



NOTICE OF REGULAR BOARD MEETING OF
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT dba PAGOSA SPRINGS MEDICAL CENTER
Tuesday, March 26, 2019, at 5:30 PM
The Board Room (**direct access – northeast entrance**)
95 South Pagosa Blvd., Pagosa Springs, CO 81147

AGENDA

1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

- a) Confirmation of quorum
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest
- c) Approval of the Agenda (and changes, if any)

2) PUBLIC COMMENT (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Heather Thomas, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

3) PRESENTATION: Hospital Transformation Program presented by Anita Hooton, Director of Clinical Value.

4) REPORTS

a) **Oral Reports** (may be accompanied by a written report)

- i) Chair Report Chair Greg Schulte
- ii) ~~Contracts~~ ~~Dir. Kate Alfred & Dir. Karin Daniels~~
- iii) ~~Strategic Planning~~ ~~Dir. Dr. Jim Pruitt and Dir. Karin Daniels~~
- iv) CEO Report Chief Executive Officer, Dr. Rhonda Webb
- v) Finance Report CFO Chelle Keplinger
and Treasurer Dr. Campbell

b) **Written Reports** (*no oral report unless the Board has questions*)

- i) Operations Report COO/CNO, Kathee Douglas
- ii) Medical Staff Report Chief of Staff, Ralph Battels

5) DECISION AGENDA (Matters to be discussed and possible action by the Board)

6) CONSENT AGENDA (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

a) Approval of Board Member absences (if any).

b) Approval of Minutes for the following meeting(s):

i) Regular meeting of: 02/26/2019

c) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

7) EXECUTIVE SESSION

The Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

8) OTHER BUSINESS

9) ADJOURN



MINUTES OF REGULAR BOARD MEETING
Tuesday, March 26, 2019
5:30 PM
The Board Room
95 South Pagosa Blvd., Pagosa Springs, CO 81147

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held its regular board meeting on March 26, 2019, at Pagosa Springs Medical Center, The Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Greg Schulte, Treasurer/Secretary Dr. King Campbell, Director Jason Cox, Director Kate Alfred and Director Dr. Jim Pruitt.

Present by Phone: COS, Dr. Ralph Battels.

Director(s) Absent: Vice-Chair Matt Mees and Director Karin Daniels.

1) CALL TO ORDER

- a) Call for quorum: Chair Schulte called the meeting to order at 5:31 p.m. MDT and Clerk of the Board, Heather Thomas, recorded the minutes. A quorum of directors was present and acknowledged by Treasurer/Secretary Dr. Campbell.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: There were none.
- c) Approval of the Agenda: The Board noted approval of the agenda.

2) PUBLIC COMMENT

There was none.

3) PRESENTATION

Director of Clinical Value, Anita Hooton, presented and discussed the attached PowerPoint presentation regarding the Hospital Transformation Program (“HTP”). Ms. Hooton explained the HTP is a five year initiative, directed by the Colorado Department of Health Care Policy and Financing, that utilizes the hospital supplemental payment program to incorporate value-based payment strategy into the overall hospital payment program. Ms. Hooton further explained the supplemental payment will be adjusted, up or down, based on how well PSMC performs on a group of measures.

Questions were asked and answered.

Chair Schulte requested that an update be presented before the Board, by Ms. Hooton, shortly before the final HTP report deadline of September, 2019.

4) REPORTS

a) Oral Reports

i) Chair Report

Chair Schulte advised the Board there was no report.

ii) Contracts

Item intentionally struck from agenda. There was no report.

iii) Strategic Planning

Item intentionally struck from agenda. There was no report.

iv) CEO Report

CEO, Dr. Rhonda Webb, noted that PSMC continues to decrease expenses. CEO Dr. Webb then stated that the financial statements may seem to be a little misleading to the general public due to the record of millions of dollars. CEO Dr. Webb stated that the District needs to spend as much to stay open and, therefore, runs under a very thin margin and has since PSMC had been established. CEO Dr. Webb further advised that PSMC is a not-for-profit organization and any income made goes back into PSMC.

Dr. Webb stated she continues to receive positive feedback regarding the Heartbeat Ball fundraiser held in February and that there is another fundraiser scheduled for June 24, a gala where the theme is a “Speakeasy” party, to raise funds for the new HVAC system.

v) Finance Report

CFO Keplinger presented and discussed the attached financial presentation. CFO Keplinger then presented and discussed the attached finance report highlighting a 10.09 percent increase in gross charges compared to February 2018 and a 6.53 percent increase year to date.

Director Dr. Pruitt asked for clarification on where line items are shown on the balance spreadsheet. CFO Keplinger answered.

The Board noted their appreciation for the newly-introduced financial PowerPoint presentation stating they find the charts and graphs to be very helpful and easy to understand.

CFO Keplinger ended by stating the District continues to work very diligently on reducing some expense and the entire organization is coming up with good suggestions on how expenses can be controlled. On salaries alone, over a quarter million dollars have been reduced just by consolidating some positions and not rehiring for other positions. CFO Keplinger noted it is the desire of the entire organization to be more efficient in all areas to reduce expense.

b) Written Reports

i) Operations Report

Chair Schulte asked for clarification regarding the statement in the report that states the HTP could have a significant impact on ER workflow. CNO/COO Kathee Douglas answered. A discussion ensued that included the necessity of various statistics and data gathered and reported in the monthly Operations Report.

Chair Schulte made a request for Board Members to review the information and data reported on the Operations Report and relate any suggestions or questions as to what information is needed and/or desired on future reports at the next regular meeting of the Board scheduled for April 23, 2019.

ii) Medical Staff Report

Please see report. There were no questions.

4) EXECUTIVE SESSION

The Board did not meet in executive session.

5) DECISION AGENDA

There was none.

6) CONSENT AGENDA

A motion was made by Director Cox and seconded by Director Alfred to approve the consent agenda items as listed on the agenda. CAO and Legal Counsel, Ann Bruzzese, respectfully reminded the Board that due to board member absences from the last regular meeting, the Board should separate the approval of the Minutes and that a motion to separate the agenda items should not be made or seconded by a member who had not been in attendance at the previous meeting. Director Cox and Director Alfred then retracted their motions due to Director Alfred's absence from the previous meeting.

Director Cox motioned to separate the agenda items for approval. Upon motion seconded by Treasurer/Secretary Dr. Campbell, the Board noted unanimous consent to separate the agenda items.

Treasurer/Secretary Dr. Campbell motioned to approve the Regular Meeting Minutes of 02/26/2019. Upon motion seconded by Director Cox, with Chair Schulte and Director Alfred noting abstention due to their absence from the stated meeting, the Board unanimously approved the Regular Meeting Minutes of 02/26/2019.

Director Cox motioned to approve the Medical Staff Report recommendations for new or renewal of provider privileges. Upon motion seconded by Director Dr. Pruitt, the Board unanimously approved said consent agenda item.

Note: Due to confusion regarding separation of Consent Agenda items for approval, the Board did not address item 6.a. "Approval of Board Member absences (if any)." This item will be carried over on the Consent Agenda for approval at the next regular meeting of 04/23/2019.

7) OTHER BUSINESS

There was no other business.

8) ADJOURN

There being no further business, Director Alfred motioned to adjourn the regular meeting. Upon motion seconded by Treasurer/Secretary Dr. Campbell, the board noted unanimous consent. Chair Schulte adjourned the regular meeting at 6:36 p.m. MDT.

Respectfully submitted by:

Heather Thomas, serving as Clerk of the Board