



**NOTICE OF REGULAR BOARD MEETING OF
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT
DOING BUSINESS AS PAGOSA SPRINGS MEDICAL CENTER**

Tuesday, July 26, 2016

5:30 PM

**Conference Room, PSMC Main Building
95 South Pagosa Blvd., Pagosa Springs, CO 81147**

AGENDA

Pursuant to the provisions of the Supplemental Public Securities Act, one or more members of the Board may participate in this meeting and may vote on the foregoing matters through the use of a conference telephone or other telecommunications device.

1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

- a) Call for quorum (by Secretary/Treasurer Jerry Baker)
- b) Approval of the Agenda (and changes, if any)

~~2) MILESTONE MOMENT~~

- 3) PUBLIC COMMENT** (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Executive Coordinator, Jodi Scarpa, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

4) REPORTS

- a) Oral Reports** (may be accompanied by a written report)

- i) Monthly Highlight: *Cerner* from Cerner:
Randy Eggleston, Director and GM of Community Works
Megan Cassidy, Client Results Executive, Community Works
- ii) ~~Chair Report~~ ~~Chair Mark Floyd~~
- iii) ~~Strategic Planning~~ ~~Vice Chair Greg Schulte~~
- iv) ~~Campus Planning~~ ~~Chair Mark Floyd~~
- v) Contracts Dir. Kate Alfred
- vi) CEO Report Chief Executive Officer, Brad Cochennet
- vii) Finance Report CFO, Dennis Wilson and Treasurer Jerry Baker
- viii) Construction Report Jodi Scarpa, Manager of Executive Offices
- ix) TABOR David Greher, Attorney, Collins, Cockrell and Cole

b) **Written Reports** *(no oral report unless the Board has questions)*

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|--------------------------|---|
| i) CAO Report | Chief Administrative Officer, Ann Bruzzese |
| ii) CNO Report | Chief Nursing Officer, Kathee Douglas |
| iii) COO Report | Chief Operations Officer, Kyle Kellum |
| iv) CMO <i>PI PLAN</i> | Chief Medical Officer, Rhonda Webb |
| v) COS Report | Chief of Staff, Ralph Battels |

5) **CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Minutes for the following meeting(s):
- i) Regular meeting of: 06/28/2016
- b) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

6) **EXECUTIVE SESSION**

There will be an executive session pursuant to C.R.S. Section 24-6-402(4)(b) and (f) for purposes of receiving legal advice from the District's outside counsel (Tom Lyons of Hall & Evans) on a facilities personnel issue.

There will be an executive session pursuant to C.R.S. Section 24-6-402(4)(b) for purposes of receiving legal advice from the District's special counsel (David Greher of Collins, Cockrell and Cole) on TABOR issues.

Further, the Board reserves the right to meet in executive session for any purpose allowed and announced at the meeting, in accordance with C.R.S. Section 24-6-402(4).

7) **DECISION AGENDA** (Matters to be discussed and possible action)

- a) **Consideration of Resolution 2016-15 (written resolution in the packet)** regarding whether to notice for a coordinated election to continue the District's de-Brucing (the District's voters previously approved de-Brucing from 2004-2006 and 2006-2016).
- b) **Consideration of Resolution 2016-16 (written resolution in packet)** regarding acceptance of the audit of the Upper San Juan Health Service District for 2015 conducted by Chadwick, Steinkirchner, David & Co., P.C.
- c) **Consideration of Acceptance of Resolution 2016-17 (written resolution in packet)** regarding acceptance of Performance Improvement Plan (as recommended by the CMO and approved by the Medical Executive Committee)

8) **OTHER BUSINESS**

9) **ADJOURN**



MINUTES OF REGULAR BOARD MEETING

Tuesday, July 26, 2016

5:30 PM

The Great Room, Pagosa Springs Medical Center

95 South Pagosa Blvd.

Pagosa Springs, CO 81147

Pursuant to the provisions of the Supplemental Public Securities Act, one or more members of the Board may participate in this meeting and may vote on the foregoing matters through the use of a conference telephone or other telecommunications device.

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held the regular board meeting on June 28, 2016, at Pagosa Springs Medical Center, The Great Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Mark Floyd, Secretary/Treasurer Jerry Baker. Vice-Chair Greg Schulte.

Present via conference telephone: Director Dr. Richard Zak, Director Dr. Jim Pruitt, and CFO Dennis Wilson.

Call to Order: Administrative Matters of the Board

Chair, Mark Floyd, called the meeting to order at 5:30 p.m. MDT and Clerk of the Board, Jodi Scarpa, recorded the minutes. A quorum of directors was present and acknowledged by Secretary/Treasurer, Jerry Baker, and the meeting, having been duly convened, was ready to proceed with business.

The Board noted approval of the agenda.

Milestone Moment

There was none.

Public Comment

There was none.

Reports

Oral Reports

Monthly Highlight

PSMC's electronic medical record company, Cerner, was present at PSMC to provide a small presentation to the Board, and in addition, to conduct with PSMC staff a comprehensive annual relationship review. Present from Cerner, the second largest electronic medical record company in the country, were: Randy Eggleston (executive officer of Cerner's Community Works), Dr. Michael Fadden (Director and CMO for Cerner), and Megan Cassidy (Cerner's Client Results Executive). Cerner first explained some background including that a major Health IT organization, HIMSS, created a model to determine the level of adoption and integration of an electronic medical record system by a hospital. Currently, there are seven HIMSS levels with seven being the most significant adoption/integration. Cerner reported that less than 0.02 % of all critical access hospitals in the country have achieved HIMSS level 7. Cerner reported to the Board that PSMC is among the top 5 of all Cerner CommunityWorks clients in terms of relationship and participation in adoption and testing efforts with Cerner. Cerner went on to report that PSMC is the first Cerner critical access hospital in Colorado to achieve HIMSS level 6. PSMC is leading the way among critical access hospitals in working to achieve HIMSS level 7 and is on track to be among the first of all Cerner's critical access hospitals to achieve HIMSS level 7. Due to the work of PSMC, specifically Michelle Flemmings, M.D., Sue Schmidt, Jen Cole, and Jennifer Monday, Cerner's participation in reference activity has resulted in PSMC earning reference credits from Cerner of approximately \$500,000 in value to PSMC.

Strategic Planning

Vice-Chair, Greg Schulte, reported there is no report.

Campus Planning

Chair, Mark Floyd, reported there is no report.

Contracts

Jerry Baker, Contract Committee member, reported that the committee reviewed there were seven provider contracts (new, renewals and amendments) and all were within norms and acceptable.

CEO Report

CEO, Brad Cochennet, discussed the attached report.

Finance Report

CFO, Dennis Wilson, discussed the attached report and stated that the month of June ended under budget and that there were no additions to the written report.

Mr. Wilson then discussed the attached audit of the Upper San Juan Health Service District for 2015 conducted by Chadwick, Steinkirchner, David & Co., P.C. There were no questions posed regarding the attached audit.

Construction Report

Jodi Scarpa presented the attached construction progress and funds reports noting that the construction is on schedule and within budget.

Written Reports

CNO, Kathee Douglas, responded to various questions regarding her attached written report.

Consent Agenda

Secretary, Greg Schulte, moved to accept and approve the minutes of the June 28, 2016, regular meeting of the Board along with the Medical Staff Report recommendations for new/renew provider privileges. Director, Matt Mees, seconded. The motion passed unanimously.

TABOR

At 6:10 p.m. MDT, David Greher (outside legal counsel with the firm Collins Cockrell and Cole), joined the meeting by phone. In open session, David Greher explained: (1) the District's history with respect to its 2001 mill levy; (2) the voters' approval in 2001 to be de-Bruced from TABOR spending limits for 2001-2006; and (3) the voters' approval to be de-Bruced from TABOR spending limits from 2006-2016. Mr. Greher explained that it is time for the board to determine whether to ask the voters to continue, as it has been since 2001, to be de-Bruced from TABOR spending limits.

Executive Session

The Board went into executive session at 6:22 p.m. MDT and executive session ended 6:48 p.m. MDT. The authority and topic for the executive session: C.R.S. Section 24-6-402(b) for conferences with PSMC's outside legal counsel (David Greher of Collins, Cockrell and Cole) for the purposes of receiving legal advice on legal issues related to de-Brucing from TABOR spending limits. After executive session and in public session, the Board declined to take formal action on resolution 2016-15 and instead requested the following: (1) staff relay to the county clerks of the counties in the district that USJHSD may participate in a coordinated election; (2) during August, the CEO obtain feedback from the community on continuing our de-Brucing; (3) during August, the District's strategic planning committee will meet and evaluate the issue, numbers and the community feedback and will make a recommendation to the Board for consideration at the August board meeting; and (4) the Board will consider this matter at an August Board meeting.

Decision Agenda

Director, Greg Schulte, moved to table and not take action on resolutions 2016-15 and 2016-17 and the motion was unanimously approved.

The Board unanimously approved resolution 2016-16 accepting the District's 2015 audit.

Executive Session

The Board went into executive session at 6:58 p.m. MDT and executive session ended at 7:05 p.m. MDT. The authority and topic for the executive session: C.R.S. Section 24-6-402(f) for personnel matters – facilities and if needed, C.R.S. Section 24-6-402(b) for

conferences with PSMC's outside legal counsel (Tom Lyons of Hall and Evans) for the purposes of receiving legal advice on legal issues related personnel matters – facilities.

Other Business

Following the second executive session there was no action or further matters.

Adjourn

Chair, Mark Floyd, adjourned the meeting at 7:06 p.m. MDT.

Respectfully Submitted,
Jodi Scarpa, serving as Clerk for the Board