



# WE ARE UNITED ® WITH SOUTH COUNTY FOR FREE TAX PREPARATION ASSISTANCE



## TAX PREP WALK IN CENTER

4242 South Tamiami Trail Venice, FL 34293

The open dates and the operating hours of this walk-in center are subject to change. Please go to our website for the most updated information on when the services at this site are available.

uwssc.org/vita-tax-prep 941.484.4811 x103

### **Tax Prep Walk in Center**

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IMPORTANT NOTE: AT THIS TAX ASSISTANCE SITE YOU WILL BE REQUIRED TO COMPLETE THE DATA ENTRY FOR YOUR RETURN BUT YOU WILL BE GUIDED AND ASSISTED BY ONE OF OUR CERTIFIED AND TRAINED VOLUNTEERS. OUR VOLUNTEERS WILL WALK YOU THROUGH THE PROCESS OF COMPLETING AND FILING YOUR RETURN.

This site operates as a walk-in site and clients are served on a first come first serve basis. Depending on the volume of clients you may experience a wait. We ask for your patience throughout this process.

\* Clients must register with the greeter screener upon arrival for additional instructions.

#### **COVID** safety requirements



A COVID screening will be completed at the site. If a taxpayer feels ill, they should come back another time.

Only the taxpayer and their spouse (if filing jointly) will be allowed in the site.

All taxpayers and volunteers must wear a face mask covering both their mouth and nose.

All surfaces will be sanitized between taxpayers.

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#### uwssc.org/vita-tax-prep

941.484.4811 x 103 lackie Dean, United Way South Sarasota County VITA site program manager



#### WHAT TO BRING

Please see the list of documents below that are required for our volunteers to assist you. If you do not have all of these documents please collect them and return at another time:

Last year's federal income tax return

Social Security Cards and correct birth dates for all family members

Photo IDs (if filing jointly, both spouses must be present with ID)

W-2 forms for all jobs worked during the current tax year

All 1098 forms (for mortgage, higher eduction expenses, etc.)

All 1099 & other income forms Form 1095-A (ACA Healthcare)

Amount of any income not reported on a statement

Records of deductable/qualified expenses not shown on a statement

A voided check and/or savings account number for direct-deposit (encouraged)

Childcare provider info (name, address, tax ID/social security number)

