

300 Log Recordkeeping

8:30 AM – Noon

- January 23, Knoxville**, UT Conference Center, 600 Henley Street, 4th Floor
- February 4, Hendersonville**, Hampton Inn & Suites, 111 Saundersville Rd.
- February 7, Chattanooga**, Hampton Inn Hamilton Place, 2014 Hamilton Place Blvd.
- February 13, Jackson**, Jackson Chamber, 197 Auditorium St.
- February 28, Murfreesboro**, Hampton Inn & Suites, 325 N. Thompson Ln.

Many people are not sure how to complete the OSHA 300 forms correctly. Accurate records are important for many reasons and TOSHA expects employers to comply with the rules for keeping records that truly reflect workplace injuries and illnesses that occur in Tennessee. At this seminar, the student will get the information needed to record cases correctly, and will learn when cases should not be recorded. Correctly recorded data should also be used effectively in your facility to help maintain a safe and healthy workplace. This seminar provides practical hands-on training and information on the recordkeeping system and the OSHA 300 log. The seminar will also define the requirements for electronically reporting injury and illness data. Employers can now begin to electronically report their Form 300A data to OSHA. All covered establishments must submit the information by March 2nd, annually. **Remember, not all establishments are covered by this requirement.** To review which establishments need to submit their data, [click here](#).

Register online at www.tnchamber.org / Fax this form to (615) 256-6726 / Email suzie.lusk@tnchamber.org

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Registration Fee(s)

\$125- TN Chamber Members

\$150 - Non-Members