunity for those who have landscaping/gardening experience or want to learn and like being outdoors!

Training: Volunteer orientation and on-the-job training

Additional Requirements: LiveScan (background check)

Schedule: Tuesdays and Thursdays, some Saturdays.

Expected Hours of Service: 1-2 shifts per month.

Contact: Park Lead Volunteer Dave Zittlow at [david.zittlow@prk.sccgov.org](mailto:david.zittlow@prk.sccgov.org), or call 408-535-4060.

### **History Research**

We are continually learning more about the Cottles, Lesters, their ranch, and the context and history of the Valley during the ranch's operation. Help with historical research projects related to the archives and collections work, items on exhibit in the Visitor Center, or general information to share with docents and staff. Great opportunity for those who are a fan of history, research, or the Cottle/Lester family and local agriculture!

Training: Volunteer orientation

Additional Requirements: LiveScan (background check)

Schedule: Flexible

Expected Hours of Service: Flexible

Contact: Parks Program Coordinator Carolyn Schimandle at [Carolyn.Schimandle@prk.sccgov.org](mailto:Carolyn.Schimandle@prk.sccgov.org), or call 408-535-4063.

### **Trail Watch/Trail Count/Litter Pickup**

Help keep a look out on the trails for various activity, be an ambassador to the park, help with occasional manual visitor counts, and pick up litter along the way. Great opportunity for those wanting to get in a walk or bike ride while serving!

Training: Volunteer orientation, Trail Watch Academy, First Aid/CPR

Additional Requirements: LiveScan (background check)

Schedule: Flexible.

Expected Hours of Service: 3-4 patrols per month.

Contact: Park Ranger Jake Waltemeyer at [Jacob.waltemeyer@prk.sccgov.org](mailto:Jacob.waltemeyer@prk.sccgov.org), or call 408-535-4060.

### **Nest Box Monitor**

Assist with monitoring the nest boxes for barn owls, kestrels, blue birds and other activity as part of the park's natural resources management program. Great opportunity for those who have experience birding or are interested in learning.

Training: Volunteer orientation and on-the-job training

Additional Requirements: LiveScan (background check)

Schedule: December – August

Expected Hours of Service: 1 hour per week during the nesting season.

Contact: Parks Program Coordinator Sara Shellenbarger at [sara.shellenbarger@prk.sccgov.org](mailto:sara.shellenbarger@prk.sccgov.org), or call 408-535-4062.

### **Archives and Collections**

We are privileged to care for the fascinating and wide-ranging collection of the Cottle/Lester family and are working towards processing the artifacts so we can better understand and interpret the history of the family and the ranch. Processing the archives and collections includes scanning/photographing, documenting, properly storing the artifacts and collections data entry. Great for those who are organized, detail-oriented and love working with old objects.

Training is required and will be offered in late 2017 or early 2018.

Training: Volunteer orientation, project-specific training

Additional Requirements: LiveScan (background check)

Schedule: Several options. Speak with contact to learn more.

Expected Hours of Service: 1-2 shifts per month.

Contact: Parks Program Coordinator Carolyn Schimandle at [Carolyn.Schimandle@prk.sccgov.org](mailto:Carolyn.Schimandle@prk.sccgov.org), or call 408-535-4063.

### **Newsletter**

Serve as a writer, editor, photographer for the park-wide newsletter, or a revamped volunteer newsletter/bulletin.

Great if you love writing, editing or taking pictures!

Training: Volunteer orientation and on-the-job training

Additional Requirements: LiveScan (background check)

Schedule: Newsletter is published 3-4 times each year

Expected Hours of Service: Flexible.

Contact: Parks Program Coordinator Sara Shellenbarger at [sara.shellenbarger@prk.sccgov.org](mailto:sara.shellenbarger@prk.sccgov.org), or call 408-535-4062.

### **Special Projects**

Examples include Eagle Scout projects, wood working projects or one-time projects like tree planting days. Have a special skill or project that the park could benefit from? Talk to park staff to discuss how your project or skill may fit in!

Training: Volunteer orientation and on-the-job training

Additional Requirements: LiveScan (background check)

Schedule: Flexible

Expected Hours of Service: Flexible

Contact: Senior Parks Maintenance Worker Kenny Carlotta at [kenny.carlotta@prk.sccgov.org](mailto:kenny.carlotta@prk.sccgov.org), or call 408-535-4068

### **Special Events**

Join us for our special events at the park: Spring Celebration or Harvest Festival. Take care of set-up, take down, running an activity/station, or help in the parking lots. Great if you love festivals and working with the public!

Training: Volunteer orientation at the event

Additional Requirements: Some stations have age requirements or physical requirements, ie. ability to lift 30 lbs.

Schedule: Events take place the first Saturday of May and October. Shifts also available the Friday before for set-up.

Expected Hours of Service: Flexible, 3-6 hours.

Contact: Parks Program Coordinator Sara Shellenbarger at [sara.shellenbarger@prk.sccgov.org](mailto:sara.shellenbarger@prk.sccgov.org), or call 408-535-4062