



**NOTICE OF REGULAR BOARD MEETING OF  
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT  
DOING BUSINESS AS PAGOSA SPRINGS MEDICAL CENTER**

**Tuesday, May 24, 2016**

**5:30 PM**

**Conference Room, PSMC Main Building  
95 South Pagosa Blvd., Pagosa Springs, CO 81147**

**AGENDA**

*Pursuant to the provisions of the Supplemental Public Securities Act, one or more members of the Board may participate in this meeting and may vote on the foregoing matters through the use of a conference telephone or other telecommunications device.*

**1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

- a) Call for quorum (by Vice-Chair Mark Floyd).
- b) Confirmation that new board members Kate Alfred (absent), Matt Mees, Dr. James Pruitt have already been sworn-in before a notary and executed an oath of office and are included on the District's Directors and Officers insurance policy.
- c) Recognition of departing board directors Malcolm Rodger and Karl Irons
- d) Election of Board officers
- e) Approval of the Agenda (and changes, if any)

**2) PUBLIC HEARING**

- A.** Open the Public Hearing (copy of newspaper notice in the board packet)
- B.** Discussion by the Board of 2016 Supplemental Budget and Appropriation
- C.** Receive comments from the public; close public comment
- D.** Close the Public Hearing

**3) MILESTONE MOMENT** (May 24<sup>th</sup>, 4:00 Ground Breaking ceremony for Primary Care Clinic)

**4) PUBLIC COMMENT** (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Executive Coordinator, Jodi Scarpa, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

**5) REPORTS**

- a) Medical Staff Chief of Staff, Dr. Ralph Battels

<del>b) Strategic Planning</del>	<del>Dir. Mark Floyd</del>
<del>c) Campus Planning</del>	<del>Dir. Mark Floyd</del>
<del>d) Contracts</del>	<del>Dir. Jerry Baker</del>
e) CEO Report	Chief Executive Officer, Brad Cochennet
f) CAO Report	Chief Administrative Officer, Ann Bruzzese
g) CMO Report	Chief Medical Officer, Rhonda Webb
h) CNO Report	Chief Nursing Officer, Kathee Douglas
i) COO Report, <i>Clinic Operations</i>	Chief Operations Officer, Kyle Kellum
j) Finance Report	Chief Financial Officer, Dennis Wilson
k) Construction Report	Jodi Scarpa, Manager of Executive Offices

**6) CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Minutes for the following meeting(s):
  - i) Regular meeting of: 04/26/2016
- b) Approval of Medical Staff report recommendations for new/renew provider privileges.

**7) DECISION AGENDA** (Matters to be discussed and possible action)

- a) Consideration of Resolution 2016-12 (written resolution in the packet). Resolution 2016-12 pertains to the public hearing on the Supplemental Budget and Appropriation to amend the 2016 budget.
- b) Consideration of Resolution 2016-13 (written resolution in the packet). Resolution 2016-13 pertains to investment strategies for USJHSD funds.

**8) EXECUTIVE SESSION**

As and if needed, the Board reserves the right to meet in executive session for any purpose allowed and announced at the meeting, in accordance with C.R.S. Section 24-6-402(4).

**9) OTHER BUSINESS**

**10) ADJOURN**



## **MINUTES OF REGULAR BOARD MEETING**

**Tuesday, May 24, 2016**

**5:30 PM**

**The Great Room, Pagosa Springs Medical Center**

**95 South Pagosa Blvd.**

**Pagosa Springs, CO 81147**

*Pursuant to the provisions of the Supplemental Public Securities Act, one or more members of the Board may participate in this meeting and may vote on the foregoing matters through the use of a conference telephone or other telecommunications device.*

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held the regular board meeting on May 24, 2016, at Pagosa Springs Medical Center, The Great Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

**Directors Present:** Jerry Baker, Mark Floyd, Matt Mees, Greg Schulte, Dr. Richard Zak. *Present via phone was Dr. James Pruitt.*

### **Call to Order: Administrative Matters of the Board**

Director Mark Floyd called the meeting to order at 5:31 p.m. MDT and Clerk of the Board, Jodi Scarpa recorded the minutes. A quorum of directors was present and acknowledged by Director Jerry Baker, and the meeting, having been duly convened, was ready to proceed with business.

CAO, Ann Bruzzese confirmed new Board of Director members Kate Alfred, Matt Mees and Dr. James Pruitt were, prior to the meeting, sworn-in before a notary and executed an oath of office and are included on the District’s Directors and Officers insurance policy.

CEO, Brad Cochennet recognized departing Board members, Karl Irons and Dr. Malcolm Rodger.

An election of new Board officers followed. Greg Schulte nominated Mark Floyd as Chair of the Board. Dr. Richard Zak seconded. The nomination passed unanimously.

Jerry Baker then nominated Greg Schulte as Vice-Chair of the Board. Matt Mees seconded. The nomination passed unanimously.

A motion was proposed to combine the seats of Secretary of the Board and Treasurer. Jerry Baker moved to approve the motion. Greg Schulte seconded. The motion passed unanimously. Greg Schulte then nominated Jerry Baker for Secretary/Treasurer. Matt Mees seconded. The nomination passed unanimously.

The Board noted approval of the agenda.

### **Public Hearing**

CAO, Ann Bruzzese noted and described the purpose of the hearing is to amend the 2016 budget to include the District's receipt of the bond financing dollars.

Dr. Rodger asked for public comments. There were no public comments.

### **Milestone Moment**

CEO, Brad Cochennet acknowledged and thanked those assisting with facilitating the Ground Breaking Ceremony held before the Board meeting that evening.

### **Public Comment**

There was none.

### **Reports**

#### **Medical Staff Report**

COS, Dr. Ralph Battels presented the attached report.

#### **Strategic Planning**

Mark Floyd reported there is no report.

#### **Campus Planning**

Mark Floyd reported there is no report.

#### **Contracts**

Jerry Baker reported there is no report.

#### **CEO Report**

CEO, Brad Cochennet presented the attached report highlighting the Master Facility Phase II and goals process.

#### **CAO Report**

CAO, Ann Bruzzese presented the attached report and highlighted an organizational restructure, efficiency and mock surveys. A discussion followed.

#### **CMO Report**

CMO, Rhonda Webb presented the attached report highlighting clinic practices and quality reporting.

**CNO Report**

CNO, Kathee Douglas presented the attached report highlighting ER, Inpatient, Surgery and EMS volume, staffing and other items disclosed in the report.

**COO Report**

COO, Kyle Kellum discussed the attached report and PowerPoint presentation.

**Finance Report**

CFO, Dennis Wilson provided a comprehensive update on the District's financial standing and forecast. Questions were asked and a discussion ensued.

**Construction Report**

Jodi Scarpa presented the attached construction progress report, noting that the construction is on schedule and within budget.

**Consent Agenda**

Jerry Baker moved to accept and approve consent agenda (the minutes of the April 26, 2016, regular meeting of the Board along with the April 26, 2016, Medical Staff Report recommendations for new/renew provider privileges). Greg Schulte seconded. The motion passed unanimously.

**Decision Agenda**

CAO, Ann Bruzzese presented to the Board the attached Resolution 2016-12 pertaining to the public hearing on the Supplemental Budget and Appropriation to amend the 2016 budget, for approval. Questions were asked and answered. A motion to approve Resolution 2016-12 was made by Greg Schulte, seconded by Matt Mees and unanimously adopted as presented.

Ms. Bruzzese then presented to the Board the attached Resolution 2016-13 pertaining to investment strategies for the District funds, for approval. A motion to approve Resolution 2016-13 was made by Jerry Baker, seconded by Dr. James Pruitt and unanimously adopted as presented.

**Executive Session**

The Board did not meet in executive session.

**Other Business**

There was none.

**Adjourn**

Chair, Mark Floyd adjourned the meeting at 6:58 p.m. MDT.

Respectfully Submitted,  
Jodi Scarpa, serving as Clerk for the Board