



Annual Society Meeting Monday, March 21, 2022 6:30 PM

Please take this packet with you to the meeting

To equip students academically, spiritually, and socially to gratefully serve God in all aspects of life.

All parents of children attending Allendale Christian School, staff members, and individuals over 21 who have contributed at least \$5 to our organization have the privilege of voting at our Annual Society Meeting. As members, you are encouraged to prayerfully consider attending this annual business meeting of our school. If you are unable to attend, you are encouraged to vote by absentee ballot (included). *Note that each adult member may vote and each ballot must be signed.* Please bring your absentee ballots to the Allendale Christian School's office or passed it in at the meeting.

Annual Society Meeting Agenda March 21, 2022 – 6:30 pm

1. Opening Devotions
2. Roll Call
3. Affirm nominees for Board and AC-PTA

Board of Directors:

3-Year Term (three needed)

Jennifer Kloosterhouse

Bob Lutke

3-Year Extension of Current Board Members

Mallory Kuzee

AC-PTA:

2-year Term (two needed)

TBD

2021-2022

Board of Directors

Scott Albers

Ryan Balcom

Brandon Brenner

Dirk DeVries

Kris Keegstra

Bob Knoper

Justin Kreuze

Mallory Kuzee

Shaena Lemmen

Laura VanderWaal

Gretchen VanHeukelum

AC-PTA Board Members

Sara Breen

Mindy DeMott

Leah Johnson

Bobbi Newhof

Michelle Wittingen

4. Collection of Absentee Ballots
5. Approval of the minutes from the March 15, 2021 Annual Society Meeting
6. Principal's Report
7. Treasurer's Report
8. Presentations (Principal/Treasurer)
 - A. 2022-2023 Budget and vote
 - B. Proposals for Constitutional Updates (see packet for explanation):
 - 1) Article VI, section B: "The Board of Directors shall consist of not less than 11 members (male/female). A minimum of 60% of the Board of Directors must be members of a Church from the Reformed Tradition. They may succeed themselves for two consecutive terms."
 - 2) Article XII, section B: "All instructors shall be an active participant in good standing of a Christian church, be able to teach from a Reformed worldview as defined in our Faith statement and declare their unconditional agreement with Article II of this constitution."
9. Retiring Board members
 - o Ryan Balcom (six years of service on the Board)
 - o Bob Knoper (six years of service on the Board)
10. Retiring AC-PTA members
 - o Bobbi Newhof
 - o ?
11. Years of Service Recognition – Official recognition at a Board-staff event
 - o 10 years at ACS: Kelly Baker
 - o 15 years at ACS: Rachel Seinen
12. Retiring Teacher Recognition – Mrs. Julie Warners
13. Election Results
14. Closing Prayer and Adjournment

Annual Society Meeting Minutes – March 15, 2021

1. Opening Devotions
2. Roll Call: 26
3. Affirm nominees for Board and AC-PTA
4. Collection of Absentee Ballots
5. Approval of the minutes from the March 16, 2020 Annual Society Meeting -- Approved
6. Principal's Report
 - It has been one year since the shutdown. Brian is expecting 410 for enrollment next year.
7. Treasurer's Report
 - Expenses increasing mainly due to the growing student population
8. Presentations
 - A. Principal/Treasurer
 - 2021-2022 Budget and vote -- Approved
 - Proposal: None
 - B. Retiring Board members Acknowledged
 - Linda Dice: Six years of service on the Board
 - Josh Vrugink: Three years of service on the Board
 - Steve Westveld: Four years of service on the Board
 - C. Retiring Teacher Recognition
 - Mrs. Thea Gabrielse and Mrs. Gretchen VanHeukelum
 - D. Years of Service Recognition – Official recognition in the fall at Board-staff event
 - 15 years at ACS: Gretchen VanHeukelum
 - 40 years at ACS: Marcia Keegstra
 - E. Retiring AC-PTA members Recognition
 - Deb Dyke
 - Erin Ensing
9. Election Results
 - A. Board of Directors:
 - 3-Year Term - three needed -- Approved
 - Dirk DeVries
 - Laura VanderWaal
 - Gretchen VanHeukelum
 - 3-Year Extension of Current Board Member -- Approved
 - Brandon Brenner
 - B. AC-PTA:
 - 2-year Term two needed -- Approved
 - Sara Breen
 - Leah Johnson
10. Closing Prayer and Adjournment

Submitted by Linda Dice, Board of Directors Secretary

Principal's Report for Society Meeting -- 2022

As I write this Report, I want to start by giving praise to our God! Throughout history, through many ups and downs, celebrations and trials, joys and hurts, our God remains constant. He continues to be in control and we can find peace, comfort, and joy in His presence. We are blessed each and every school day to walk beside students as they learn about God and grow in their knowledge and love of Him. To God be the glory!

The 2021-2022 school year began with similar challenges to what we have witnessed since March 2021. The COVID pandemic continued to have an impact on education all over the world, and ACS was not exempt from that. In fact, the Friday before school started, the Ottawa County Department of Public Health re-implemented COVID protocols that had been removed late in the 2020-2021 school year. This had a small impact on enrollment, but a significant impact on planning for staff and once again, management of a pandemic. The Health, Wellness, and Procedures Task Force continued to meet and work through protocols that were necessary at ACS. The Delta and Omicron variants caused the process toward normalcy to last longer than we had hoped, but I am happy to say that by mid-February, COVID numbers decreased dramatically and all requirements were dropped.

Outside of the pandemic, ACS had a lot to be thankful for during the 2021-2022 school year! Total enrollment increased from 360 students in 2020-2021 to 420 students in 2021-2022, an increase of more than 16%. God continues to provide MORE students that we can impact for His Kingdom! The rapid growth created the need for more space. In January, 5th-8th grade students were able to move into a brand new expansion, which includes 8 new classrooms, a beautiful learning/social/worship corridor, as well as more space for staff. The expansion totaled 12,500 square feet and increased the size of the physical building by 29%. I am very excited about the value of this space to current and future ACS students. With the growth appearing to continue, a Campus Visioning Team has been created to address the growth and the likely need for more space, likely in the near future. I praise God for the blessing of a beautiful, and growing, space!

Even with the continued impact of the pandemic, ACS teachers continue to offer a rigorous and excellent Christ-centered academic program to students. In late Spring 2021, ACS 8th grade students took the PSAT assessment, which is a practice assessment for the SAT that is taken by high school juniors. The average score for ACS students put the class in the top 20% nationally! Additionally, ACS students, on average, continue to perform very well on the NWEA Measures of Academic Performance (MAP), an assessment given 2-3 times per year at ACS that serves as a barometer for our curriculum and teaching process. Additionally, our Educational Support Services program continues to expand, allowing us to serve a broader diversity of academic needs. ACS also has a social worker in the building at all times so that we can address the social, emotional, and behavioral needs of our students as well. Teaching for Transformation continues to provide a framework that promotes a common language between all classroom teachers and encourages an intentional and clear framework to make sure that all academics at ACS are Christ-centered and Biblically-based.

Looking forward, the growth that has occurred in the past few years will continue. For next year, more than 50 Kindergarten students are already enrolled, the Young Fives program is full, and we have enrolled more than 100 preschool students. Additionally, the child care program is full or nearly full for daily times, after school, and summer care. Most grades, K-7, are either staying the same size, or are growing, and we are grateful for God's blessings with strong enrollment. Every year I write this report, I make it a point to acknowledge that it is a great honor to be able to work alongside an amazing staff and for a wonderful family community at Allendale Christian School. As I near the end of my 10th year at ACS (22nd overall in Christian education as a teacher or administrator), I am thankful for the opportunities that this role has provided me. Allendale Christian has been a blessing in my life, and I am so glad that God has allowed me to serve here for a decade so far. The team at ACS will continue to strive for excellence, be intentional about incorporating a strong Biblical worldview, push students academically, and be the hands and feet of Jesus to the students we come in contact with. Please continue to pray for the staff, students, and families of the ACS community as we equip students academically, spiritually, and socially to gratefully serve God in all aspects of life.

Treasurer's Report for Society Meeting -- 2022

The Allendale Christian School Finance Committee is presenting, with approval of the Board, a 2022-2023 school budget of \$2,599,084. This budget includes a tuition increase of 2.9% for one child, 1% for two children, 2% for three and four children. We experienced strong growth in the 21-22 school year and anticipate even stronger growth in the 22-23 school year. We were also blessed to open the latest expansion of two additional traditional classrooms and new middle school. With this growth and opening of the expansion has come additional expenses over and above typical years. We'll be adding an additional four teachers, due to growth alone.

The process of creating the budget each year occurs over several months. It begins with a preliminary budget, created by Brian, based on enrollment projections and student needs. The Finance Committee then meets to evaluate each line of the budget based on a three-year look back. The budget is then brought before the entire board for evaluation and discussion. The entire process of creating this budget has been covered in prayer through each and every step. We work very hard to make sure to keep tuition affordable for our families and allow us to live out our mission to equip students academically, spiritually and socially to gratefully serve Him in all aspects of life. We ask for prayerful support of this budget from our community as well.

We are so thankful for God's continued provisions and the amazing support of the community that surrounds ACS. Truly, God is on the Move in the lives of these students and we are excited to see how they use their gifts to further His kingdom!

On behalf of the Finance Committee, Mallory Kuzee, Board Treasurer

Board Nominees for 2022-2023

Bob Lutke Bob and his wife, Suzi, along with their children – Rowan (1st), Sullivan (Preschool) and Maren are members of Bauer CRC where Bob has been a Youth Group Leader, Deacon and was a member of the Finance Committee

Place of Employment Request Foods

Education Background Unity Christian, Dordt College, Cornerstone University

Statement of Faith Trying to live a Christ and gospel filled life for myself and lead my family accordingly.

Discipling at home and for my children is my priority.

Why would you like to serve on the ACS Board? I believe in Christian schooling where Christ is in the center of everything. Having the opportunity to make sure that path is continued is important to me.

Why is Christian education important? To arm our kids with a Christ-centered education, that gives them the tools for educational success and provides further development of their faith.

What board committee would you like to serve on? Any area would be fine.

Jennifer Kloosterhouse Jennifer, along with her husband, Nick, and their children Michael (K), Reagan, and Elise, are members of Hillcrest CRC where Jennifer is/has been a nursery volunteer, Sunday School teacher, Youth Group leader and a member of the Branding Committee

Place of Employment Owen-Ames-Kimball Co.

Community Involvement Former volunteer for Mary Free Bed Halloween Heroes, Hamilton Public Schools "Dig In" construction career event, MI CareerQuest volunteer, Grand Rapids Public Museum construction educational opportunities planning committee, and is currently organizing a donation-based basement renovation for a family in need.

Statement of Faith I believe in the one true God, existing in the Father, Son, and Holy Spirit. God sent his son down to this earth as a human to die for us so that we can live eternally with him one day.

Why would you like to serve on the ACS Board? As a former student of ACS and a current parent, I feel called to contribute to the success and direction of the school. I believe that ACS is an excellent school and I would love to use my time and talents to ensure that all current and future students can have a great ACS experience like I had.

Why is Christian education important? Christian education gives a solid Biblical foundation for our children. Our students are surrounded by Christian role models who support and encourage them not only in their education,

but also in their walk with Christ. Allowing children to see how God works through all their subjects, and day-to-day activities, empowers them to grow in their faith and understanding of God.

What board committee would you like to serve on? My skills and talents would best be suited to be on the Promotion or Building Committee. I have 10 years of experience in marketing and I work for a construction management company that specialized in K-12 construction.

Constitutional Update Proposals & Rationale

A. Proposal #1

Article VI, section B: *"The Board of Directors shall consist of not less than 11 members (male/female). A minimum of 60% of the Board of Directors must be members of a Church from the Reformed Tradition. They may succeed themselves for two consecutive terms."*

1. Current Article VI, Section B: *The Board of Directors shall consist of not less than 11 members (male/female). A minimum of two thirds of the Board of Directors must be members of a Church from the Reformed Tradition. They may succeed themselves for two consecutive terms.*
2. Rationale for proposal to update:
 - a. The current guideline of two-thirds from a church of Reformed tradition puts the number at 7.3 Board members from churches outside of Reformed tradition. It has been questioned regarding whether to round up or down, as it is closer to 7. By creating a 60% threshold, it provides more clarity on the allowable ratio (rounds up to 7, can't round down).

B. Proposal #2

Article XII, section B: *"All instructors shall be an active participant in good standing of a Christian church, be able to teach from a Reformed worldview as defined in our Faith statement and declare their unconditional agreement with Article II of this constitution."*

1. Current Article XII, section B: *All instructors shall be confessing members of a church of Reformed persuasion and must declare their unconditional agreement with Article II of this constitution.*
2. Rationale for proposal to update:
 - a. The view of 'membership' in churches has drastically changed since this Article was written. Many people are active and integral attendees in various churches without official membership. We have also noticed that some churches do not even keep track of membership anymore. We strongly believe that faculty at ACS must be active in their church, and should be in good standing.
 - b. The update to a 'Christian church' from a church of Reformed persuasion has many different reasons for being introduced by the Board:
 - The Reformed Synod, as well as the CRC, are either making, or considering, changes that would not align with some of the ACS Foundational Statements. This is already, and will continue to, impact our hiring process.
 - A growing number of students coming out of the Reformed colleges and universities we often work with (Calvin, Dordt, Hope, Trinity) are starting to be called to, and worship at, churches that are Christian, but may not have the name 'Reformed' in them. Many of these students were raised in churches of Reformed tradition, but have explored other Christian churches while in college or their young adulthood. Some have changed churches after they get married. Church membership alone does not define their understanding of, and ability to teach from, Reformed perspectives.
 - We are seeing open teaching positions where very few candidates are currently members of a church of Reformed persuasion, and some that are members may be attending other churches. We want to the most qualified and strongest candidate, whose beliefs align with our Foundational Statements, and can teach from a Reformed perspective versus strictly based on denomination attendance.

- We can create flexibility to hire the highest skilled teaching candidates while keeping a firm foundation in the Reformed tradition that ACS was founded on. In fact, Article II of the Constitution states, “The Society for Christian Instruction at Allendale is grounded upon and bound by the Holy Scriptures as interpreted in the Reformed Standards.” This article may not ever be changed.
- The Board is working with pastors from churches of Reformed tradition to make sure that the Faith Statement is updated and firmly rooted in the standards that ACS was created on. Additionally, continued training will take place to ensure that teachers understand and will continue to teach from a Reformed perspective.

If there are any questions about these proposals, please reach out to Ryan Balcom, Board President (ryanbalcom@gmail.com); Scott Albers, Board Vice-President (salbers@hollandspecial.com); Kris Keegstra, Board Vicar (kris@keegstrateam.com); or Brian Koetje, Principal (bkoetje@allendalechristian.org).

Allendale Christian School - Budget Proposal 2022-2023

INCOME	2021-22	2022-23
Tuition	\$2,034,419	\$2,267,984
Interest Income	\$1,400	\$5,000
Foundation	\$64,000	\$65,000
Revive	\$25,100	\$29,100
Gym Rental	\$6,000	\$13,000
Total	\$2,130,919	\$2,380,084
AC-PTA Fundraising	\$65,000	\$65,000
Loyalty Drive	\$52,000	\$60,000
Other Income	\$13,546	\$94,000
Fundraising to General Fund	\$130,546	\$219,000
GRAND TOTAL - INCOME	\$2,261,465	\$2,599,084
EXPENSES		
Salaries	\$1,269,280	\$1,445,211
ParaEducators & Aides	\$115,000	\$130,000
All Belong (CLC)	\$13,185	\$15,373
Substitute Teachers/Aides	\$8,000	\$13,000
Professional Growth	\$14,000	\$15,000
Instructional Supply/Testing	\$18,000	\$20,000
Textbooks	\$8,000	\$10,000
M.S. Festivals/Assemblies	\$2,000	\$2,500
Library	\$2,000	\$4,000
Athletics & MS Play	\$12,000	\$14,000
Vocal / Instrumental	\$1,000	\$1,000
Technology	\$25,000	\$25,000
Total	\$1,487,465	\$1,695,084
Professional Fees	\$11,000	\$11,000
Promotion	\$11,000	\$15,000
Office and Admin	\$25,000	\$30,000
Copiers/Equipment	\$12,000	\$15,000
Total	\$59,000	\$71,000
Janitor	\$53,000	\$63,000
Janitor Supply	\$18,000	\$20,000
Maintenance	\$35,000	\$40,000
Fire and Liability	\$17,000	\$20,000
Snow removal/lawn care	\$12,000	\$15,000
Natural Gas	\$12,000	\$15,500
Electric	\$33,000	\$48,000
Water and Sewer	\$2,500	\$5,000
Phone	\$4,500	\$4,500
Building Improvement	\$10,000	\$10,000
Total	\$197,000	\$241,000

Bus Drivers	\$34,000	\$36,000
Bus Insurance	\$4,000	\$4,000
Bus Maintenance	\$11,000	\$13,000
Bus Fuel	\$11,000	\$15,000
Bus Replacement	\$8,000	\$8,000
Total	\$68,000	\$76,000
Retirement/Pension	\$102,000	\$118,000
Staff Insurance	\$160,000	\$178,000
Payroll taxes	\$95,000	\$105,000
Membership Dues	\$8,000	\$9,000
Workmens' Comp	\$5,000	\$6,000
Tuition Assistance	\$80,000	\$100,000
Total	\$450,000	\$516,000
GRAND TOTAL - EXPENSES	\$2,261,465	\$2,599,084
Tuition:		
Preschool 3yr-2day	\$910	\$930
Preschool 3-yr Nature Rich	\$910	\$940
Preschool 4yr/2	\$975	\$1,000
Preschool 4yr/3	\$1,405	\$1,435
Nature-based 4yr/3-day AM	\$1,495	\$1,525
Nature-based 4yr/2-day PM	\$995	\$1,025
Young Fives (2.5 days)	\$3,585	\$3,700
3-day Kindergarten	\$4,535	\$4,648
Transitional Kindergarten		\$5,700
5-day Kindergarten	\$6,485	\$6,800
1st child Grades 1-8	\$7,185	\$7,395
2nd child Grades 1-8	\$6,210	\$6,270
3rd child Grades 1-8	\$4,405	\$4,491
4th child Grades 1-8	\$2,175	\$2,219
5th child Grades 1-8	\$0	\$0

Allendale Christian School Society Meeting Ballot

1. Approve the proposed 2022-2023 Budget ____ Yes ____ No

2. Election of members of the Board of Directors

Affirm New Candidates

Bob Lutke → ☐

Jennifer Kloosterhouse → ☐

Affirm Extension of Current Board Members

Please affirm the following candidate for the Board of Directors:

Mallory Kuzee → ☐

Affirm New PTA Candidates

TBD → ☐

TBD → ☐

3. Constitutional Update Proposals

a. ____ Yes ____ No

Article VI, section B: "The Board of Directors shall consist of not less than 11 members (male/female). A minimum of 60% of the Board of Directors must be members of a Church from the Reformed Tradition. They may succeed themselves for two consecutive terms."

b. ____ Yes ____ No

Article XII, section B: "All instructors shall be an active participant in good standing of a Christian church, be able to teach from a Reformed worldview as defined in our Faith statement and declare their unconditional agreement with Article II of this constitution."

Society Member signature: _____