

BECOME A VITA VOLUNTEER

Volunteer
Income Tax
Assistance
Program

The **Volunteer Income Tax Assistance (VITA) Program** serves those with low to moderate income; during tax season (late January through mid-April). This past tax season, we provided returns that put over \$750,000 in tax refunds, and prepared more than 500 returns.

SEASONAL VOLUNTEERS ARE NEEDED FOR:

No Tax Certification Required

Greeter/Screeners: Greets everyone visiting the site to create a pleasant atmosphere. Screens taxpayers to determine the type of assistance they need and confirm they have the necessary tax return documents.

Interpreter: Provides free language interpreter services to taxpayers who are not fluent in English. Basic tax knowledge is helpful, but is not required.

Computer Specialist/Troubleshooter: Has working knowledge of personal computers, software and communications systems.

Tax Certification Required

Tax Preparer: Provides free tax return preparation and electronic filing for eligible taxpayers. Must be fully tax law certified.

Quality Reviewer: Reviews tax returns completed by volunteer tax preparers, ensuring that tax returns are error-free. Must be tax law certified at the Intermediate level.

Free Training Provided

Visit: <https://linklearncertification.com>
Click on the START LEARNING tab to get started.

Volunteers may pick the dates and times most convenient for them.

HELP US HELP THOSE IN NEED!

To learn more about VITA and how you can volunteer, call **785-238-2117**
email director@unitedwayjcgcc.org or visit us online at www.unitedwayjcgcc.org



Department of the Treasury
Internal Revenue Service



UNITED WAY
Junction City
Geary County