



NOTICE OF REGULAR BOARD MEETING OF  
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT dba PAGOSA SPRINGS MEDICAL CENTER  
Tuesday, September 26, 2017 at 5:30 PM  
**The Great Room, PSMC Main Building (in the old clinic area)**  
95 South Pagosa Blvd., Pagosa Springs, CO 81147

**AGENDA**

**1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

- a) Call for quorum (by Secretary/Treasurer Jerry Baker)
- b) Approval of the Agenda (and changes, if any)

- 2) PUBLIC COMMENT** (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Heather Thomas, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

**~~3) MILESTONE MOMENT:~~**

- 4) DECISION AGENDA** (Matters to be discussed and possible action by the Board)
- a) None

**5) REPORTS**

- a) **Oral Reports** (may be accompanied by a written report)
  - i) ~~Chair Report~~ ~~Chair Mark Floyd~~
  - ii) ~~Contracts~~ ~~Dir. Jerry Baker~~
  - iii) ~~Strategic Planning~~ ~~Vice Chair Greg Schulte~~
  - iv) CEO Report Chief Executive Officer, Brad Cochennet
  - v) Finance Report CFO, Dennis Wilson and Treasurer Jerry Baker
  - vi) Overview of 2018 Draft Budget CFO, Dennis Wilson
  - vii) Monthly In-Depth Report Services of EMS Department by its Director Jason Webb

b) **Written Reports** (*no oral report unless the Board has questions*)

- i) [CAO Report](#) Chief Administrative Officer, Ann Bruzzese
- ii) [CNO Report](#) Chief Nursing Officer, Kathee Douglas
- iii) [CMO Report](#) Chief Medical Officer, Rhonda Webb
- iv) [COS Report](#) Chief of Staff, Ralph Battels

**6) CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Minutes for the following meeting(s):
  - i) [Regular meeting of: 08/22/2017](#)
- b) Approval of [Medical Staff report recommendations for new or renewal of provider privileges](#).

**7) EXECUTIVE SESSION**

The Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

**8) OTHER BUSINESS**

- a) Chair inquiry of board about preferences for work sessions

**9) ADJOURN**



## **MINUTES OF REGULAR BOARD MEETING**

**Tuesday, September 26, 2017**

**5:30 PM**

**The Great Room, PSMC Main Building (in the old clinic area)**

**95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors of the Upper San Juan Health Service District (the “*Board*”) held its regular board meeting on September 26, 2017, at Pagosa Springs Medical Center, The Great Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Mark Floyd, Secretary/Treasurer Jerry Baker, Director Kate Alfred, Director Dr. Richard Zak, Director Dr. Jim Pruitt, and Director Matt Mees.

Present by phone was USJHSD Chief Financial Officer, Dennis Wilson.

### **1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

Chair Floyd called the meeting to order at 5:30 p.m. MDT and Clerk of the Board, Heather Thomas, recorded the minutes. A quorum of directors was present and acknowledged by Secretary/Treasurer Baker and the meeting, having been duly convened, was ready to proceed with business.

The Board noted approval of the agenda.

### **2) PUBLIC COMMENT**

There was none.

### **3) MILESTONE MOMENT:**

There was none.

### **4) DECISION AGENDA**

There were no items on the Decision Agenda.

### **5) REPORTS**

#### **a) Oral Reports**

##### **i) Chair Report**

Item intentionally struck from agenda. There was no report.

##### **ii) Contracts**

Item intentionally struck from agenda. There was no report.

iii) Strategic Planning

Item intentionally struck from agenda. There was no report.

iv) CEO Report

CEO, Brad Cochennet, advised the Board the CEO transition is going well. Mr. Cochennet stated that September was a busy month, which also included the first draft of the 2018 Budget, a product of the partnership between Dr. Rhonda Webb and himself.

Mr. Cochennet further advised as of October 1, 2017, he and Dr. Rhonda Webb will be sharing the CEO office and that he will be onsite one week per month until the end of December. All reporting will first go through Dr. Rhonda Webb and she will continue to report to him.

v) Finance Report

Secretary/Treasurer Baker began the discussion highlighting, from the attached report, gross charges for August were the second highest ever at \$5.03 MM and was only \$52,000 less than July, 2017.

Mr. Wilson then advised the Board the Medicare cost report has come in and will soon be filed which may result in adjustments, as stated in the attached report. He then gave a brief update of the Medicaid Provider Fee, explaining that the reimbursement may be slightly lower than had previously been anticipated due to the fact that the State's redistribution formula gives more to hospitals that service large populations of Medicaid patients than those in rural areas.

Director Dr. Zak asked a question regarding factors that may have contributed to the underperformance of Clinic revenue. Mr. Wilson answered.

vi) Overview of 2018 Draft Budget

Chair Floyd began by advising the Board that this discussion will only be an overview of the proposed 2018 budget and not for approval until the next regular meeting of the Board.

Mr. Wilson presented before the Board the attached proposed budget for 2018 and highlighted that the budget includes a full year of operations in the new Clinic and assumes new Clinic providers and their support staff. In addition, a majority of Specialty Clinic visits will transfer from the Specialty Clinic to the new Clinic as the specialists will now work side by side with Clinic providers. Procedures not normally performed in Clinic will continue to be performed in the Specialty Clinic.

Chair Floyd asked a question regarding the potential impact of the merger of the two clinics. Mr. Wilson answered.

Mr. Wilson then advised that the 2018 budget also assumes that the oncology program will start as outlined in the business plan previously approved by the Board, though volumes will be slightly lower for 2018 than shown in the business plan due to the start-up being delayed until at least February, 2018.

Mr. Wilson further explained the stated gross charges were based on volumes indicated in the proposed budget, plus a four percent price increase. The payer mix was not forecast to change significantly.

Director Dr. Pruitt asked a question regarding assumed payer percentages for self-pay and Medicaid as based on previous years. Mr. Wilson answered.

vii) **Monthly In-Depth Report**

The Monthly In-Depth Report was an overview of the services of the EMS Department and was presented by EMS Director, Jason Webb. Mr. Webb presented before the Board the attached PowerPoint presentation.

Various questions were asked and answered.

b) **Written Reports** *(no oral reports were presented unless the Board had questions)*

i) **CAO Report**

There were no questions.

ii) **CNO Report**

There were no questions.

iii) **CMO Report**

There were no questions.

iv) **COS Report**

There were no questions.

6) **CONSENT AGENDA**

Chair Floyd opened the discussion briefly recounting the items on the consent agenda and inquired of any questions or objections. There were none.

Director Alfred moved to approve the minutes of the regular meeting of 08/22/2017, and the Medical Staff report recommendations for new or renewal of provider privileges.

Upon motion seconded by Director Zak, the Board unanimously approved said agenda items.

7) **EXECUTIVE SESSION**

The Board did not meet in executive session.

8) **OTHER BUSINESS**

Chair Floyd inquired of the Board regarding their preferences for scheduled future work sessions. The Board unanimously agreed to cancel any future work sessions.

9) **ADJOURN**

There being no further business, Chair Floyd adjourned the regular meeting at 6:47 p.m. MDT.

Respectfully submitted,

Heather Thomas, serving as Clerk of the Board