

## Ogden PTC Monthly Meeting Minutes

Wednesday, December 4 at 7:00PM

Zoom Meeting Link:

<https://us06web.zoom.us/j/82297846781?pwd=QbOgThoHiXiNqQ89IG91rcA8HkLLha.1>

Meeting ID:822 9784 6781, Passcode: 0yhUwS

Present:

- Marissa Claxon, Co-President
- Jenna Tassoni, Co-President
- Meg Probst, Co-Treasurer
- Kelly Marco, Co-Treasurer
- Kristin Kramer, Communications
- Samantha Sordyl, Communications
- Dawn Gormely, Co-VP
- Sarah Maloney, Co-VP
- Loren Carpenter
- Peter Maginot, Playground Committee
- Sarah Barus, Co-President Emeritus
- Jorie Klip, Fundraising
- Kelly Walker, Fundraising
- Mrs. Metzen, Teacher Rep
- Leah Burkiewicz (zoom), Co-President Emeritus
- Regina Leeberg (zoom), Principal
- Kelsey Brown (zoom), Vice Principal

Absent:

- Sarah Knight, Secretary
- Lisa Nowicki, Social
- Caitlin Hanson, Social

Call to Order @ 7:05 pm

### 1. President Report

- a. Approve Minutes (Motion to approve - Kelly, Second - Jorie)
- b. Committee updates
  - i. Red Sled Flicks and Friends
    1. This Sunday, 12/8 from 2-5 pm
      - a. Need additional assistance setting up - all hands on deck!
      - b. SUG open, 10+ high school volunteers and a set up team as well
    - ii. Sled/Ornament sales
      1. Red Sled wreath ornament pick up will be during the Red Sled Event on 12/8 from 2-5. Other times to be arranged with Erin Klunk.
      2. We have sold 22 sleds and 86 snowflakes - this is much lower than last year
    - iii. Other items

1. Raffle ticket sales are down, so please help advertise sales - lots of great items this year
2. Santa and his friend the grinch are excited to join in the fun, along with other photo stations
3. We really need people to sign up to purchase gifts for the adopt-a-student initiative the service committee organized
  - a. We have 20 students and 7 are left
  - b. Suggestion of \$50/student
  - c. Can bring gifts to Red Sled and wrap on site/drop off
4. Looking ahead:
  - a. Suggestion for next year to do this event prior to Thanksgiving as December is such a busy time of year.
    - i. Historically, Red Sled was in early November as a kickoff to the holiday season - it was well-attended by teachers as well as families
  - b. What do we think about having Santa at an event prior to Thanksgiving? → everyone thinks this is fine, could also do Frosty/other characters
  - c. Jenna wants to chair!

iv. Spirit wear: no updates

v. 6th Grade committee:

1. Blackberry Market cinnamon roll distribution this Sunday 12/8 during gingerbread event
  - a. Roughly 20 extras ordered that will be for sale (with QR code)
2. Snack/bake sale at Red Sled event this Sunday 12/8
  - a. Cash only - will have a cash box with \$1 bills
  - b. Table cloths/decor set up by volunteers
  - c. Bake sale signs printed
3. Other calendar updates:
  - a. PAWS service project in winter/spring
  - b. Pool party Sunday 3/2
  - c. Spring mom's social tentatively Thursday 4/17 or 4/24
  - d. Bowling party Friday 5/2

vi. New Family Welcome:

1. No updates

vii. SUG Requests:

1. Open sign ups at the moment are:
  - a. Drama club parent volunteers
  - b. Gingerbread participants
  - c. Combined Gingerbread/Red Sled volunteers + donations:  
**NEED MORE VOLUNTEERS!**
  - d. **Adopt a Student**
  - e. Fun Lunch

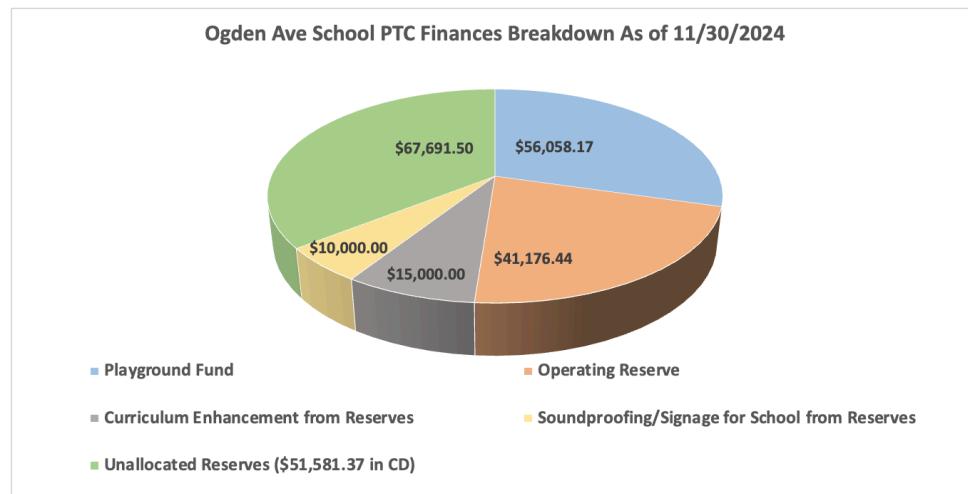
viii. DEI/OPEN:

1. No updates

## 2. Principal's Report

- a. Thank you to PTC for sponsoring recent events:
  - i. Panther Fun Run
  - ii. Snacks for teachers during conferences/meetings
  - iii. Second assembly with Tasha Schuh - which was very well-received
- b. First music concert (4th and 6th) with new music teacher, Mr. Gust, coming up next week on 12/11 at Park

## 3. Treasurer Report



- a.
- b. November income and expenses
  - i. Income -
    1. Boosterthon - \$250
    2. Wolves Game/Sporting Events - \$1200 - Cheddar up for Wolves tickets
    3. Marla's lunch - \$787 - Oct giveback
    4. Interest Income - \$10.65
  - ii. Expenses
    1. Gingerbread Houses - \$1892.49
    2. Boosterthon - \$9868.50
    3. Trivia Night - \$1000 venue deposit
    4. Red Sled - \$53.32 - signage paper
    5. Wolves Game/Sporting Events - \$880 - tickets for wolves game
    6. Communications- \$82 - constant contact
    7. Office Supplies - \$1080.74 - Quickbooks Annual Renewal/stamps
    8. Accountant - \$600
    9. Administration - Taxes - \$15 - state filing fee
    10. Administration - Other - \$1673 - annual insurance premium
    11. Curriculum Enhancement - \$95 - Kinder Naz Field Trip

- 12. Water - \$80.52
- 13. OPEN - \$200 - Compassion factory rental
- 14. Special Event Lunches - \$499.86 - Veteran's Day Lunch
- iii. Playground Balance: \$56,058.17
- c. CD set to renew 12/25
  - i. 6-month CD with \$51K set aside
  - ii. Originally discussed putting this toward playground fund (as matching funds.) Given the pause on those fundraising efforts, can likely renew the CD as we won't need funds for more than 6 months
  - iii. Can also consider putting the current playground fund balance into another CD to earn money on it while we wait for the green light to move forward
- d. Custodial fees for events
  - i. Jenna reached out to the district and had several emails back and forth
  - ii. The policy apparently had been that PTCs pay \$65/hour for non-fundraising events. The enforcement of this has been relatively lax. Current policy is that if the event is NOT a fundraiser and is on the weekend then we have to pay the \$65/hour and need to budget accordingly
    - 1. Asked the district to send this out to all PTCs if this is going to be enforced moving forward
    - 2. Note: will likely need to pay these fees for Variety Show
- e. Committee updates:
  - i. CPCFRO: none
  - ii. School Supplies: none
  - iii. Room Parents: none

#### **4. VP Fundraising & Sponsorship Report**

- a. Committee updates:
  - i. Bike Parade: no report
  - ii. Bingo:
  - iii. Book Fair/Birthday Book Cart:
    - 1. Virtual author visit for 5th/6th grade in February
    - 2. Author who does graphic novels
  - iv. Boosterthon: no report
  - v. Trivia Night:
    - 1. 3/7 @ Countryside Banquets
      - a. Better sound system, 4 screens
      - b. Cash bar- three bartenders (discounted bar prices)
    - 2. Hambone is back again this year
    - 3. 25 tables of 10 people (\$40 per person)
  - vi. Playground Renovations:
    - 1. Fundraising still on hold

2. School board referendum presented in December; decision will be made in January about whether to go to referendum in April
  - a. Vote will be during spring break - so will need to push everyone to vote early or register to vote absentee
  - b. IDEA: PTC event to provide childcare or some kind of drop off event for people to be able to vote early?
    - i. Bylaws likely prohibit us from **officially** supporting the referendum/encouraging people to vote a certain way
    - ii. But could support efforts to get out the vote - some teachers and parents may be interested in knocking on doors/organizing an event
  1. Unclear if PTC could purchase coffee, but could reach out to businesses or individual parents could sponsor
- vii. Social Fundraising:
  1. Mom's night out: completed
  2. Dad's night out: no updates
  3. Fall Social: did not happen
  4. Spring Social: no updates
  5. Adult Workout: no updates
- viii. Marco's Brunch
  1. March 16, 1:30pm
  2. Theme: Emerald City
- ix. Flying high: \$398 check received
  1. Just under 60 kids participated
  2. Adult supervisor attended, only one minor incident
- x. Vintage Charm
  1. 12/11, 6-8PM
  2. Drinks/light bites
  3. Shop all day at Little Charm and Four Sons, online and in person at VC that evening - 10% back to Ogden
  4. Ask Mr. Gust to shout it out at the end of the music concert (same night)

## 5. Vice President Report

- a. Committee updates
  - i. Art Enrichment: All is going well. Note was sent out to reminder helpers that teachers are not expected to be involved. They may choose to help. Delivery of supplies to the classroom and clean up is to be done by the AE helpers.
  - ii. Honor Committee: PTC will be bringing in some treats (chips/guacamole, cheese/crackers and hummus/veggies) for the teachers holiday party during the 2:30 PM meeting 12/4.

- iii. School Beautification:
  - 1. Updated planters outside of the school for winter. The next update to the planters will not be till the spring.
  - 2. The free library has been installed - Thank you to Sarah Barus for decorating it and Peter Maginot for installing it!
- iv. D102 race/run club: none
- v. Success Night:(collaboration with Art Enrichment): none

## 6. VP Communications Report

- a. Website:
  - i. Send website updates to Kate Bischof [katebischof@gmail.com](mailto:katebischof@gmail.com)
- b. Social Media:
  - i. Keep sending to Kristin and Samantha as they now have access to all accounts/can help update
  - ii. Marisa Lopez (d102 social media) is always looking for things to cover and is very responsive - so reach out to her to come to events and take photos
    - 1. [lopezma@dist102.k12.il.us](mailto:lopezma@dist102.k12.il.us)
- c. Committee updates:
  - i. Directory: none
  - ii. Yearbook: The committee is making progress on the final product
  - iii. Drama Club: none
  - iv. PIMA: Poinsettia sale going through this Friday

## 7. VP Social Report

- a. Committee updates:
  - i. BTSB/EOY party: No update
  - ii. Parent/Child Event 1 & 2:
    - 1. Submitted event info for newsletter
      - a. Wednesday, December 11th - Camp Ogden SUG opens
      - b. Wednesday, December 18th - Camp Ogden CU opens
      - c. In an effort to recruit volunteers we are offering advance registration for preferred dates for those who volunteer. Then the general registration will be a week later.
    - 2. Parents can choose to bring more than one child to one of the events or split kids up - we just don't want any child attending both events.
    - 3. Cost is \$25/person
    - 4. TBD on what the interest level will be with this new event and new format - need about 250/event to cover costs
  - iii. Green Bagel Day: No update
  - iv. Marla's Lunch: Ongoing
  - v. K-3 Event: event completed. Feedback discussed in the November meeting.

- vi. 4-6 Event:
  - 1. Glow dance on 2/13 at Ogden. Still in early planning stages.
  - 2. Deciding if they want to hire a DJ or just make a playlist and do speakers- *any thoughts on that?*
    - a. Everyone agrees DJ is better - kids will want to request songs
- vii. Gingerbread House Party: this Sunday, sold out in less than an hour!

## **8. Secretary Report**

- a. Committee updates:
  - i. Field Day:
    - 1. No update
  - ii. School Pictures:
    - 1. No update
  - iii. Science Center:
    - 1. No update
  - iv. Variety Show:
    - 1. This year's 2024-25 Ogden Variety Show is Saturday, February 8 at 1:00pm at Park Junior High. All Ogden students are encouraged to participate.
    - 2. Act registration opened on Monday, December 2 [HERE](#) and will remain open through Wednesday, December 11.
    - 3. Student participant registration will be open December 13 through January 10.
    - 4. See the slideshow for more info [HERE](#).

## **9. President Emeritus**

- a. Committee updates:
  - i. Curriculum Enhancement:
    - 1. Committee meeting 12/9
    - 2. Discussing poster printer options to purchase for the school
    - 3. Also meeting with library staff to discuss kicking off One Book One School
    - 4. Looking to plan spring events - welcome suggestions for school-wide event or assembly
  - ii. Service Committee:
    - 1. Plan for gift wrapping at the Red Sled event. Will wrap gifts brought in for project LUK (Lifting Up Kids ie the adopt-a-student event)
    - 2. Cards for seniors to be made at Red Sled event as well
    - 3. Service committee station will be at Red Sled event to wrap/collect items for Cheri's Caring Closet

a. Getting a list of items that are needed

10. **Ask The PTC:** Questions/Comments/Concerns