



Director of Educational Ministries (1.0 FTE Position)

**Westminster Presbyterian Church
1200 Marquette Ave, Minneapolis, MN 55403**

Our Context: Westminster Presbyterian Church is a vibrant, open-minded congregation of 3,100, worshipping in the heart of downtown Minneapolis with members from across the Twin Cities area. Our approach to faith formation is grounded in Westminster's baptismal promise to love, encourage, and support all people as beloved children of God. The goodness of God is at the heart of our shared lives together, and we strive to build intergenerational relationships in which all are welcome and loved, and belong. We are a growing congregation in the midst of a substantial expansion that will broaden our ministries, programs and commitment to community.

Purpose: Westminster's Educational Ministries will build a multigenerational community of caring relationships, guiding faith formation across the lifespan. The purpose of this new position is to provide for the educational growth and lifelong learning of all, from infancy through adulthood, activating our value of "faith seeking understanding." This position will ensure Westminster continues to offer outstanding educational opportunities and programs for the congregation and community. This position will maintain the rigor of our current programming while envisioning and leading us to create future growth. It will work collaboratively with lay leaders, staff and pastors to integrate children's, youth and adult education programs, to serve all who desire to deepen their knowledge of Christianity and grow spiritually as they seek to live faithfully in today's world.

Position Responsibilities (1.0):

The Director of Educational Ministries will, either directly or in partnership with lay leaders, pastors and church staff:

- Lead the development of inclusive educational programs for all ages
- Research, provide and implement Church School curriculum up through 8th grade; partner with Associate Pastor for Families, Youth, and Children (FYC) to shape our High School Youth educational offerings
- Lead Children's Church by providing curriculum and recruiting adult volunteers
- Organize and lead FYC special events, which have included Advent Workshop, Christmas Pageant, February Arts Month, mid-week children's Lenten worship service, Palm Sunday Re-enactment, and Summer Day Camp
- Lead and grow attendance and variety of Sunday morning and Wednesday evening Adult Education offerings, drawing on the rich variety of local theologians
- Lead and develop Adult Education programs, currently including Lenten covenant groups, annual All-Church Book Read, on-going discipleship study groups, "Virtues, Values, Ethics, and Character" and "Living the Faith in the 21st Century"
- Serve as a consultant to staff and lay leaders on lifelong learning as it relates to their respective areas of ministry and focus
- Recruit, train, nurture and partner with lay leaders in support of above programs for education across the lifespan

- Communicate regularly and effectively through diverse channels of communication (email, newsletter, website, social media, etc.)

Primary Working Relationships

The Director of Educational Ministries will:

- Be supervised by the Executive Associate Pastor, and serve in cooperation with the Associate Pastor for Families, Youth, and Children
- Supervise and collaborate with the Coordinator of Early Childhood Ministries and the Nursery Coordinator
- Work alongside the Session Councils of Families, Youth, and Children, and Adult Education
- Collaborate with the Childhood and Youth Music Directors for smooth, shared scheduling
- Participate with the church's staff team in a collaborative manner

Qualifications of a Strong Candidate

A strong candidate for the Director of Educational Ministries will:

- Have a vibrant faith and a working understanding of Presbyterian/Reformed theology
- Embody a commitment to nurturing a safe environment for our parishioners to learn and grow
- Have experience working with children and adults in a range of educational settings
- Support Westminster's Safe Child and Youth Policy and commit to maintaining safe, role-respecting boundaries with parishioners at all times
- Show sound understanding of childhood growth and development and help equip parents and teachers with tools and a framework for age-appropriate learning and discovery
- Express a joy and eagerness to help adults grow spiritually and intellectually
- Possess great communication skills, both written and verbal
- Exhibit enthusiasm, wonder, and creativity in helping all learners develop faith together
- Lead with initiative, while working well in a team context
- Regularly plan ahead in order to share leadership broadly with our volunteer teachers and leaders
- Hold a Bachelor's degree, with a Master's Degree education/certification preferred; Background check required

Terms:

- This position is full-time (1.0FTE), with benefits (medical and retirement) provided.
- Salary commensurate with responsibilities of position and experience of candidate.
- Auto allowance at the standard annual IRS rate.
- Two week(s) study leave, \$1500 continuing education

This position is subject to the policies and procedures enumerated in the Employee Handbook.

Starting date early 2017