



NOTICE OF REGULAR BOARD MEETING OF
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT dba PAGOSA SPRINGS MEDICAL CENTER
Tuesday, July 23, 2019, at 5:30 PM
The Board Room (**direct access – northeast entrance**)
95 South Pagosa Blvd., Pagosa Springs, CO 81147

AGENDA

1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

- a) Confirmation of quorum
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest
- c) Approval of the Agenda (and changes, if any)

2) PUBLIC COMMENT (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Heather Thomas, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

3) REPORTS

- a) **Oral Reports** (may be accompanied by a written report)
 - i) Chair Report Chair Greg Schulte
 - ii) ~~Contracts~~ ~~Dir. Kate Alfred and Dir. Karin Daniels~~
 - iii) ~~Strategic Planning~~ ~~Dir. Dr. Jim Pruitt and Dir. Karin Daniels~~
 - iv) CEO Report Chief Executive Officer, Dr. Rhonda Webb
 - v) Finance Report CFO, Chelle Keplinger and Treasurer, Dr. Campbell
- b) **Written Reports** (*no oral report unless the Board has questions*)
 - i) Operations Report COO/CNO, Kathee Douglas
 - ii) Medical Staff Report Chief of Staff, Ralph Battels

4) CONSENT AGENDA (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Board Member absences:
 - i) Regular meeting of 07/23/2019
- b) Approval of Minutes for the following meeting(s):
 - i) Regular meeting of: 06/25/2019
- c) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

5) EXECUTIVE SESSION

The Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

6) OTHER BUSINESS

7) ADJOURN



MINUTES OF REGULAR BOARD MEETING
Tuesday, July 23, 2019
5:30 PM
The Board Room
95 South Pagosa Blvd., Pagosa Springs, CO 81147

The Board of Directors of the Upper San Juan Health Service District (the “*Board*”) held its regular board meeting on July 23, 2019, at Pagosa Springs Medical Center, The Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Greg Schulte, Vice-Chair Matt Mees, Treasurer-Secretary Dr. King Campbell, Director Kate Alfred, Director Dr. Jim Pruitt, Director Karin Daniels, and Director Jason Cox.

1) CALL TO ORDER

- a) Call for quorum: Chair Schulte called the meeting to order at 5:30 p.m. MDT and Clerk of the Board, Heather Thomas, recorded the minutes. A quorum of directors was present and acknowledged by Treasurer/Secretary Dr. Campbell.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: There were none.
- c) Approval of the Agenda: The Board noted approval of the agenda.

2) PUBLIC COMMENT

Katie Harr, newly appointed Archuleta County Combined Dispatch Manager, introduced herself to the Board and noted that she looks forward to working with the District.

3) REPORTS

a) **Oral Reports**

i) Chair Report

Chair Schulte discussed the recent meeting of the IGA subcommittee of the Archuleta County Combined Dispatch Executive Management Board held on July 1, 2019, noting that he asked the attending SUN reporter to leave the meeting, not realizing there was an inadvertent quorum present.

Chair Schulte further explained the subcommittee serves as an advisory body to the Dispatch Executive Management Board. Chair Schulte reported that Vice-Chair Mees has

volunteered to serve on the subcommittee with Chair Schulte, unless another Board member desires to be considered.

Chair Schulte advised what was discussed at the July 1 meeting noting that the next meeting is to be held July 29 at Town Hall, and will be open to the public.

Questions were asked and answered.

ii) Contracts

Item intentionally struck from agenda. There was no report.

iii) Strategic Planning

Item intentionally struck from agenda. There was no report.

iv) CEO Report

CEO, Dr. Webb advised the Board that she had recently attended the Colorado Hospital Association (“CHA”) CEO Forum consisting only of CEOs of the CHA-member hospitals, noting highlights of what had been discussed at the forum. A discussion ensued.

Questions were asked and answered.

v) Finance Report

CFO, Chelle Keplinger, presented and discussed the financial PowerPoint presentation noting additional verbiage to the presentation.

Director Alfred asked a question regarding if the reported reduction in revenue in June might possibly be due to reduction in population during that month. CFO Keplinger answered.

Director Dr. Pruitt asked questions regarding what month the Charge Master had been updated, about surgery revenues, about a typo in the monthly trends report on lines 26 and 27. CFO Keplinger, CNO-COO Kathee Douglas and Controller Johna Lederhouse answered.

Questions regarding gross and net revenue were asked and answered.

b) **Written Reports**

i) Operations Report

There were no questions.

ii) Medical Staff Report

There were no questions.

4) **CONSENT AGENDA**

Director Dr. Pruitt motioned to approve the noted Board member absences, the minutes of the regular meeting of 06/25/2019, and the Medical Staff report recommendations for new or renewal of provider privileges. Directors Cox and Daniels noted abstention from approval of the minutes of the regular meeting of 06/25/2019 due to their absence from the meeting.

Upon motion seconded by Treasurer-Secretary Dr. Campbell, the Board unanimously approved said consent agenda items with noted abstention by Directors Cox and Daniels.

5) **EXECUTIVE SESSION**

The Board did not meet in executive session.

6) **OTHER BUSINESS**

There was no other business.

7) **ADJOURN**

There being no further business, Chair Schulte adjourned the regular meeting at 6:18 p.m. MDT.

Respectfully submitted by:

Heather Thomas, serving as Clerk of the Board