

OUR SPONSOR



Shanelle Scales-Preston
District 5 Supervisor

OUR SPEAKER



David E. Fraser, Ed.D.
District 5 Chief of Staff



District 5
Contra Costa County Supervisor
Shanelle Scales-Preston

How to Write

A Winning Grant Proposal

Supervisor Shanelle Scales-Preston, Contra Costa County District 5, invites you to a full-day, in-person seminar on Grant Research, Writing, and Administration.

Led by **Dr. David E. Fraser**—Public Administration faculty at Cal State East Bay and Chief of Staff to District 5—the seminar will provide comprehensive guidance on the grant process, from feasibility studies to grant management.



THURSDAY
12 June 2025



8:00AM
to 4:30 PM



AMBROSE CENTER
3105 Willow Pass Rd.,
Bay Point, CA. 94565

Registration 8:00 AM to 8:30 AM

Coffee & Pastries Provided

Session 1 8:30 AM to 10:00 AM

The State of the Philanthropy; Getting acquainted with potential donors

Session 2 10:15 AM to 12:00 PM

The Language of Grant Writing; Essential Parts of a Good Proposal

Lunch Break 12:00 PM to 1:00 PM

Light Lunch Provided

Session 3 1:00 PM to 2:30 PM

Program Evaluation; Measuring & Reporting Success; Developing a Logic Model

Session 4 2:45 PM to 4:15 PM

Creating & Managing a Grant Budget; Financial & Program Reporting

Closing 4:15 PM to 4:30 PM

Summary of Seminar and Concluding Comments

Register Now
<https://bit.ly/4dAiTnK>