



Thank you for choosing to volunteer at Community Cooperative in Sam's Community Kitchen and Café! Our dress code is casual; however, please keep the following in mind:

- Please wear comfortable shoes. Volunteers spend a lot of time on their feet. Shoes must be flat and closed-toed. This includes but is not limited to, athletic shoes, dress shoes, and boots. Please do not wear shoes with heels more than half an inch, or any kind of sandal.
- A shirt with sleeves is required. As the kitchen can be a messy place, we recommend that volunteers wear comfortable t-shirts. Sleeveless, low-cut or short-cut shirts (crop tops) are prohibited.
- Shorts and skirts must go past your fingertips when your arms are at your sides.
- A hat or hairnet is required for volunteers handling food. Hats may be brought from home (we suggest baseball caps) Please do not wear large or dress hats. If you are unable or forget to bring a hat, a hairnet will be provided.
- Disposable gloves are required and will be provided.
- Please avoid wearing jewelry when working with food (exceptions made for wedding bands)
- Please minimize the use of perfume or cologne.
- At no time will volunteers wear clothing that is imprinted with illustrations or messages that are or may be insulting, demeaning, harassing or offensive as determined by the Volunteer Department.

**VERY IMPORTANT:** While you are working...

- No cell phones
- Avoid touching your face with your hands
- Wash your hands frequently
- Please don't chew gum
- When changing tasks, wash your hands and change your gloves
- We encourage you to take breaks as needed and to enjoy lunch during your shift. However, all food and drinks must be consumed in the Café, away from the food preparation area.

If you have any questions regarding this policy, please email Volunteer Services at [janelle@communitycooperative.com](mailto:janelle@communitycooperative.com) prior to your volunteer service day. We are happy to discuss any concerns that you may have to ensure that you have a meaningful and enjoyable experience at Sam's Community Café & Kitchen.