

## **CAP Program at the Center for Evaluation and Counseling, Inc.**

All parents have been contacted and all have agreed to let their children attend group via teletherapy, specifically Zoom. All parents have been sent forms via e-mail to initial and sign agreeing to the terms and conditions and giving written consent. For those that do not have email capabilities, we are accepting verbal consent and documenting their consent in our files until such time that they are able to come to the office to physically sign the paperwork.

CEC will continue to accept new intakes and make contact via phone/email within the contracted time frames. Intakes will be conducted through teletherapy. All forms regarding program information, rules, and regulations will be emailed/sent to families. Again, for those that have the capability, we ask that they print the forms, sign and return them to us. For those that do not, they will have the option to provide a written consent via e-mail/mail. We will be documenting same until such time that families can come to the office and physically sign the paperwork.

Parent group will also be continued through teletherapy and like the CAP group, parents will also be given a form to complete and return, consenting and agreeing to utilizing teletherapy for supportive services.

CEC intends to continue to provide via teletherapy all existing services to the adolescents and parents in the CAP program via teletherapy. Thus far, parents and adolescents, engaged in services already and those who are just beginning with CEC seem to be grateful that we are providing continued services throughout this ever changing time.

CEC will plan to have offices lightly staffed as needed throughout the weeks as of now. However, this could change if governmental mandates change. Therefore, please contact Preeti Patel, CAP Coordinator at (862) 217-4394 or Melissa A. Ciottone at (973) 814-7316 if you have any questions or concerns regarding this information or the program.