



March 24, 2020

# Real Estate Broker and Salesperson Renewal Info from the DCP Site

[Click here for the DCP Site for Real Estate Broker and Salesperson Renewal](#)

Due to current events, it is highly recommended that all renewals be submitted online. Our ability to receive and process mailed renewal notices and payments will be significantly delayed. [Instructions to Renew Online](#)

Real Estate Broker and Salesperson licenses are renewed annually. The full renewal fee will be required the first renewal cycle after the issuance of the license.

## **BROKER RENEWAL:**

Broker licenses expire annually on **March 31st**.

- Renewal notices will be emailed and mailed to all active brokers approximately 30 - 45 days prior to March 31st. Please keep your contact information current with this office. Please click this [link](#) for information on how to update your license information.
- **PLEASE NOTE:** If you change your broker license from an individual to a corporation, partnership or limited liability company, please be sure your salespersons transfer to the appropriate license.
- Renewal Fee: \$375 (odd year), \$383 (even year)
- Late Fee: \$37.50 if renewal fee is not received by March 31st.
- [Continuing Education](#): 12 hours biennial on an even year

## **SALESPERSON RENEWAL:**

Salesperson licenses expire annually on **May 31st**.

- Renewal notices will be emailed and mailed to all active salespersons approximately 30 - 45 days prior to May 31st. Please keep your contact information current with this office. Please click this [link](#) for information on how to update your license information.
- **PLEASE NOTE:** Salespersons with an Inactive license are **not** eligible to renew. To avoid a delay in the ability to renew your license, please be sure you have a sponsoring broker prior to your renewal cycle.
- Renewal Fee: \$285 (odd year), \$293 (even year)
- Late Fee: \$28.50 if renewal fee is not received by May 31st. [Continuing Education](#): 12 hours biennial on an even year

## **LICENSE CERTIFICATES:**

License certificates are mailed 5-10 business days after the license renewal is received and processed by this office. Salesperson license certificates are mailed directly to the sponsoring broker.

[Instructions to Renew Online](#)