

b) **Written Reports** (*no oral report unless the Board has questions*)

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| i) CAO Report | Chief Administrative Officer, Ann Bruzzese |
| ii) CNO Report | Chief Nursing Officer, Kathee Douglas |
| iii) CMO Report | Chief Medical Officer, Rhonda Webb |
| iv) COS Report | Chief of Staff, Ralph Battels |

6) CONSENT AGENDA (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Minutes for the following meeting(s):
 - i) Regular meeting of: 09/26/2017
- b) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

7) DECISION AGENDA (Matters to be discussed and possible action by the Board)

- a) None

8) EXECUTIVE SESSION

- a) The Board will meet in Executive Session pursuant to with C.R.S. Section 24-6-402(4)(f) for purposes of discussing personnel issues.
- b) The Board will meet in Executive Session pursuant to with C.R.S. Section 24-6-402(4)(b) for purposes of receiving legal advice on specific issues.
- c) Further, the Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

9) OTHER BUSINESS

10) ADJOURN



MINUTES OF REGULAR BOARD MEETING

Tuesday, October 24, 2017

5:30 PM

The Great Room, PSMC Main Building (in the old clinic area)

95 South Pagosa Blvd., Pagosa Springs, CO 81147

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held its regular board meeting on October 24, 2017, at Pagosa Springs Medical Center, The Great Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Mark Floyd, Secretary/Treasurer Jerry Baker, Director Dr. Richard Zak, and Director Matt Mees.

Present by phone was Director Dr. Jim Pruitt, USJHSD Chief Financial Officer, Dennis Wilson and USJHSD Chief of Staff, Dr. Ralph Battels.

1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

Chair Floyd called the meeting to order at 5:30 p.m. MDT and Clerk of the Board, Heather Thomas, recorded the minutes. A quorum of directors was present and acknowledged by Secretary/Treasurer Baker and the meeting, having been duly convened, was ready to proceed with business.

The Board noted approval of the agenda.

2) PUBLIC HEARING ON THE 2018 BUDGET FOR USJHSD

Chair Floyd opened the Public Hearing at 5:32 p.m. MDT. There were no public comments.

Chair Floyd closed the Public Hearing at 5:32 p.m. MDT.

3) PUBLIC COMMENT

Chair Floyd opened the floor for public comments at 5:33 p.m. MDT for those wanting to comment on matters under the jurisdiction of the Board. Comments were asked to be held to three (3) minutes for each person desiring to speak. No action would be taken at this meeting on Public Comments.

Mark Weiler, of Pagosa Springs, requested of the Board permission to be able to provide a special presentation at the next regular meeting of the Board in request of support of a prospective community college.

Chair Floyd inquired of the Board their authorization for such presentation. The Board

unanimously agreed to add Mr. Weiler to the agenda of the next regular meeting of the Board.

Chair Floyd closed Public Comment at 5:37 p.m. MDT.

4) **MILESTONE MOMENT**: *Nicole Lagioia-Lewis, BLS EMS Professional of the Year Award for 2017 by the Emergency Medical Services Association of Colorado.*

CEO, Brad Cochennet, presented before the Board the attached award given to USJHSD EMT-P, Nicole Lagioia-Lewis. EMS Chief, Jason Webb, presented to Ms. Lagioia-Lewis a gift certificate.

5) **REPORTS**

a) **Oral Reports**

i) Chair Report

Chair Floyd advised that there was no formal report, but stated that he had appointed Director Kate Alfred and Director Matt Mees as officers of the Pagosa Springs Medical Center Foundation Board of Directors.

ii) Contracts

Secretary/Treasurer Baker advised the Board there were two CRNA contract renewals presented to the Contracts Committee for approval. Both are within acceptable norms.

Director Baker further advised a new contract for a Nurse Practitioner that would support oncology was offered to a candidate.

iii) Strategic Planning

Item intentionally struck from agenda. There was no report.

iv) CEO Report

CEO, Brad Cochennet, updated the Board regarding the CEO transition and reported positive progress.

v) Finance Report

Secretary/Treasurer Baker began the discussion stating there has been a good job done at managing expenses and, though there was a loss for the month of September, the future is optimistic. Mr. Wilson added the stated loss was mostly due to revenue loss in gross charges as outlined in the attached report.

Mr. Wilson highlighted from the attached report that September was the first month that the Rural Health Clinic and Specialty Clinic had merged within the current budget in such that the majority of Specialty Clinic revenue is now categorized under the Rural Health Clinic revenue.

Mr. Wilson further highlighted from the attached report outpatient surgery had the largest variance but also gave explanation as to what may have contributed to said variance.

Director Dr. Pruitt asked a question regarding a possibility of having a breakdown of itemized charges in the budget to track specific items pertaining to Specialty Clinic as compared to Rural Health Clinic items. Mr. Wilson answered.

vi) Monthly In-Depth Report: 2018 Budget

Mr. Wilson began by stating significant changes to the 2017/18 Provider Fee information, advising it is reported that there will be a reduction for all hospitals by eight percent, which would be a reduction of approximately \$169,000 for USJHSD.

Mr. Wilson then advised of a positive change regarding the 2017/18 Hospital Quality Incentive Payment (HQIP) Program of Colorado. Mr. Wilson further advised that hospitals in Colorado can earn zero to 50 points for the HQIP program based on hospital performance on measures recommended by a HQIP subcommittee. Last year (2015/16), USJHSD earned a total of 30 points. This year (2016/17), USJHSD earned a total of 46 points, which equated to an increase of HQIP incentive payment of almost \$200,000. Mr. Wilson stated this increase would be subject to the performance of other hospitals. The State of Colorado is reported to be placing more emphasis on the HQIP program in the future.

In conclusion, Mr. Wilson stated there were no changes made to the proposed 2018 Budget regarding the Provider Fee.

Director Dr. Pruitt asked a question regarding an increase in rural health and oncology as stated within the attached comparison chart and if there would be a similar chart to designate where expenses are increasing within those departments. Mr. Wilson answered.

Director Dr. Pruitt then asked a question regarding where, on the revenue chart, the oncology is included. Mr. Wilson answered.

b) **Written Reports** *(no oral reports were presented unless the Board had questions)*

i) CAO Report

There were no questions.

ii) CNO Report

There were no questions.

iii) CMO Report

There were no questions.

iv) COS Report

There were no questions.

6) **CONSENT AGENDA**

Chair Floyd opened the discussion briefly recounting the items on the consent agenda and inquired of any questions or objections. There were none.

Secretary/Treasurer Baker moved to approve the minutes of the regular meeting of 09/26/2017, and the Medical Staff report recommendations for new or renewal of provider privileges.

Upon motion seconded by Director Dr. Pruitt, the Board unanimously approved said agenda items.

7) EXECUTIVE SESSION

Chair Floyd announced a brief break prior to meeting in executive session at 6:04 p.m. MDT. Upon motion duly made and seconded, the Board met in executive session at 6:12 p.m. MDT pursuant to C.R.S. Section 24-6-402(4)(f)(l), for purposes of discussing personnel issues, as well as for purposes of receiving legal advice on specific issues pursuant to C.R.S. Section 24-6-402(4)(b).

Those present in executive session were: Chair Floyd, Secretary/Treasurer Baker, Director Dr. Zak, Director Mees, and Director Dr. Pruitt (by phone).

Also present in executive session were: CEO Brad Cochennet, CMO Rhonda Webb, CAO Ann Bruzzese, CNO Kathee Douglas, and Ms. Thomas as Clerk of the Board.

Chair Floyd adjourned the executive session at 6:54 p.m. MDT.

8) OTHER BUSINESS

Director Dr. Zak reminded the Board of his PSMC Employment Contract that will be effective January 1, 2018, and inquired of progress by the Board to fill pending vacancy of his Director position. Chair Floyd answered, advising there will be an executive committee created for the purpose of appointing a new Board member.

9) ADJOURN

There being no further business, Chair Floyd adjourned the regular meeting at 6:56 p.m. MDT.

Respectfully submitted,

Heather Thomas, serving as Clerk of the Board