

## Chico Country Day School Admission Guidelines

Chico Country Day School exists to provide students in grades Kindergarten through Eighth with skills for the 21<sup>st</sup> century, thereby enabling them to become literate, self-motivated and life-long learners. Admission requirements are as follows.

- Students will be considered for admission without regard to ethnicity, national origin, gender or achievement level.
- Admission preference is given to children of CCDS staff and siblings of currently enrolled students. Lottery preference is given to students residing within the Chico Unified attendance boundary at the time of lottery. Statistical weighting for the available openings in the lottery are as follows: Forty percent (40%) students residing in the Barber Neighborhood, twenty percent (20%) students residing in the Chapman School attendance boundary, twenty percent (20%) students residing in the Citrus School attendance boundary. Proof of residency is required at the time of application submission.
- A separate application must be completed for each child.
- Parent/Guardian must guarantee that this application is completely filled out and the information provided is accurate. If the information is misrepresented, the child will be subject to dismissal.
- Parent/Guardian is responsible for understanding CCDS admission policy and for informing the school of changes in contact information.
- Prospective Kindergarten students must be 5 years old by September 1, 2017.
- Lottery for all grades is Tuesday, February 21, 2017 for the 2017-18 school year. Any student who is offered a space for the upcoming year in kindergarten will receive a call on the day of the lottery. If families do not receive a call by 5 p.m., they are welcome to call the following day to inquire wait list status.
- In the spring, current CCDS families will be asked if they intend to return in the fall.
- As openings occur, families on the wait list are notified by phone and given 24 hours to respond to the offer for placement. Supplying the school with alternative numbers and an e-mail address information is encouraged.
- **CCDS reserves the right to proceed to the next name on the wait list if required paperwork is not turned in by the stated deadline.**
- If a child is offered a position and parent/guardian declines, the child will be deleted from the wait list unless parent/guardian asks that s/he be placed at the bottom of the wait list.
- Kindergarten provision: Within the first month of school, if the teacher and parent feel the enrolled child is not ready for kindergarten, the child may be disenrolled from school for that year. The following year, she/he may be re-enrolled without having to repeat the lottery process.
- A student can only be enrolled at one school; should another school request the student's records after parent/guardian has accepted placement at CCDS, the student will be dropped from CCDS' enrollment and his/her records forwarded to the requesting school. CCDS is not required to notify parents/guardians.
- **Wait lists are not carried over to the following year. A new application MUST be completed each year, starting November 1.**
- Student must agree to follow attendance and behavioral standards outlined in the Student-Family Handbook.
- Students applying for admission to Chico Country Day School should be in good standing academically and behaviorally at current or previous school. Students will be placed in the recommended grade placement from previous school.
- Students with SARB (School Attendance Review Board) contracts will be expected to complete the terms of their contracts before being considered for admittance to CCDS.
- Students will not be admitted to CCDS if pending expulsion or under an expulsion determination from previous school.

# CHICO COUNTRY DAY SCHOOL LOTTERY APPLICATION 2017-2018

Application Due Date: 2/1/2017  
Lottery Date: 2/21/2017

Date \_\_\_\_\_

Grade in 2016-17 \_\_\_\_\_  
Lottery Grade 2017-18 \_\_\_\_\_

Current school \_\_\_\_\_

Student name (first, middle, last) \_\_\_\_\_

Birthdate \_\_\_\_\_ Age \_\_\_\_\_ Circle: Male / Female

Address \_\_\_\_\_ Ciy/State/Zip \_\_\_\_\_

Parent #1 \_\_\_\_\_  
Name
E-mail
Preferred Phone #

Parent #2 \_\_\_\_\_  
Name
E-mail
Preferred Phone #

Please list siblings/grades also submitting application for enrollment:

\_\_\_\_\_

CCDS does not discriminate on the basis of race, ethnicity, national origin, religion, gender, sexual orientation, home language, or disability (Education Code Section 47605(b) (5) (G).) CCDS does adhere to all provisions of federal law related to students with disabilities.

Does your child have a current and signed IEP or 504 Plan? \_\_\_ Yes \_\_\_ No  
**(Required upon enrollment)**

Has your child ever been expelled from another school? \_\_\_ Yes \_\_\_ No

Does your child have a SARB contract? \_\_\_ Yes \_\_\_ No

**Residential Lottery Priority**  
*(Office Use Only)*

Barber	_____
Chapman School	_____
Citrus School	_____
Other CUSD	_____
Out of District	_____
Proof of Res. Rec'd	<input type="checkbox"/>

**Student Race & Ethnicity** \_\_\_\_\_ American Indian or Alaska Native \_\_\_\_\_ Asian  
 (optional) \_\_\_\_\_ Hispanic or Latino \_\_\_\_\_ White, Non-Hispanic  
 \_\_\_\_\_ Native Hawaiian or Pacific Islander \_\_\_\_\_ Black or African American

Do you have health insurance?  Yes  No (If no, information on Covered CAL available in the main office.)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please fill out this application (completely and clearly) and return to the CCDS main office with proof of residency. You are also welcome to fax, email, or mail to the contact information below. Please follow-up with a phone call to assure delivery.**

Chico Country Day School, 102 West 11<sup>th</sup> Street, Chico, CA 95928  
 530-895-2650 ext. 201 or fax 530-895-2646 www.chicocountryday.org  
 Please contact Stacy at [sferguson@chicocountryday.org](mailto:sferguson@chicocountryday.org) for questions.



Chico Country Day  
SCHOOL

## Proof of Neighborhood Residence

102 West 11<sup>th</sup> Street ☞ Chico, CA 95928 ☞ (530) 895-2650 ☞ Fax: (530) 895-2646

Student Name(s) (first, middle, last) \_\_\_\_\_

Parent/Guardian Names \_\_\_\_\_

Address of Parent/Guardian \_\_\_\_\_

In order to register your child/children in any school in the Chico Country Day School, you must provide two pieces of documentation indicating your place of residence. Proof of residence may be demonstrated with documentation such as:

1. Rental/lease agreement.
2. Purchase/escrow agreement or annual tax statement.
3. Driver's license or copy of a utility bill.
4. Notarized statement from owner/renter indicating:
  - a. names of people who are living with the owner/renter.
  - b. anticipated length of time of residence with owner/renter.

**Note:** *Owner/renter proof must be documented.*

**Neighborhood Residence**  
*(Office Use Only)*

Barber	_____
Chapman School	_____
Citrus School	_____
Other CUSD School	_____
Out of District	_____

I swear/affirm that the above information is accurate.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please be advised:** If an investigation indicates non-residence in the above-named school boundary area, your child/children may be withdrawn from the school and reassigned.

To be completed by school personnel:

1. \_\_\_\_\_ (Document showing proof of residence)

2. \_\_\_\_\_ (Document showing proof of residence)

3. Employee Signature: \_\_\_\_\_