



Presbyterian Federal Chaplaincies
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June 14, 2021

MEMORANDUM: 2021 Chaplain Credentialing and Training Event (updated this date)

SUBJECT: Memorandum of Instruction (MOI), Chaplain Credentialing and Training Event 2021, Presbyterian Council for Chaplains and Military Personnel (PCCMP)

This MOI provides information for all chaplains endorsed by the PCCMP to use in preparing for and attending CCT2021 at Calvin Crest Conferences, Oakhurst, CA, August 9 - 13, 2021. The uniform/attire for participants is civilian casual for all events.

1. Currently serving chaplains, regardless of component, service, or agency are expected to attend this event at least once every three years unless prevented by mission requirements. All currently serving chaplains will be supported in the maintenance of their professional credentials and ecclesiastical standing through attendance and participation.
2. The program of instruction (POI) this year will be about leadership challenges, changes, and growth. Dr. Tim Dolan and Dr. Jim Singleton will be our guides and leaders.
 - a. Drs. Dolan and Singleton, both Presbyterian ministers and faculty, regularly present “Transforming Leadership in the Local Church” sponsored through Gordon Conwell Theological Seminary by a Thriving in Ministry Lilly Endowment Grant. They will be joining us this year to engage and coach us in leadership development, formation, and changes in our ministry culture. We have worked closely with them to ensure they understand the environment in which you serve. The leadership principles we will consider are derived from and consistent with our theology and practice.
 - b. This year’s training will give endorsed chaplains a plus-up to serve in their current and future assignments. We anticipate this training will also consider leadership challenges faced and lessons learned from the pandemic.
3. Complete adherence to CDC prescribed protocols will be observed in all circumstances and locations associated with this year’s event.



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4. Participants will be invited to address issues they may hold from their own provisions of care, will be taught how to enhance their professional skills, and will learn new tools useful in providing care and leadership in their working environments.
5. There will be opportunities for denominationally focused discussion sessions to strengthen awareness and support from those who send us and pray for us. Additionally, your Co-Directors will provide opportunities for one-on-one connectional and communication opportunities.
6. Physical training opportunities will be available both individually and in group settings.
7. Dates: Attendees are to arrive in time to be present at the opening convocation at 1900 on the 9th of August. Departure from the meeting site will be permissible after breakfast on the 13th of August. Dinner will be available for those arriving before 1800 on Monday.
8. Schedule: As this is a hybrid event which will include participants on Eastern time, our main instructional sessions will be from 9 AM to 12 Noon on Tuesday, Wednesday, and Thursday. We will also plan to have an evening devotional gathering each afternoon at 7:30 PM. Other opportunities to connect and learn will be provided in the afternoon. All of these will be optional.
9. Costs and Registration: Meals and lodging are available on site. Lodging is \$480.00 for the event; meals and all other services are provided for \$290.00 per person for the event. A registration fee of \$100.00 will be collected for each endorsed chaplain or chaplain candidate attending.
10. Participants may register by calling Calvin Crest Conferences at (559) 772-4040, or following this link: <https://calvincrest.campmanagement.com/individual-register>
11. All attendees are encouraged to consider attending with their families or loved ones. For those attending with children, childcare will be available on site at an additional cost. Spouses or other adults in attendance will be permitted and encouraged to participate in the main presentations. Spouses, children, and other significant family members may be subsidized to encourage attendance.
12. For more information on the training venue for CCT21 contact Calvin Crest Conferences at (559) 772-4040.

Lyman M. Smith, Endorser



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