

WISCONSIN NATIVE HOUSING COALITION SEEKS PROGRAM MANAGER

Overview

The Wisconsin Native Housing Coalition is a program of the Wisconsin Indigenous Housing and Economic Development Corporation (WIHEDC). The Coalition's mission is to promote and create diverse housing opportunities for Native Americans in Wisconsin through innovative solutions and resources.

Our key partners for the Wisconsin coalition movement include Tribes, Tribally Designated Housing Entities, Native CDFIs and other lenders, nonprofits, and federal and state agencies. Each of these stakeholders holds a piece of the puzzle and a commitment to increasing housing and homeownership opportunities. Coming together as a coalition, stakeholders can more effectively tackle the barriers that stand in the way of promoting and creating housing for Native families.

WIHEDC plans to hire a Program Manager for the Housing Coalition to identify and invite key stakeholders across Wisconsin to support Coalition efforts and to manage Coalition programming and communications. As a WIHEDC employee, the Program Manager would also support WIHEDC activities, including grant writing and resource development.

This role is for you if you...

- ✓ Are committed to increasing housing opportunities for Native families in Wisconsin;
- ✓ Have experience working with tribal leadership;
- ✓ Would like to help stand up our new Coalition, formalizing our efforts and implementing the priorities generated through our strategic planning process;
- ✓ Are a self-starter, who thrives working independently;
- ✓ Are a bridge-builder, who can support connections between member organizations;
- ✓ Are comfortable working remotely;
- ✓ Have strong writing and communication skills;
- ✓ Have experience in affordable housing, homeownership, or community development in Native communities; and
- ✓ Have a track record of moving ideas into action.

Primary responsibilities:

- Support the Coalition's Steering Committee, to include planning and recording minutes and tracking action items for monthly virtual meetings;
- Work with the Steering Committee to carry out strategies and programming to achieve the goals and priorities reflected in our strategic plan;
- Spearhead tribal leader engagement efforts to generate support for the Coalition's housing and homeownership priorities;

- Support the Coalition's committees as they develop;
- Work with the Steering Committee to plan and conduct regular in-person gatherings of Coalition members;
- Organize the Coalition's training events;
- Manage the Coalition's communication strategy through WIHEDC's website, mailing lists, and social media platforms;
- Grant writing and resource development for the Housing Coalition; and
- Support related WIHEDC activities, including grant writing and resource development.

Qualifications:

- Experience working with tribal leadership.
- Strong background and experience in housing and homeownership in a Native context.
- Knowledge of homeownership markets in Wisconsin.
- Excellent communication, organizational, and problem-solving skills.
- Strong technology skills, including basic computer skills and the ability to use Word, Excel, PowerPoint and social media platforms.
- Ability to maintain a high level of energy, initiative, and interaction with staff and community at all times.
- Demonstrated ability to take initiative and manage multiple projects and programs.
- College degree in related field.

Logistical information:

- The Program Manager position will report to WIHEDC's Chief Executive Officer.
- Remote work to start, with in person meetings and events sporadically throughout the year. Remote work may change to hybrid or in person office work over the course of time.

Salary and Benefits

- Salary will be commensurate with experience. It is envisioned that the starting salary will range from \$65,000 - \$75,000.

To apply:

Please send a cover letter and resume to:

Fern Orie, Chief Executive Officer
 Wisconsin Indigenous Housing and Economic Development Corporation
 P.O. Box 51
 Lac du Flambeau, WI 54538

Email: ferno@wihedc.org

Deadline to apply: Friday, April 10, 2026