



**Eastview 8-9 School**  
**1600 North Avenue**  
**Norwalk, IA 50211**  
**Ph: 981-9655      Fax: 981-9706**

**Dr. Jody Ratigan, Principal**  
**CJ Degen, Student Advocate**  
**Sarah Adams, Counselor**  
**Angie Bell, Administrative Assistant**

[Norwalk Schools website](#)

**GROWING LEARNERS and LEADERS**

**Mission Statement**

The Eastview 8/9 School mission is to transition students to a greater degree of accountability, responsibility, and independence, in an environment that promotes age appropriate, social, emotional, and academic growth.

**WELCOME TO EASTVIEW!**

It is our pleasure to welcome 8<sup>th</sup> and 9<sup>th</sup> grade students to the Eastview School for the upcoming school year. Our plan is to build on the success of the past several years in the system and continue to meet the educational needs of the students we serve. Eastview provides a wonderful environment for all students to learn and grow.

We welcome Mr. CJ Degen as our new Student Advocate serving Eastview 8-9 students. Mrs. Adams will continue to be at Eastview, as she will be taking care of all the school counseling duties along with various other responsibilities.

We are making some important changes in our school setting to help reduce the risk of spreading COVID-19. Included is emphasizing the expectations and responsibilities of staff and students and their role in maintaining a safe and healthy environment. Each of us must do our part to take care of ourselves and one another by wearing a face covering, practicing social distancing, and washing hands. We look forward to students putting forth their best effort in academics, and social behaviors.

If you have any other questions, please feel free to call or send an email at your convenience.

Sincerely,  
Dr. Jody Ratigan  
Principal  
[jratigan@norwalk.k12.ia.us](mailto:jratigan@norwalk.k12.ia.us)

CJ Degen  
Student Advocate  
[cdegen@norwalk.k12.ia.us](mailto:cdegen@norwalk.k12.ia.us)

### Staff Members New to Norwalk

Mr. Joe Sallen	Spanish Teacher	Mr. Terry Voss	Industrial Technology
Mr. Ben McCartney	Band	Mr. CJ Degen	Student Advocate

### Virtual Open House----Video links will be sent in August

#### New to Norwalk Student / Family Orientation

Students new to Norwalk and their parents will be invited for an orientation meeting. Please look for an email from:

- Mrs. Adams, Counselor
- Mr. Degen, Student Advocate

#### Before School Arrival---after 8:00 a.m.

Eastview requests that **students arrive after 8:00 a.m.** Bus riders and other students will enter building and go directly to the cafeteria. Students will sit in assigned areas; mingling is restricted. Breakfast will be served following district guidelines.

#### Chromebooks

Eastview students will continue using Chromebooks. Please ensure your students' device is charged daily. Students will review the acceptable use policy.

#### Electronic Devices

Electronic devices—including cell phones—are allowed at Eastview 8/9. Students may use their phone during passing time and at lunch. However, personal electronic devices must be put away and out of sight upon entering the classroom. Phones and music players are a *privilege* and may only be used *with permission*. Pictures are not to be taken in the restrooms or locker rooms. If a staff member at Eastview 8/9 asks a student for his/her personal electronic equipment, the request will be honored without argument. The equipment will be taken to the office for safekeeping and returned to the student when appropriate. Failure to follow these guidelines may result in loss of privileges, parent contact, and/or disciplinary actions.

If an emergency occurs and a student must be contacted, please contact the main office phone number, 981-9655, and someone will deliver that message.

#### Reporting Your Child Absent

Parents should call the school office at (981-9655) as soon as they know their child will not be participating in required learning activities. This includes in-person learning and remote learning. An answering machine allows you to leave a message before and after school hours.

#### Vehicle Traffic

Student drop-off in the morning will be at the main entrance to Eastview. Please use the 17<sup>th</sup> Street entrance off North Avenue and follow the posted signs to the building. Pull as far forward as possible before stopping to discharge your student.

After school pick-up for 8<sup>th</sup> and 9<sup>th</sup> graders is located on the **north side of the high school** (near band/choir door) or at the Middle School. **Only bus traffic will be allowed at the 17<sup>th</sup> Street entrance after school.**

### **Study Hall 1st or 9th hour ---COVID-19 Parent Excused**

Due to COVID-19, to reduce the number of students in the building,

- With parent permission, 8<sup>th</sup> and 9<sup>th</sup> grade students assigned to 1st period may be excused from study hall and arrive at school in time for 2nd hour class.
- With parent permission, 8<sup>th</sup> and 9<sup>th</sup> grade students assigned to 9th period may be excused from study hall and leave school after 8th hour class. Students are expected to leave the building.

Parents interested in this option for their student should email Mrs. Adams.

### **Dress Code**

Students are expected to wear clothing that is appropriate to their age level and that does not disrupt the school or educational environment. Students are expected to adhere to reasonable levels of modesty and cleanliness. This attire must ensure adequate coverage of the person so not to be excessively revealing, disruptive or distracting. Spaghetti straps, tank tops and/or short shorts are not appropriate for the Eastview school setting. Students inappropriately dressed are required to change their clothing. Head apparel is not to be worn in the building— including hats, bandannas, scarves, hoods, etc. Exceptions are made by the nurse, Principal, and/or Student Advocate.

### **Student Parking**

Student drivers are able to park in the furthest east lot of the Eastview 8/9 school parking lot. Additionally, Eastview students are permitted to park in the lower west HS lot. Parking application materials and parking hang tags are available to students upon request from the EV office. Students will need this hang tag in order to park at the school without being fined. A valid school permit (issued by the DOT) is required in order to obtain a parking tag. Eastview students are not permitted to park in the Middle School lot during school hours.

### **Parent Portal Link & Academic Reporting**

Parents have access to an online portal that allows them to view their child's current academic standings within each class from the district web-page. We encourage parents to use the portal frequently. During the school year, student progress and grade reporting will be accomplished through the [Parent Portal link](#). Report cards will not be sent home through the mail unless specifically requested by a parent or guardian. Parents are urged to discuss these reports with the teacher(s) and Student Advocate if there are concerns about their child's academic status. If you have not signed up for the parent portal, please fill out the [form](#) located on the district web site under "Parents".

### **Student Handbook**

The [6-12 student handbook](#) is located on the Eastview website and highlights from the handbook will be reviewed with students during the first weeks of school. As a proactive measure, students and families are encouraged to review the handbook together as it explains Eastview's student expectations.

[Norwalk Schools website](#)