

Established in 1998, the Charles B. Hammond Research Fund provides funding to promote innovative research in human reproduction, both clinical and basic, that will expand the body of knowledge essential to the care and health of women throughout their lives.

The Review Committee looks forward to receiving your proposals for the upcoming funding cycle, with Important Dates, & Funding Details, and Eligibility/Application Requirements described below.

- **Applications must be submitted to OBGYN_Applications@duke.edu by Friday, November 27th, 2020 by 11.59pm EST**
- **All applicants must contact OBGYN_Applications@duke.edu no later than Friday November 13th 2020, to allow review of final budget and budget justification prior to submission. Proposals not received for review by Office of Research by November 13th will not be reviewed by the Hammond Committee.**
- Please contact OBGYN_Applications@duke.edu no later than Monday November 2nd, 2020 to assist with budget preparation.
- Award Dates – Jan 1, 2021 through Dec 31, 2021
- Eligibility requirements
 - *Fellow, Resident, PhD Candidate or Post-Doctoral Associate in Duke ObGyn.*
 - Primary mentors must be up-to-date with current Carter Club dues
- Budget Limits
 - Fellow, PhD Candidate, or PostDoc - \$8,696 direct costs + \$1,304 Departmental General & Administrative (G&A) costs
 - Residents - \$4,348 direct costs + \$652 Departmental G&A
- Unallowable Costs
 - Faculty Salary
 - Travel support
 - Publication fees
 - Non-salary expenses on individual items over \$2500, unless approved by Office of Research
- Required NIH grant forms – Instructions and downloadable forms can be found here:
<https://grants.nih.gov/grants/funding/phs398/phs398.html>
 - Research Plan (4 page limit including Specific Aims)
 - Biosketches for PI, mentor, and other important co-investigators
 - Budget Detail Page (no modular format allowed)
 - Budget Justification (no modular format allowed)
- A statistical analysis plan along with a named statistician or appropriate faculty member must be named within your Research Plan
- Cover letter
 - Addressed to the “Charles Hammond Fund Review Committee”
 - Include title of study, PI name, faculty mentor name (if applicable)
- Letter of support from the mentor(s) and faculty member(s) describing their involvement in planning the study and intended involvement in study implementation
- Applications that do not meet all stated requirements will not be accepted for review