



NOTICE OF REGULAR BOARD MEETING OF  
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT  
d/b/a PAGOSA SPRINGS MEDICAL CENTER

**Tuesday, August 23, 2022, at 5:00 PM**

The Board Room (direct access – northeast entrance)  
95 South Pagosa Blvd., Pagosa Springs, CO 81147

**DUE TO THE PANDEMIC, IN-PERSON ATTENDEES WILL BE:  
LIMITED, SCREENED PRIOR TO ENTERING THE MEETING, AND  
REQUIRED TO WEAR A MASK**

Please use this link to join the meeting: <https://us02web.zoom.us/j/88304467907>  
or telephone (346) 248-7799 or (669) 900-6833  
Zoom Meeting ID: 883 0446 7907

**AGENDA**

**1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

- a) Confirmation of quorum
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest
- c) Approval of the Agenda (and changes, if any)

**2) PUBLIC COMMENT** This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Heather Thomas, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.

**3) PRESENTATIONS**

- a) **PSMC's Diagnostic Imaging and Laboratory services:** presentation and overview of services by Director of Informatics & Ancillary Services Jen Cole, Diagnostic Imaging Manager April Bakonyi, and Lab Administrative Manager Jennifer Monday.

**4) REPORTS**

- a) **Oral Reports** (may be accompanied by a written report)
  - i) Chair Report Chair Matt Mees
  - ii) CEO Report Dr. Rhonda Webb
  - iii) Executive Committee Chair Mees and Vice Chair Kate Alfred
  - iv) Foundation Committee Dir. Dr. Pruitt, Dir. Parada and CEO R. Webb

- v) ~~Facilities Committee~~ ~~Chair Mees and COO K. Douglas~~
- vi) ~~Strategic Planning Committee~~ ~~Dir. Cox and Dir. Rose~~
- vii) [Finance Committee & Report](#) Treas. Zeigler, V. Chair Alfred & CFO C. Keplinger

b) **Written Reports** (*no oral report unless the Board has questions*)

- i) [Medical Staff Report](#) Chief of Staff, Dr. John Wisneski

5) **CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Board Member absences:
  - i) Regular meeting of 08/23/2022
- b) Approval of Minutes for the following meeting(s):
  - i) [Regular Meeting of: 07/26/2022.](#)
- c) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

6) **DECISION AGENDA**

- a) Consideration of [Resolution 2022-19](#) regarding an amendment to the schedule of the Board of Directors for the remainder of 2022.

7) **EXECUTIVE SESSION** The Board reserves the right to meet in executive session for any other purpose allowed and topic announced at open session of the meeting, in accordance with C.R.S. Section 24-6-402(4).

8) **OTHER BUSINESS**

9) **ADJOURN**

**Finance Committee & CFO Report for the  
USJHSD Board Meeting on August 23, 2022**

The Board's Finance Committee met on August 23, 2022. The report below provides an overview of the financials and addresses any questions made by members of the Finance Committee.

1) **July Financials:**

a) **Bottom line and Income Statement:**

- i) PSMC had a negative bottom line for July of \$615,301. Revenues were slightly lower than anticipated and extraordinary expenses for supplies and traveler staffing continued for the month of July.
- ii) On the Income Statement:
  - (1) Gross Revenue: Gross patient revenue was slightly lower than budgeted.
  - (2) Deductions to Gross Revenues for Payer Contractuals, Charity and Bad Debt: Each month PSMC has deductions to its revenue for bad debt, charity care as well as deductions made by third-party payers (Medicare and commercial insurers) that are referred to as payer contractuals. In July, PSMC had bad debt adjustments of \$740,616.
  - (3) Expenses exceeded the monthly budget by \$504,100. Contract labor expenses for traveler staffing (nursing and lab) continues to exceed budget. In July, traveler expense exceeded budget by \$241,466, and supply exceeded budget by \$374,650
- iii) Days of accounts receivable continued to be excellent at 51.6 days.

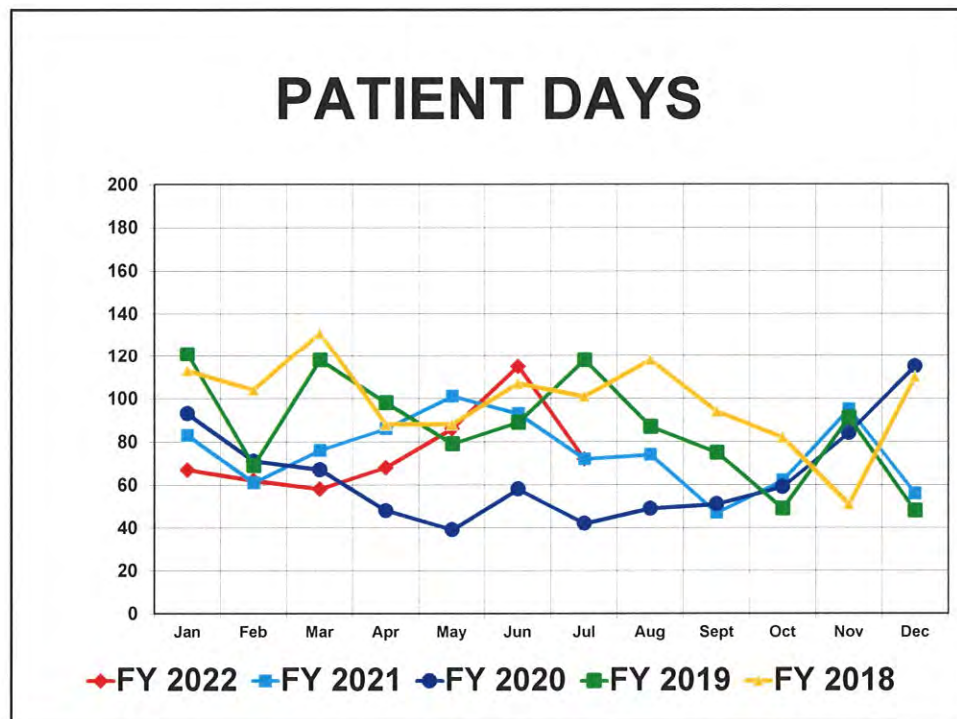
b) **Balance Sheet:**

- i) As of July 31, 2022, PSMC has 119.47 days of cash on hand from operations.
- ii) On the Balance Sheet, PSMC has additional cash on hand that appears as both an asset and a liability as follows:
  - (1) \$669,775 (additional 6.04 days of cash) of CARES Funding (appears in the Assets column as "Relief Fund Restricted" and in the Liabilities column as "Relief Fund Liability").
  - (2) \$817,159 (additional 7.37 days of cash) of Medicare Accelerated Payment – in 2020, Medicare made an advance which PSMC applies against sums due to PSMC for Medicare services. Staff reported that these funds are being applied at a faster rate so we will see these funds depleted at a faster rate than the past. Any sums not applied through September 2022 are returned to Medicare.

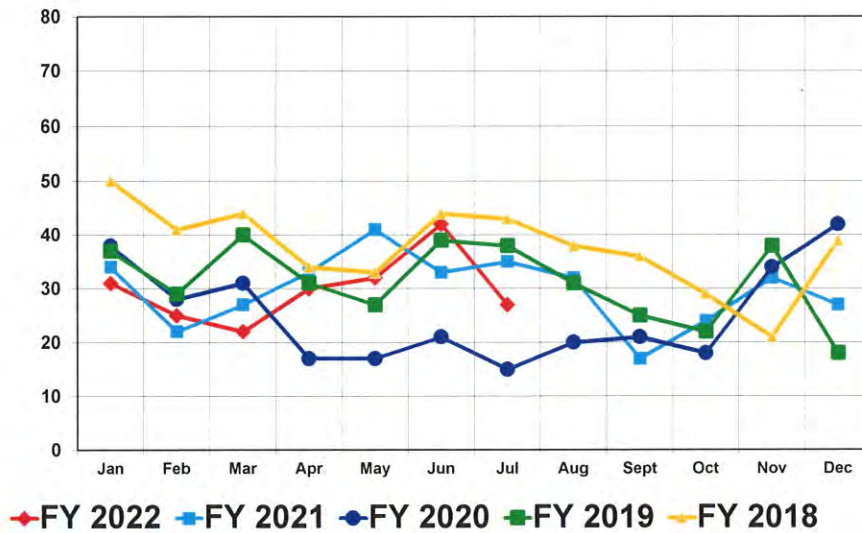
2) **Operational Reports Re Volumes:**

- a) As a reminder, patient volumes will only be reported in the financial report and there will no longer be a COO report that provided similar data.
- b) EMS runs is new information and includes, as requested last month, both billable runs and all runs.

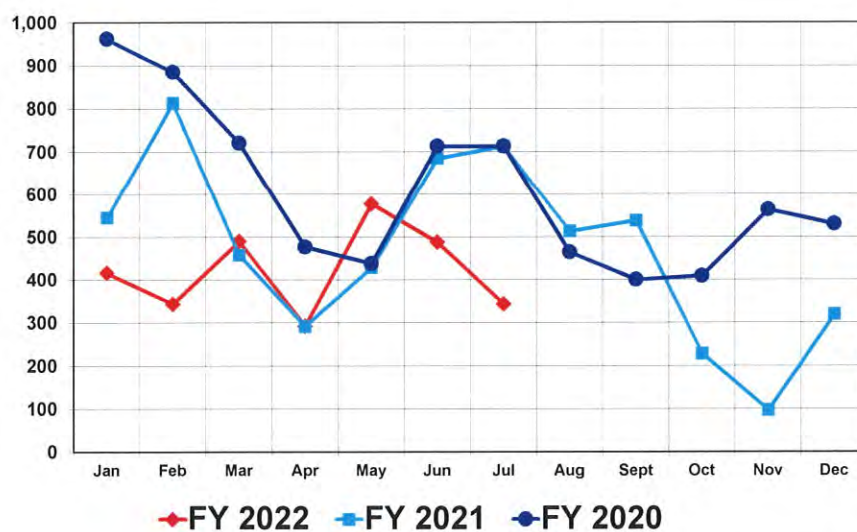
3) **Finance Committee Recommendations:** The Finance Committee recommends acceptance of the July 2022 financial reports as presented.



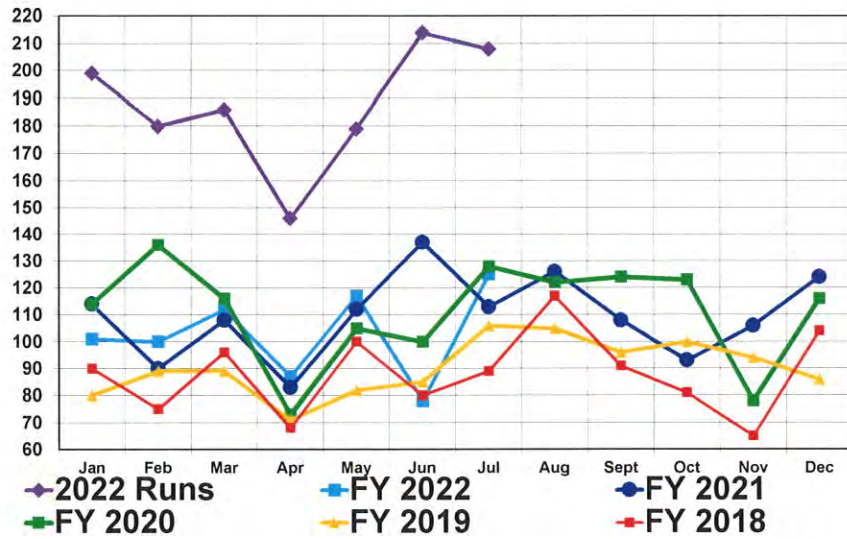
## INPATIENT DISCHARGES



## OBSERVATION HOURS

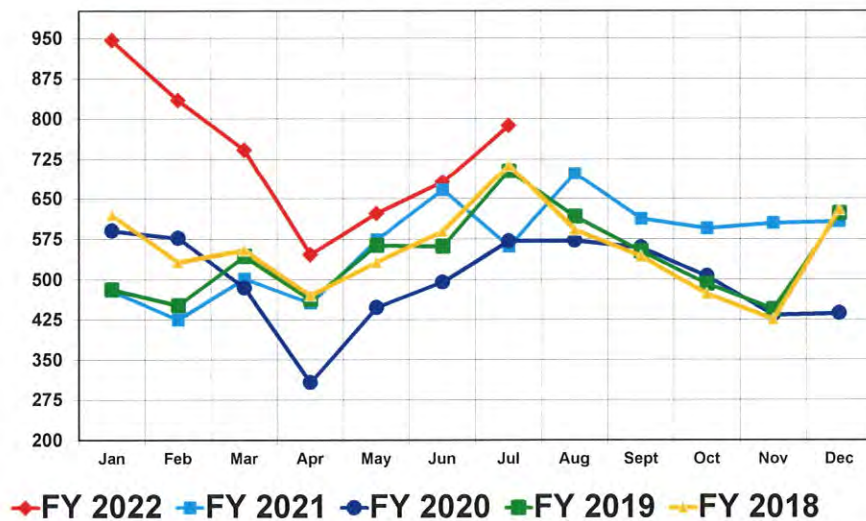


## BILLABLE EMS RUNS



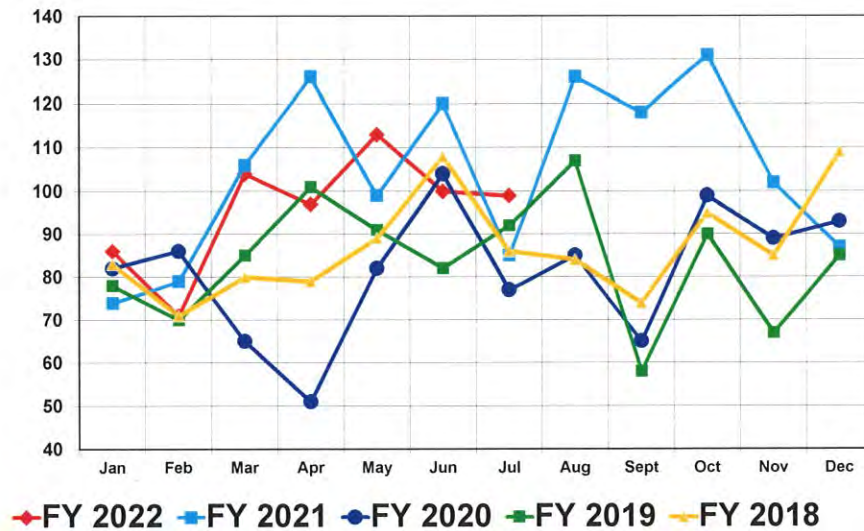
## ER VISITS

(Includes Fast Track in 2022)

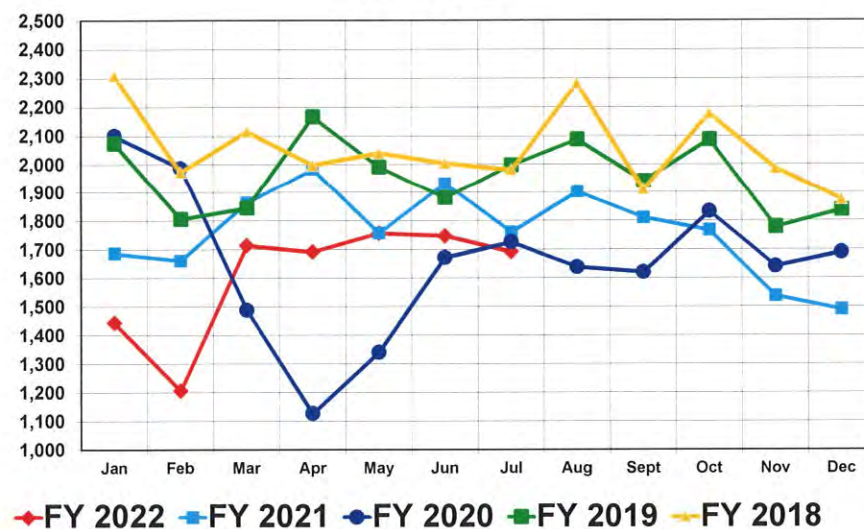




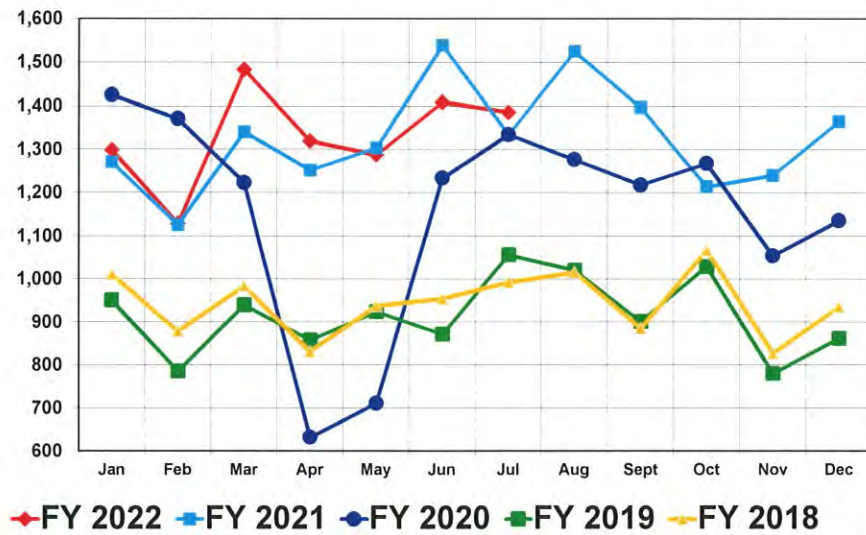
## OR and PAIN Procedures



## RURAL HEALTH CLINIC VISITS



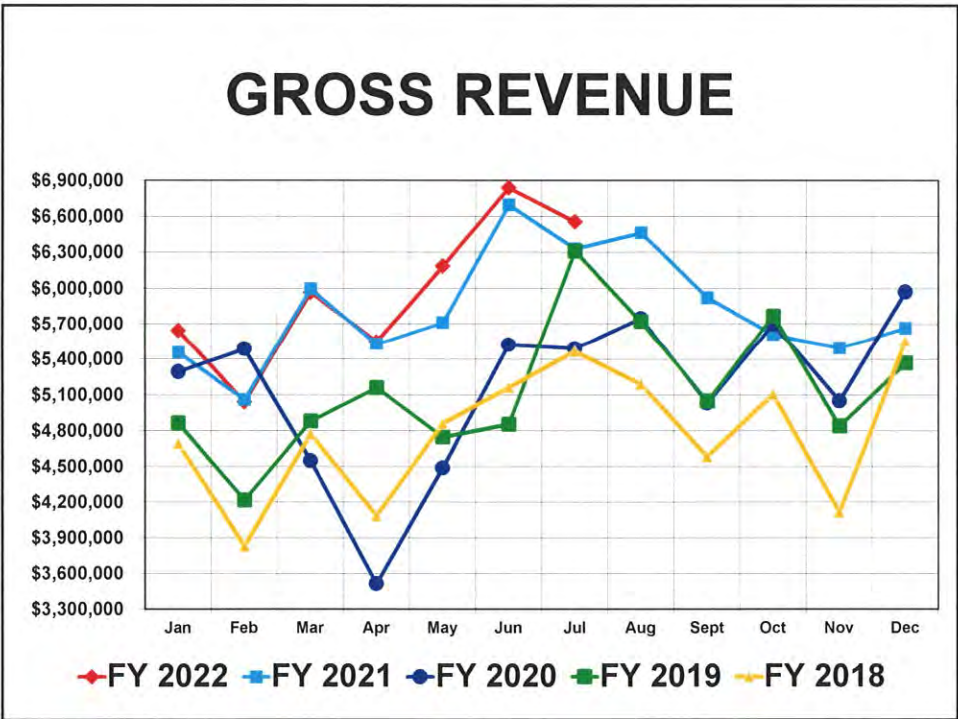
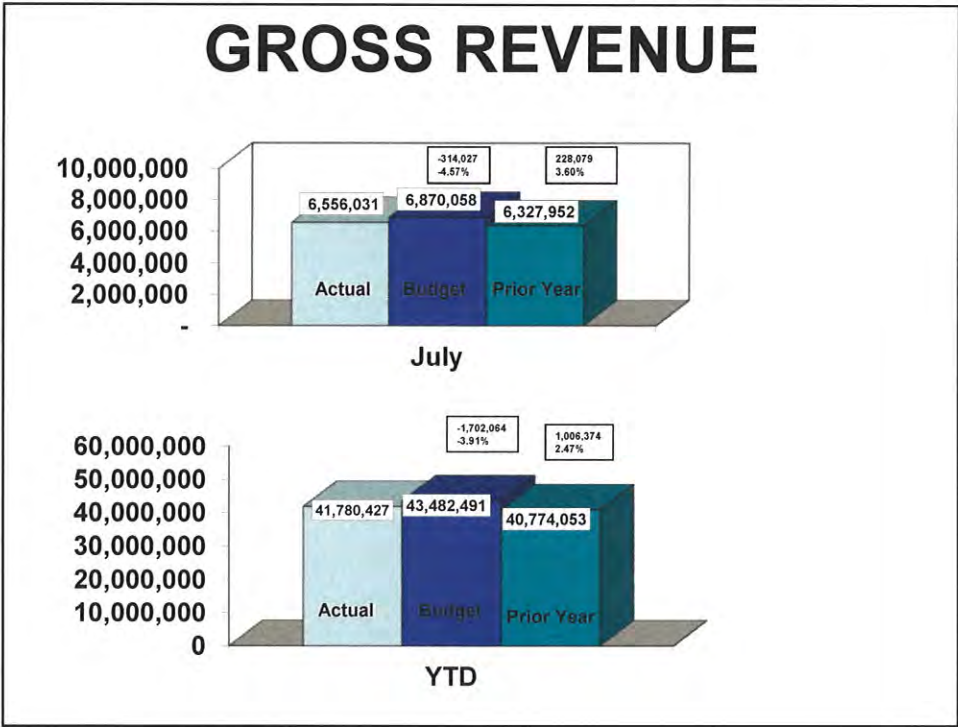
## RADIOLOGY EXAMS



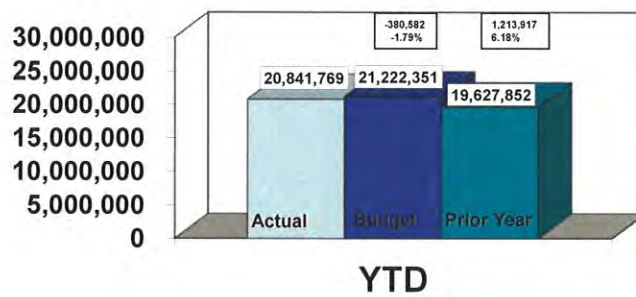
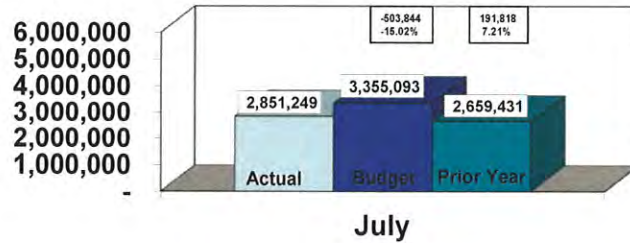
## Summary of Financials

	June	
Gross Revenue	\$ 6,838,820	
Net Revenue	\$ 3,447,795	
Expenses	\$ 3,404,094	
Grants, 340B and Tax Revenue	\$ 197,957	
Grants and 340B and Stimulus	\$ 85,963	
Tax Revenue	\$ 111,994	
Net Income	\$ 241,658	

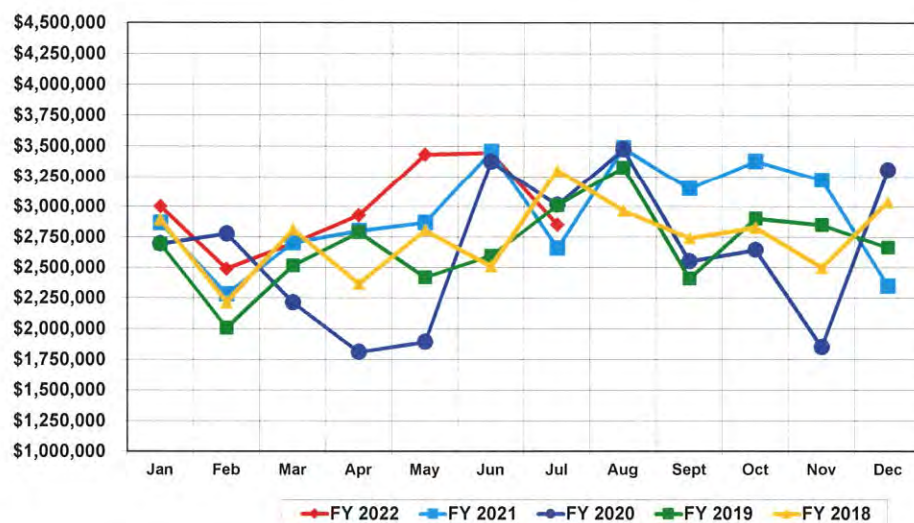


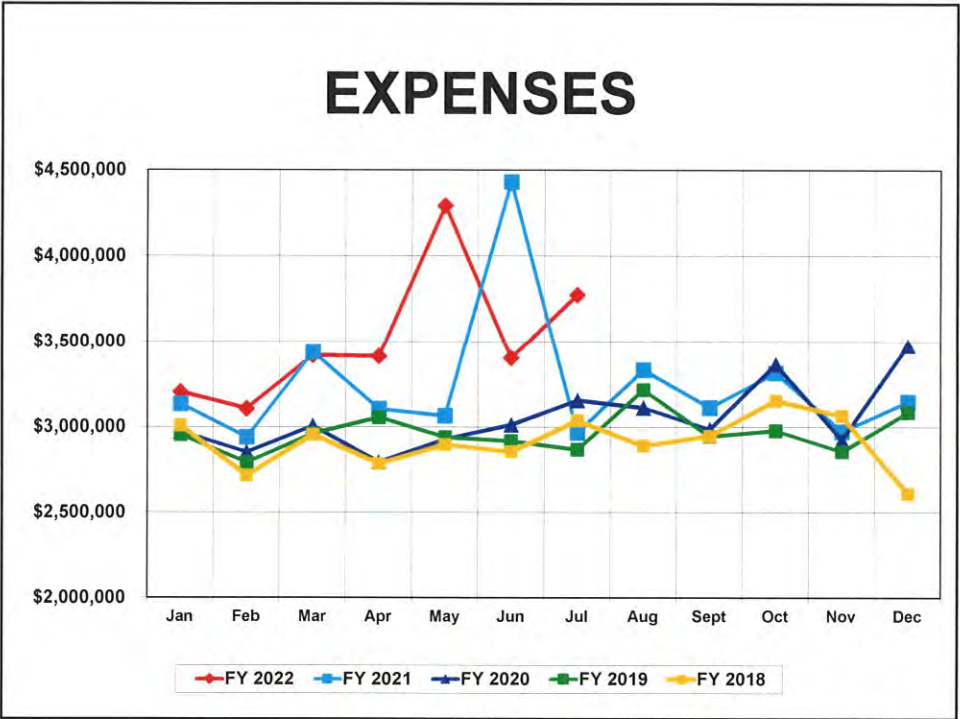
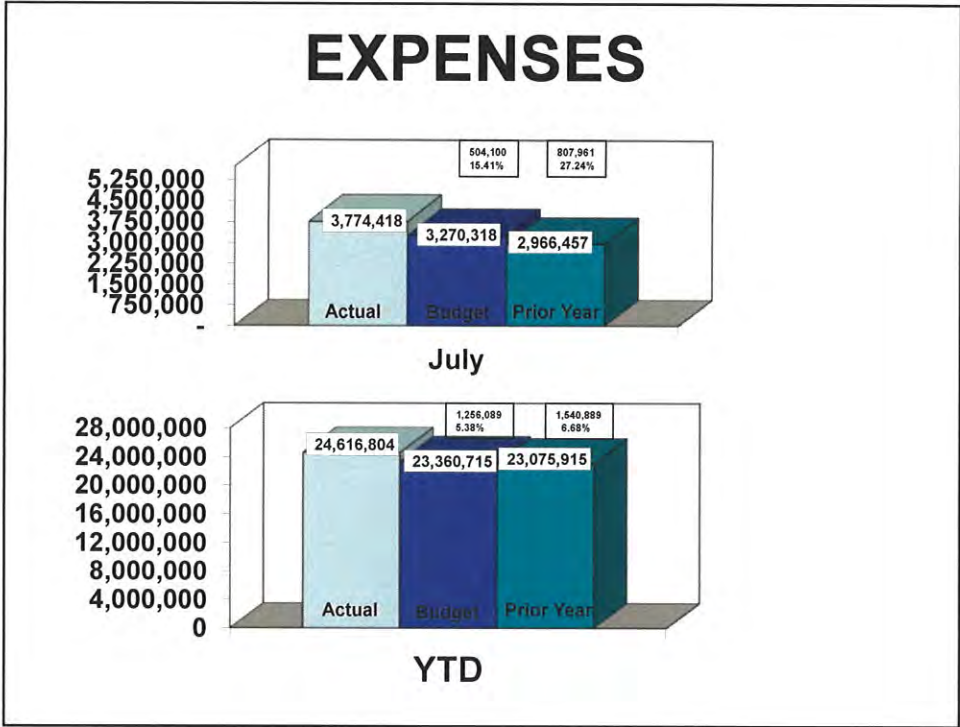


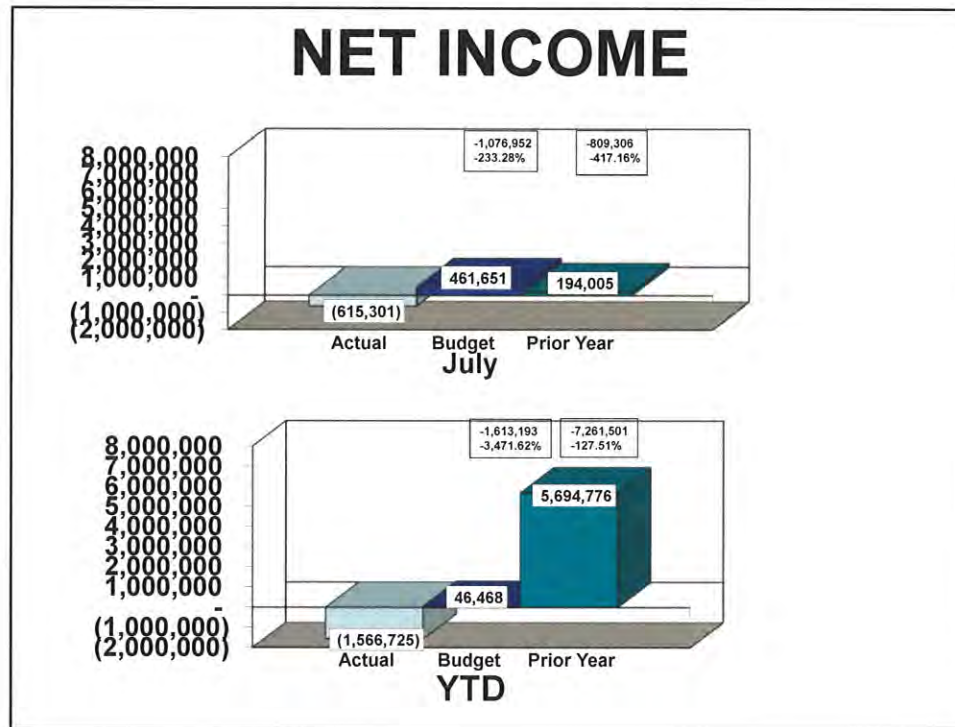
## NET PATIENT REVENUE



## NET PATIENT REVENUE





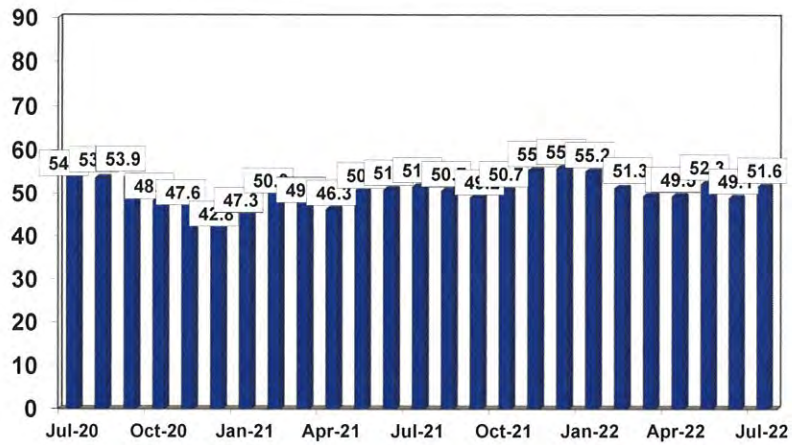


## Summary of Financials

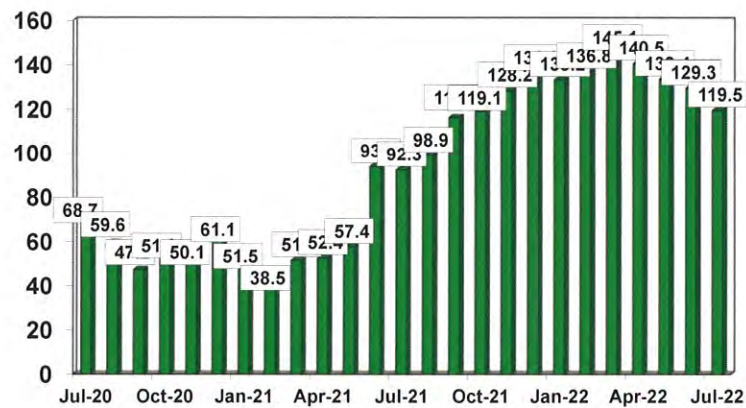
	July
Gross Revenue	\$ 6,556,031
Net Revenue	\$ 2,851,249
Expenses	\$ 3,774,418
Grants, 340B and Tax Revenue	\$ 307,868
Grants and 340B and Stimulus	\$ 98,966
Tax Revenue	\$ 208,902
Net Income	\$ -615,301



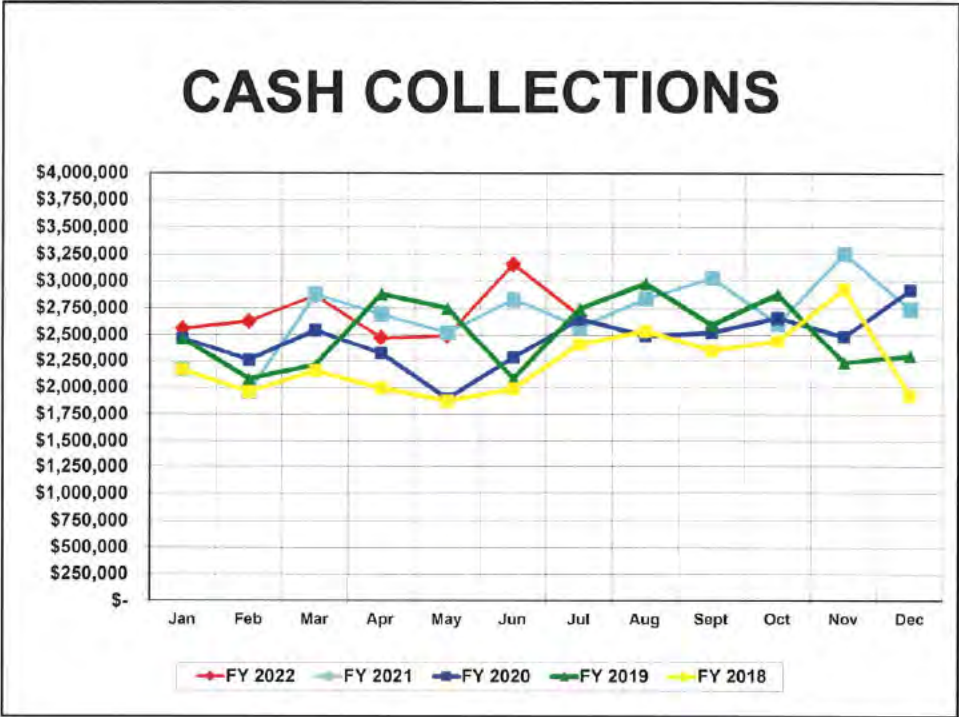
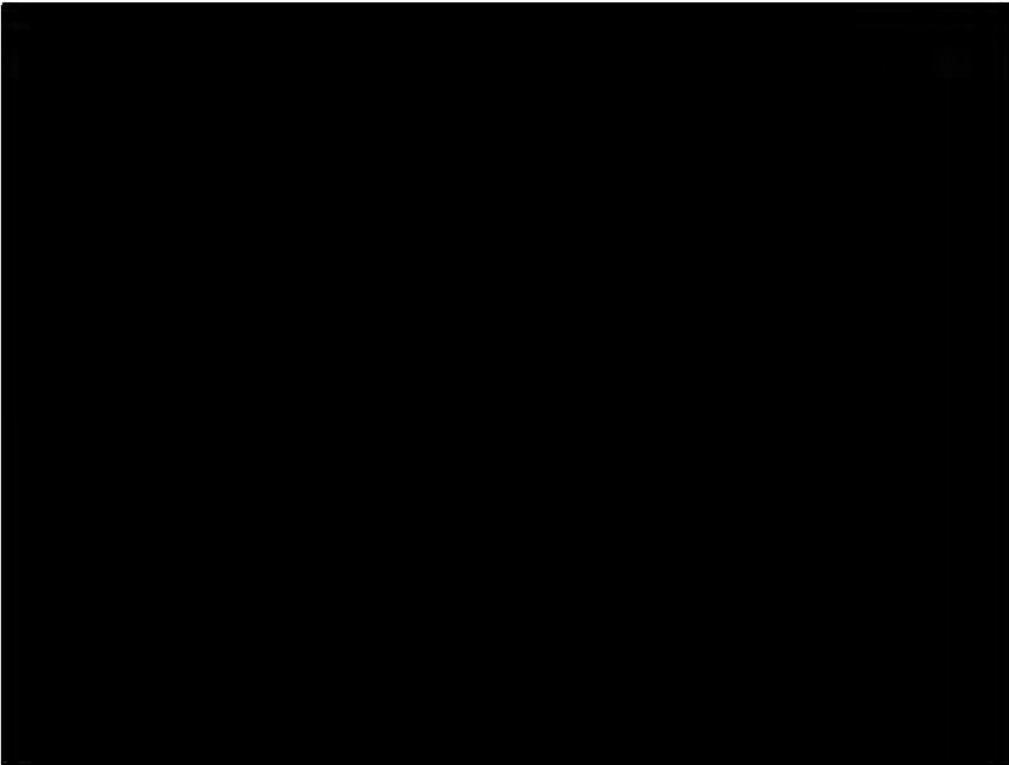
## GROSS DAYS IN ACCOUNTS RECEIVABLE



## DAYS CASH ON HAND







## Income Statement - - - July 31, 2022

Page 1

		Current Month				Year-to-Date			
		2022	Budget	Difference	Variance	2022	Budget	Difference	Variance
<b>Revenue</b>									
7	Total In-patient Revenue	443,237	387,925	55,312	14%	3,347,393	3,431,133	(83,740)	-2%
17	Total Out-patient Revenue	5,588,704	5,925,612	(336,908)	-6%	34,865,341	36,535,929	(1,670,588)	-5%
18	Professional Fees	524,090	556,521	(32,431)	-6%	3,567,693	3,515,429	52,264	1%
19	<b>Total Patient Revenue</b>	<b>6,556,031</b>	<b>6,870,058</b>	<b>(314,027)</b>	<b>-5%</b>	<b>41,780,427</b>	<b>43,482,491</b>	<b>(1,702,064)</b>	<b>-4%</b>
20	Revenue Deductions & Bad Debt								
21	Contractual Allowances	3,546,328	3,576,845	(30,517)	-1%	21,151,757	22,652,026	(1,500,269)	-7%
22	Charity	3,873	-	3,873		219,532	-	219,532	
23	Bad Debt	740,616	238,185	502,431	211%	1,595,978	1,508,417	87,561	6%
24	Provider Fee & Other	(586,035)	(300,065)	(285,970)	95%	(2,028,609)	(1,900,303)	(128,306)	7%
25	Total Revenue Deductions & Bad Debt	3,704,782	3,514,965	189,817	5%	20,938,658	22,260,140	(1,321,482)	-6%
26	<b>Total Net Patient Revenue</b>	<b>2,851,249</b>	<b>3,355,093</b>	<b>(503,844)</b>	<b>-15%</b>	<b>20,841,769</b>	<b>21,222,351</b>	<b>(380,582)</b>	<b>-2%</b>
27	Grants	26,308	6,724	19,584	291%	103,596	34,845	68,751	197%
28	HHS Stimulus Other Revenue	-	-	-		-	-	-	
29	COVID PPP Loan Forgiveness	-	-	-	0%	-	-	-	0%
30	Other Operating Income - Misc	72,658	212,124	(139,466)	-66%	704,506	1,097,887	(393,381)	-36%
31	<b>Total Net Revenues</b>	<b>2,950,215</b>	<b>3,573,941</b>	<b>(623,726)</b>	<b>-17%</b>	<b>21,649,871</b>	<b>22,355,083</b>	<b>(705,212)</b>	<b>-3%</b>
32	<b>Operating Expenses</b>								
33	Salary & Wages	1,734,282	1,694,655	39,627	2%	11,842,616	12,125,192	(282,576)	-2%
34	Benefits	229,874	289,367	(59,493)	-21%	1,938,545	2,030,446	(91,901)	-5%
35	Professional Fees/Contract Labor	279,302	37,836	241,466	638%	1,871,910	270,735	1,601,175	591%
36	Purchased Services	162,580	212,055	(49,475)	-23%	1,208,896	1,544,537	(335,641)	-22%
37	Supplies	891,233	516,583	374,650	73%	4,223,262	3,752,639	470,623	13%
38	Rent & Leases	36,382	14,922	21,460	144%	133,097	106,118	26,979	25%
39	Repairs & Maintenance	46,812	41,333	5,479	13%	334,484	312,454	22,030	7%
40	Utilities	35,426	27,625	7,801	28%	297,008	261,138	35,870	14%
41	Insurance	37,062	29,242	7,820	27%	255,912	204,629	51,283	25%
42	Depreciation & Amortization	163,730	195,208	(31,478)	-16%	1,115,218	1,210,220	(95,002)	-8%
43	Interest	75,119	69,654	5,465	8%	503,271	498,479	4,792	1%
44	Other	82,616	141,838	(59,222)	-42%	892,585	1,044,128	(151,543)	-15%
45	<b>Total Operating Expenses</b>	<b>3,774,418</b>	<b>3,270,318</b>	<b>504,100</b>	<b>15%</b>	<b>24,616,804</b>	<b>23,360,715</b>	<b>1,256,089</b>	<b>5%</b>
46	<b>Operating Revenue Less Expenses</b>	<b>(824,203)</b>	<b>303,623</b>	<b>(1,127,826)</b>	<b>-371%</b>	<b>(2,966,933)</b>	<b>(1,005,632)</b>	<b>(1,961,301)</b>	<b>195%</b>
47	<b>Non-Operating Income</b>								
48	Tax Revenue	208,902	138,688	70,214	51%	1,400,208	923,340	476,868	52%
49	Donations	-	19,340	(19,340)	-100%	-	128,760	(128,760)	-100%
50	<b>Total Non-Operating Income</b>	<b>208,902</b>	<b>158,028</b>	<b>50,874</b>	<b>32%</b>	<b>1,400,208</b>	<b>1,052,100</b>	<b>348,108</b>	<b>33%</b>
51	<b>Total Revenue Less Total Expenses</b>	<b>\$ (615,301)</b>	<b>\$ 461,651</b>	<b>\$ (1,076,952)</b>	<b>-233%</b>	<b>\$ (1,566,725)</b>	<b>\$ 46,468</b>	<b>\$ (1,613,193)</b>	<b>-3472%</b>

## Income Statement Comparison - - July 31, 2022

Page 2

		Current Month				Year-to-Date			
		2022	2021	Difference	Variance	2022	2021	Difference	Variance
<b>Revenue</b>									
7	Total In-patient Revenue	443,237	363,835	79,402	22%	3,347,393	3,386,411	(39,018)	-1%
17	Total Out-patient Revenue	5,588,704	5,437,317	151,387	3%	34,865,341	34,075,358	789,983	2%
18	Professional Fees	524,090	526,800	(2,710)	-1%	3,567,693	3,312,284	255,409	8%
19	<b>Total Patient Revenue</b>	<b>6,556,031</b>	<b>6,327,952</b>	<b>228,079</b>	<b>4%</b>	<b>41,780,427</b>	<b>40,774,053</b>	<b>1,006,374</b>	<b>2%</b>
20	Revenue Deductions & Bad Debt								
21	Contractual Allowances	3,546,328	3,772,326	(225,998)	-6%	21,151,757	21,180,512	(28,755)	0%
22	Charity	3,873	28,456	(24,583)	-86%	219,532	473,249	(253,717)	-54%
23	Bad Debt	740,616	86,517	654,099	756%	1,595,978	971,328	624,650	64%
24	Provider Fee & Other	(586,035)	(218,778)	(367,257)	168%	(2,028,609)	(1,478,888)	(549,721)	37%
25	Total Revenue Deductions & Bad Debt	3,704,782	3,668,521	36,261	1%	20,938,658	21,146,201	(207,543)	-1%
26	<b>Total Net Patient Revenue</b>	<b>2,851,249</b>	<b>2,659,431</b>	<b>191,818</b>	<b>7%</b>	<b>20,841,769</b>	<b>19,627,852</b>	<b>1,213,917</b>	<b>6%</b>
27	Grants	26,308	-	26,308		103,596	672,978	(569,382)	-85%
28	HHS Stimulus Other Revenue	-	-	-		-	2,203,633	(2,203,633)	-100%
29	COVID PPP Loan Forgiveness	-	-	-		-	3,740,044	(3,740,044)	-100%
30	Other Operating Income - Misc	72,658	158,008	(85,350)	-54%	704,506	1,101,296	(396,790)	-36%
31	<b>Total Net Revenues</b>	<b>2,950,215</b>	<b>2,817,439</b>	<b>132,776</b>	<b>5%</b>	<b>21,649,871</b>	<b>27,345,803</b>	<b>(5,695,932)</b>	<b>-21%</b>
32	<b>Operating Expenses</b>								
33	Salary & Wages	1,734,282	1,624,643	109,639	7%	11,842,616	12,354,186	(511,570)	-4%
34	Benefits	229,874	221,704	8,170	4%	1,938,545	2,016,491	(77,946)	-4%
35	Professional Fees/Contract Labor	279,302	32,405	246,897	762%	1,871,910	272,111	1,599,799	588%
36	Purchased Services	162,580	158,991	3,589	2%	1,208,896	1,098,194	110,702	10%
37	Supplies	891,233	473,521	417,712	88%	4,223,262	3,465,146	758,116	22%
38	Rent & Leases	36,382	42,891	(6,509)	-15%	133,097	254,517	(121,420)	-48%
39	Repairs & Maintenance	46,812	44,223	2,589	6%	334,484	310,619	23,865	8%
40	Utilities	35,426	29,236	6,190	21%	297,008	241,453	55,555	23%
41	Insurance	37,062	27,335	9,727	36%	255,912	200,468	55,444	28%
42	Depreciation & Amortization	163,730	143,782	19,948	14%	1,115,218	1,240,610	(125,392)	-10%
43	Interest	75,119	35,770	39,349	110%	503,271	580,222	(76,951)	-13%
44	Other	82,616	131,957	(49,341)	-37%	892,585	1,041,898	(149,313)	-14%
45	<b>Total Operating Expenses</b>	<b>3,774,418</b>	<b>2,966,457</b>	<b>807,961</b>	<b>27%</b>	<b>24,616,804</b>	<b>23,075,915</b>	<b>1,540,889</b>	<b>7%</b>
46	<b>Operating Revenue Less Expenses</b>	<b>(824,203)</b>	<b>(149,018)</b>	<b>(675,185)</b>	<b>453%</b>	<b>(2,966,933)</b>	<b>4,269,888</b>	<b>(7,236,821)</b>	<b>-169%</b>
47	<b>Non-Operating Income</b>								
48	Tax Revenue	208,902	193,023	15,879	8%	1,400,208	1,274,888	125,320	10%
49	Donations	-	150,000	(150,000)	-100%	-	150,000	(150,000)	-100%
50	<b>Total Non-Operating Income</b>	<b>208,902</b>	<b>343,023</b>	<b>(134,121)</b>	<b>-39%</b>	<b>1,400,208</b>	<b>1,424,888</b>	<b>(24,680)</b>	<b>-2%</b>
51	<b>Total Revenue Less Total Expenses</b>	<b>\$ (615,301)</b>	<b>\$ 194,005</b>	<b>\$ (809,306)</b>	<b>-417%</b>	<b>\$ (1,566,725)</b>	<b>\$ 5,694,776</b>	<b>(7,261,501)</b>	<b>-128%</b>

## Balance Sheet - - - July 31, 2022

Page 3

Assets	Current Month	Prior Month	Liabilities	Current Month	Prior Month
<b>Current Assets</b>			<b>Current Liabilities</b>		
Cash					
Operating	\$ 11,718,206	\$ 12,881,934	Accts Payable - System	\$ 1,080,921	\$ 1,458,397
Debt Svc. Res. 2016 Bonds	878,731	878,731	Accrued Expenses	791,116	735,397
Bond Funds - 2016 Bonds	24	24	Cost Report Settlement Res	(854,934)	(777,387)
Bond Funds - 2021 / 2006	1,525,612	1,329,011	Wages & Benefits Payable	1,982,167	2,653,840
Escrow - UMB	-	-	Deferred Revenue	47,195	256,097
COVID PPP	-	-	COVID PPP Short Term Loan	-	-
Relief Fund Cash Restricted	669,775	669,775	Relief Fund Liability	669,775	669,775
Medicare Accelerated Pmt	817,159	1,135,361	Medicare Accelerated Pmt Liab	817,159	1,135,361
Total Cash	15,609,507	16,894,836	Current Portion of LT Debt-Lease	-	-
			Current Portion of LT Debt-2006	-	-
Accounts Receivable			Current Portion of LT Debt-2016	225,000	225,000
Patient Revenue - Net	4,150,381	4,552,033	Total Current Liabilities	4,758,399	6,356,480
Other Receivables	118,468	370,912			
Total Accounts Receivable	4,268,849	4,922,945	<b>Long-Term Liabilities</b>		
			Leases Payable	-	-
Inventory	1,656,561	1,768,055	Equipment Lease (Siemens MRI)	1,650,407	1,668,917
			Bond Premium (Net) - 2006 Def Outflows	197,965	199,077
Total Current Assets	21,534,917	23,585,836	Bond Premium (Net) - 2016	121,073	121,498
			Bond Premium (Net) - 2021	734,669	738,640
<b>Fixed Assets</b>			Bonds Payable - 2021	7,885,000	7,885,000
Property Plant & Equip (Net)	8,917,988	9,051,062	Bonds Payable - 2006	-	-
Electronic Health Record (Net)	-	-	Bonds Payable - 2016	9,025,000	9,025,000
Clinic Expansion	13,377,405	13,377,405	Total Long-Term Liabilities	19,614,114	19,638,132
Work In Progress	321,855	321,855			
Land	101,000	101,000	<b>Net Assets</b>		
Total Fixed Assets	22,718,248	22,851,322	Un-Restricted	21,815,470	21,815,470
			Current Year Net Income/Loss	(1,566,725)	(951,424)
<b>Other Assets</b>			Total Un-Restricted	20,248,745	20,864,046
Prepays & Other Assets	368,093	421,500	Restricted		
Total Other Assets	368,093	421,500	Total Net Assets	20,248,745	20,864,046
<b>Total Assets</b>	<b>\$ 44,621,258</b>	<b>\$ 46,858,658</b>	<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 44,621,258</b>	<b>\$ 46,858,658</b>



## Monthly Trends

Page 4

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	YTD Total
Activity	31	31	30	31	30	31	31	28	31	30	31	30	31	212
2 In-Patient Admissions	35	32	17	24	32	27	31	25	22	30	32	42	27	209
3 In-Patient Days	72	74	47	62	95	56	67	62	58	68	86	115	72	528
4 Avg Stay Days (In-patients)	2.1	2.3	2.8	2.6	3.0	2.1	2.2	2.5	2.6	2.3	2.7	2.7	2.7	2.5
5 Swing Bed Admissions	0	0	0	0	0	0	0	0	0	0	0	0	0	-
6 Swing Bed Days	0	0	0	0	0	0	0	0	0	0	0	0	0	-
7 Avg Length of Stay (Swing)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8 Average Daily Census	2.3	2.4	1.6	2.0	3.2	1.8	2.2	2.2	1.9	2.3	2.8	3.8	2.3	2.5
Statistics														
9 E/R visits	561	697	612	594	604	607	946	834	742	546	622	681	787	5,158
10 Observ Hours	713	513	538	228	97	319	416	343	490	292	578	488	343	2,950
11 Lab Tests	5,687	5,586	5,409	5,918	6,005	5,498	5,660	4,897	5,200	5,353	5,623	6,094	5,926	38,753
12 Radiology/CT/MRI Exams	1,335	1,525	1,397	1,214	1,240	1,365	1,299	1,195	1,483	1,320	1,288	1,409	1,386	9,380
14 OR Cases	85	126	118	131	102	87	86	71	104	78	113	100	99	651
15 Clinic Visits	1,759	1,902	1,810	1,766	1,536	1,490	1,444	1,206	1,714	1,692	1,756	1,747	1,692	11,251
16 Spec. Clinic Visits	204	89	85	75	46	37	33	32	44	27	29	46	10	221
17 Oncology Clinic Visits	90	135	119	114	110	103	106	107	116	105	127	137	135	833
18 Oncology/Infusion Patients	151	195	160	156	193	174	193	198	166	139	191	196	170	1,253
19 Infusion Patients	122	109	92	93	137	101	109	108	116	66	93	99	98	689
20 EMS Transports	113	126	108	93	106	124	101	100	112	87	117	78	125	720
21 Total Stats	10,820	11,003	10,448	10,382	10,176	9,905	10,393	9,091	10,287	9,724	10,537	11,075	10,771	71,859



**Statistical Review**

**Page 5**

2022	July			July			July Prior Y-T-D			
	Current Month Actual	Current Month Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance	Y-T-D Actual	Prior Y-T-D Actual	Difference	Variance
<b>In-Patient</b>										
Admissions:										
Acute	27	32	(5)	209	199	10	209	225	(16)	-7%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	27	32	(5)	209	199	10	209	225	(16)	-7%
Patient Days:										
Acute	72	80	(8)	528	494	34	528	572	(44)	-8%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	72	80	(8)	528	494	34	528	572	(44)	-8%
Average Daily Census:										
# Of Days	31	31		212	212		212	212		
Acute	2.3	2.6	(0.3)	2.5	2.3	0.2	2.5	2.7	(0.2)	-8%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	2.3	2.6	(0.3)	2.5	2.3	0.2	2.5	2.7	(0.2)	-8%
Length of Stay:										
Acute	2.7	2.5	0.2	2.5	2.5	0.0	2.5	2.5	(0.0)	-1%
Swing Bed	-	-	-	-	-	-	-	-	-	0%
Total	2.7	2.5	0.2	2.5	2.5	0.0	2.5	2.5	(0.0)	-1%
<b>Out-Patient</b>										
Out-Patient Visits										
E/R Visits	787	631	156	5,158	3,893	1,265	5,158	3,658	1,500	41%
Observ admissions	18	29	(11)	149	179	(30)	149	191	(42)	-22%
Lab Tests	5,926	6,423	(497)	38,753	39,605	(852)	38,753	39,812	(1,059)	-3%
Radiology/CT/MRI Exams/M	1,386	1,491	(105)	9,380	9,186	194	9,380	9,168	212	2%
OR Cases	99	119	(20)	651	735	(84)	651	689	(38)	-6%
Clinic Visits	1,692	1,991	(299)	11,251	12,273	(1,022)	11,251	12,639	(1,388)	-11%
Spec. Clinic Visits	10	108	(98)	221	666	(445)	221	839	(618)	-74%
Oncology Clinic Visits	135	129	6	833	795	38	833	774	59	8%
Oncology/Infusion Patients	170	178	(8)	1,253	1,097	156	1,253	994	259	26%
Infusion Patients	98	98	-	689	602	87	689	494	195	39%
EMS Transports	125	122	3	720	755	(35)	720	757	(37)	-5%
Total	10,446	11,319	(873)	69,058	69,786	(728)	69,058	70,015	(957)	-1%

Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of July 31, 2022

Page 6

		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
2 Medicare	\$	2,583,401	\$ 793,060	\$ 300,884	\$ 91,219	\$ 68,661	\$ 60,730	\$ 320,753	\$ 4,218,708	38%	
3 Medicaid		724,881	113,068	41,865	24,640	24,581	14,208	253,573	1,196,816	11%	
4 Third Party		1,633,393	590,529	384,501	161,117	116,354	140,167	615,289	3,641,350	33%	
5 Self-Pay		254,180	254,170	195,561	207,298	207,100	123,484	691,748	1,933,541	18%	
<b>Current Month Total</b>	<b>\$</b>	<b>5,195,855</b>	<b>\$ 1,750,827</b>	<b>\$ 922,811</b>	<b>\$ 484,274</b>	<b>\$ 416,696</b>	<b>\$ 338,589</b>	<b>\$ 1,881,363</b>	<b>\$ 10,990,415</b>	<b>100%</b>	<b>262,515</b>
<b>Pct of Total</b>		<b>47%</b>	<b>16%</b>	<b>8%</b>	<b>4%</b>	<b>4%</b>	<b>3%</b>	<b>17%</b>	<b>100%</b>		
Jun-22	\$	5,296,769	\$ 1,257,194	\$ 690,323	\$ 660,956	\$ 438,544	\$ 356,021	\$ 1,355,339	\$ 10,055,146		248,707
Pct of Total		53%	13%	7%	7%	4%	4%	13%	100%		
May-22	\$	4,976,841	\$ 1,229,667	\$ 763,335	\$ 569,449	\$ 554,337	\$ 321,119	\$ 1,643,977	\$ 10,058,725		150,992
Pct of Total		49%	12%	8%	6%	6%	3%	16%	100%		
Apr-22	\$	4,411,765	\$ 1,085,976	\$ 693,620	\$ 609,943	\$ 440,794	\$ 289,902	\$ 1,669,402	\$ 9,201,402		215,897
Pct of Total		48%	12%	8%	7%	5%	3%	18%	100%		
Mar-22	\$	4,206,381	\$ 1,389,690	\$ 673,681	\$ 575,452	\$ 413,271	\$ 309,780	\$ 1,752,689	\$ 9,320,944		199,177
Pct of Total		45%	15%	7%	6%	4%	3%	19%	100%		
Feb-22	\$	4,206,381	\$ 1,389,690	\$ 673,681	\$ 575,452	\$ 413,271	\$ 309,780	\$ 1,752,689	\$ 9,320,944		199,177
Pct of Total		45%	15%	7%	6%	4%	3%	19%	100%		
Jan-22	\$	4,815,885	\$ 1,218,564	\$ 968,019	\$ 573,545	\$ 504,719	\$ 332,446	\$ 1,663,719	\$ 10,076,897		184,318
Pct of Total		48%	12%	10%	6%	5%	3%	17%	100%		
Dec-21	\$	4,411,483	\$ 1,771,146	\$ 897,483	\$ 629,416	\$ 471,528	\$ 299,814	\$ 1,716,882	\$ 10,197,752		246,249
Pct of Total		43%	17%	9%	6%	5%	3%	17%	100%		
Nov-21	\$	5,254,766	\$ 1,288,663	\$ 765,276	\$ 596,925	\$ 429,612	\$ 449,363	\$ 1,582,207	\$ 10,366,811		223,165
Pct of Total		51%	12%	7%	6%	4%	4%	15%	100%		
Oct-21	\$	4,591,197	\$ 1,412,195	\$ 784,524	\$ 573,095	\$ 661,916	\$ 330,409	\$ 1,562,788	\$ 9,916,124		372,288
Pct of Total		46%	14%	8%	6%	7%	3%	16%	100%		
Sep-21	\$	4,623,878	\$ 1,367,954	\$ 793,192	\$ 861,326	\$ 484,324	\$ 263,617	\$ 1,610,326	\$ 10,004,617		251,846
Pct of Total		46%	14%	8%	9%	5%	3%	16%	100%		
Aug-21	\$	5,070,970	\$ 1,423,538	\$ 1,289,523	\$ 637,852	\$ 423,338	\$ 370,971	\$ 1,518,317	\$ 10,734,509		181,959
Pct of Total		47%	13%	12%	6%	4%	3%	14%	100%		
Jul-21	\$	4,918,121	\$ 1,859,528	\$ 864,925	\$ 524,846	\$ 546,331	\$ 340,021	\$ 1,455,387	\$ 10,509,159		125,498
Pct of Total		47%	18%	8%	5%	5%	3%	14%	100%		
Jun-21	\$	4,450,225	\$ 991,357	\$ 492,319	\$ 470,912	\$ 586,430	\$ 386,858	\$ 1,658,314	\$ 9,036,415		248,707
Pct of Total		49%	11%	5%	5%	6%	4%	18%	100%		

Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of July 31, 2022

Page 6

		0-30 Days		31-60 Days		61-90 Days		91-120 Days		121-150 Days		151-180 Days		181+ Days		Total	Percent of Total	Accts sent to Collections
	May-21	\$	4,564,596	\$	1,223,151	\$	900,499	\$	559,379	\$	516,823	\$	338,558	\$	1,383,875	\$	9,486,881	95,678
	Pct of Total		48%		13%		9%		6%		5%		4%		15%		100%	
	Apr-21	\$	4,315,723	\$	1,332,592	\$	712,599	\$	645,005	\$	417,714	\$	166,007	\$	1,174,380	\$	8,764,020	190,242
	Pct of Total		49%		15%		8%		7%		5%		2%		13%		100%	
	Mar-21	\$	4,536,107	\$	1,283,697	\$	893,010	\$	614,678	\$	287,740	\$	205,954	\$	1,187,089	\$	9,008,275	141,056
	Pct of Total		50%		14%		10%		7%		3%		2%		13%		100%	
	Feb-21	\$	4,632,177	\$	1,808,956	\$	796,014	\$	329,120	\$	255,606	\$	194,030	\$	1,194,813	\$	9,210,716	116,794
	Pct of Total		50%		20%		9%		4%		3%		2%		13%		100%	
	Jan-21	\$	4,667,228	\$	1,324,541	\$	489,574	\$	380,972	\$	303,832	\$	307,163	\$	1,102,666	\$	8,575,976	197,220
	Pct of Total		54%		15%		6%		4%		4%		4%		13%		100%	
	Dec-20	\$	4,315,448	\$	835,664	\$	542,288	\$	394,340	\$	421,056	\$	304,468	\$	965,830	\$	7,779,094	222,785
	Pct of Total		55%		11%		7%		5%		5%		4%		12%		100%	
	Nov-20	\$	4,108,089	\$	1,171,013	\$	583,125	\$	541,005	\$	584,542	\$	275,531	\$	985,311	\$	8,248,616	172,213
	Pct of Total		50%		14%		7%		7%		7%		3%		12%		100%	
	Oct-20	\$	4,351,562	\$	1,054,133	\$	832,882	\$	694,766	\$	372,848	\$	200,118	\$	1,158,212	\$	8,664,521	855,499
	Pct of Total		50%		12%		10%		8%		4%		2%		13%		100%	
	Sep-20	\$	4,073,962	\$	1,528,744	\$	916,786	\$	468,911	\$	324,972	\$	204,586	\$	2,011,419	\$	9,529,381	12,049
	Pct of Total		43%		16%		10%		5%		3%		2%		21%		100%	
12	Pct Settled (Current)				66.9%		26.6%		29.8%		37.0%		22.8%		-428.4%			
13	Pct Settled (June from May)				74.7%		43.9%		13.4%		23.0%		35.8%		-322.1%			
14	Pct Settled (May from Apr)				72.1%		29.7%		17.9%		9.1%		27.1%		-467.1%			
15	Pct Settled (Apr from Mar)				74.2%		50.1%		9.5%		23.4%		29.9%		-438.9%			
16	Pct Settled (Mar from Feb)				67.0%		51.5%		14.6%		28.2%		25.0%		-465.8%			

## Pagosa Springs Medical Center - - - Net Days in A/R 2022

Page 7

	31	28	31	30	31	30
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
2 Net Accounts Receivable	\$ 4,241,833	\$ 3,719,612	\$ 3,356,476	\$ 3,562,280	\$ 4,287,056	\$ 4,552,033
3 Net Patient Revenue	\$ 2,998,220	\$ 2,487,566	\$ 2,698,764	\$ 2,925,069	\$ 3,497,765	\$ 3,447,795
4 Net Patient Rev/Day (2 month Avg)	\$ 86,218	\$ 92,779	\$ 87,949	\$ 92,280	\$ 105,167	\$ 113,879
5 Net Days in A/R	49	40	38	39	41	40

	31	31	30	31	30	31
	Jul-22	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
7 Net Accounts Receivable	\$ 4,150,381	\$ 4,713,332	\$ 4,472,476	\$ 4,754,058	\$ 5,115,376	\$ 4,030,555
8 Net Patient Revenue	\$ 2,851,249	\$ 3,484,951	\$ 3,150,551	\$ 3,377,543	\$ 3,221,526	\$ 2,347,320
9 Net Patient Rev/Day (2 month Avg)	\$ 103,451	\$ 99,103	\$ 108,718	\$ 106,986	\$ 108,169	\$ 91,552
10 Net Days in A/R	40	48	41	44	47	44

## Pagosa Springs Medical Center - - - Gross Days Target

12 Medicare	33%	21	\$ 103,263	\$ 715,613
13 Medicaid	7%	35	\$ 103,263	\$ 252,994
14 Blue Cross	15%	48	\$ 103,263	\$ 743,494
15 Commercial	26%	65	\$ 103,263	\$ 1,745,145
16 Self Pay	19%	150	\$ 103,263	\$ 2,942,996
17 Total:	100%			\$ 6,400,242
18				\$ 103,263
19			Gross Days in A/R Target	62

Pagosa Springs Medical Center  
Revenue by Financial Class  
July 31, 2022

ORAL REPORTS 4.a.vii

Financial Class	Inpatient MTD	Outpatient MTD	Total MTD	% MTD
Auto/Liability Insurance	-	103,502.40	103,502.40	1.55%
Blue Cross	48,238.90	697,726.74	745,965.64	11.19%
Champus	-	62,703.60	62,703.60	0.94%
Commercial Insurance	52,890.30	725,857.40	778,747.70	11.68%
Medicaid	176,314.19	982,255.38	1,158,569.57	17.38%
Medicare	175,704.25	2,179,398.56	2,355,102.81	35.33%
Medicare HMO	86,835.90	841,530.81	928,366.71	13.93%
Self Pay	-	188,612.62	188,612.62	2.83%
Self Pay - Client Billing	-	19,990.20	19,990.20	0.30%
Veterans Administration	19,514.50	278,870.83	298,385.33	4.48%
Workers Compensation	-	25,393.79	25,393.79	0.38%
<b>Total</b>	<b>559,498.04</b>	<b>6,105,842.33</b>	<b>6,665,340.37</b>	<b>100.00%</b>

Financial Class	Inpatient YTD	Outpatient YTD	Total YTD	% YTD	12/31/2021 % YTD	12/31/20 % YTD	12/31/19 % YTD	12/31/18 % YTD	12/31/17 % YTD	12/31/16 % YTD
Auto/Liability Insurance	-	430,139.17	430,139.17	1.03%	1.41%	0.91%	1.15%	1.05%	1.24%	1.11%
Blue Cross	224,429.20	4,233,867.44	4,458,296.64	10.64%	11.40%	12.38%	15.40%	15.42%	15.90%	15.83%
Champus	32,437.00	376,611.52	409,048.52	0.98%	0.95%	0.82%	0.31%	0.08%	0.07%	0.19%
Commercial Insurance	455,932.28	4,408,327.05	4,864,259.33	11.61%	12.12%	11.72%	11.34%	13.08%	11.79%	13.08%
Medicaid	662,512.88	6,610,205.26	7,272,718.14	17.36%	17.50%	18.86%	18.75%	18.22%	20.28%	21.56%
Medicare	1,494,868.93	13,238,933.71	14,733,802.64	35.17%	36.51%	38.60%	36.99%	36.75%	35.27%	35.90%
Medicare HMO	854,854.58	5,316,380.01	6,171,234.59	14.73%	11.01%	7.77%	7.20%	4.47%	3.55%	2.76%
Self Pay	60,879.29	1,207,627.06	1,268,506.35	3.03%	3.95%	3.68%	4.40%	5.40%	6.96%	5.26%
Self Pay - Client Billing	-	110,378.04	110,378.04	0.26%	0.36%	0.22%	0.18%	0.18%	0.19%	0.17%
Veterans Administration	177,869.73	1,508,639.33	1,686,509.06	4.03%	3.76%	4.13%	2.74%	4.13%	3.58%	2.74%
Workers Compensation	-	484,845.30	484,845.30	1.16%	1.03%	0.92%	1.52%	1.22%	1.17%	1.37%
<b>Total</b>	<b>3,963,783.89</b>	<b>37,925,953.89</b>	<b>41,889,737.78</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>99.97%</b>
Blank										0.00%
HMO (Health Maint Org)										0.03%
<b>Total</b>						100.00%	100.00%	100.00%	100.00%	100.00%



**Pagosa Springs Medical Center**  
**Financial Forecast**  
**Statement of Cash Flows**

ORAL REPORTS 4.a.vii

**Cash Flows from operating activities**

Change in net assets	(615,301)
Adjustments to reconcile net assets to net cash	
Depreciation and amortization	163,730
Patient accounts receivable	401,652
Accounts payable and wages payable	(1,049,149)
Accrued liabilities	55,719
Pre-paid assets	53,407
Deferred revenues	(208,902)
Other receivables	252,444
Reserve for third party settlement	(77,547)
Inventory	111,494
Net Cash Provided by (used in) operating activities	(912,453)

**Cash Flows from investing activities**

Purchase of property and equipment	(36,164)
Work in progress	-
Proceeds from sale of equipment/(Loss)	-
Net Cash Provided by (used in) investing activities	(36,164)

**Cash Flows from financing activities**

Principal payments on long-term debt	-
Proceeds from debt (funding from 2021 Bond)	-
Proceeds from PPP Short Term Loan	-
Recognize Amounts from Relief Fund	-
Payments/Proceeds from Medicare Accelerated Payment	(318,202)
Change in Prior Year Net Assets	-
Change in leases payable	(18,510)
Net Cash Provided by (used in) financing activities	(336,712)

**Net Increase(Decrease) in Cash** (1,285,329)

**Cash Beginning of Month** 16,894,836

**Cash End of Month** 15,609,507

**Pagosa Springs Medical Center**  
**Cash Forecast as of end of July 2022**  
**Forecast Months Based on Budget and Actual**

Prepared 8/11/2022  
Cash balance 18,153,025  
at 12/31/21

	(1) Net Asset Change	(2) Depreciation	(3) Receivables	(4) Payables & Other Liabilities	(5) Pre-Paid Assets	(6) Deferred Revenue	(7) Third Party	(8) Inventory	(9) Equipment Purchase	(10) Lease Payables	(11) Other	Net Cash Change	Balance
January 2022 (Actual)	(92,659)	145,357	(208,375)	1,309	(27,688)	-	(43,608)	(3,452)	(38,542)	(14,316)	(143,656)	(425,630)	17,727,395
February 2022 (Actual)	(389,081)	145,171	749,244	284,437	(8,139)	(70,348)	(204,353)	2,184	(122,975)	(14,341)	(159,398)	212,401	17,939,796
March 2022 (Actual)	(92,064)	146,944	865,722	429,452	26,909	(490,329)	(3,184)	(6,718)	(10,302)	(14,367)	(272,512)	579,551	18,519,347
April 2022 (Actual)	(169,828)	151,033	(15,343)	(42,597)	49,270	(163,007)	(5,307)	23,627	(104,967)	(8,991)	(295,270)	(581,380)	17,937,967
May 2022 (Actual)	(449,450)	136,427	(348,698)	1,392,304	(122,776)	(344,186)	(107,336)	4,980	(81,898)	(9,016)	(306,346)	(235,995)	17,701,972
June 2022 (Actual)	241,658	226,556	16,637	(65,519)	68,063	(111,994)	(564,135)	12,968	(1,711,526)	1,668,917	(588,761)	(807,136)	16,894,836
July 2022 (Actual)	(615,301)	163,730	654,096	(993,430)	53,407	(208,902)	(77,547)	111,494	(36,164)	(18,510)	(318,202)	(1,285,329)	15,609,507
August 2022 (Budget)	288,228	200,209	(75,000)	25,000	5,000	-	(50,000)	5,000	(100,000)	(30,000)	10,968	279,405	15,888,912
September 2022 (Budget)	291,487	206,208	(75,000)	25,000	5,000	-	(50,000)	5,000	(50,000)	(30,000)	10,968	338,663	16,227,575
October 2022 (Budget)	(148,862)	211,208	(75,000)	25,000	5,000	-	50,000	5,000	(100,000)	(30,000)	10,968	(46,686)	16,180,889
November 2022 (Budget)	(15,488)	217,207	(75,000)	25,000	5,000	-	(50,000)	5,000	(50,000)	(30,000)	10,968	42,687	16,223,576
December 2022 (Budget)	38,367	217,207	(75,000)	25,000	5,000	-	50,000	5,000	(110,495)	(30,000)	10,972	136,051	16,359,627
Totals	(1,112,993)	2,167,257	1,338,283	1,130,956	64,046	(1,388,766)	(1,055,470) 981,635	170,083	(2,516,869)	1,439,376	(2,029,301)	(1,793,398)	16,359,627
													at 12/31/21
													6,651,392
Bond Requirements (60 days cash)													
													Less Cares Act
													(669,775)
													Less Medicare Accelerated
													(817,159)
													Less Bond Reserve
													(878,731)
													Net Cash for Days Cash on Hand
													13,993,962
													AVG. Expense Per Day
													110,857
													Days Cash on Hand
													126.23

Notes:

- (1) Forecast based on projected net income.
- (2) Forecast is based on the budgeted depreciation expense.
- (3) Based on projected changes in receivables.
- (4) Based on projected changes in payables and liabilities.
- (5) Based on projected changes in prepaids.
- (6) Based on projected deferred revenues.
- (7) Based on projected Due to Third Party Reserves.
- (8) Based on projected Inventory changes.
- (9) Based on projected equipment and capital project expenditures.
- (10) Based on projected lease payments.
- (11) Based on projected receivables and payables due to Covid.

2022						
Month	Cash Goal	Actual Cash	Variance	% Collected	GL Non AR	Total
Jan-22	\$2,121,338.00	\$2,559,519.95	\$438,181.95	120.66%	\$ (89,581.25)	\$2,469,938.70
Feb-22	\$2,758,055.00	\$2,629,036.30	(\$129,018.70)	95.32%	\$ 229,760.89	\$2,858,797.19
Mar-22	\$2,447,401.00	\$2,867,669.94	\$420,268.94	117.17%	\$ (100,621.01)	\$2,767,048.93
Apr-22	\$2,458,581.00	\$2,473,500.99	\$14,919.99	100.61%	\$ (75,703.82)	\$2,397,797.17
May-22	\$2,683,321.00	\$2,492,736.21	(\$190,584.79)	92.90%	\$ (213,193.08)	\$2,279,543.13
Jun-22	\$3,192,941.00	\$3,158,673.78	(\$34,267.22)	98.93%	\$ (427,856.04)	\$2,730,817.74
Jul-22	\$3,357,630.00	\$2,682,707.49	(\$674,922.51)	79.90%	\$ (258,382.04)	\$2,424,325.45
	\$19,019,267.00	\$18,863,844.66	(\$155,422.34)	99.18%	\$ (935,576.35)	\$17,928,268.31



**THE UPPER SAN JUAN HEALTH SERVICE DISTRICT  
DOING BUSINESS AS PAGOSA SPRINGS MEDICAL CENTER**

**MEDICAL STAFF REPORT BY CHIEF OF STAFF, JOHN WISNESKI  
August 23, 2022**

**I. ~~STATEMENT OF THE MEDICAL STAFF'S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF NEW POLICIES OR PROCEDURES ADOPTED BY THE MEDICAL STAFF:~~**

**II. STATEMENT OF THE MEDICAL STAFF'S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF PROVIDER PRIVILEGES (ACCEPTANCE BY THE BOARD RESULTS IN THE GRANT OF PRIVILEGES):**

NAME	INITIAL/REAPPOINT/CHANGE	TYPE OF PRIVILEGES	SPECIALTY
<b>Daniel April, MD</b>	Initial Appointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Aaron Kirkpatrick, MD</b>	Initial Appointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Lionel Thomas, DO</b>	Initial Appointment	Telemedicine/Teleneurology	Neurology
<b>Emily Warncke, MD</b>	Initial Appointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Lora Barke, DO</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Malay Bhatt, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Neuroradiology
<b>Marjan Bolouri, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Kelly Borden, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Julie Buchner, MD</b>	Reappointment	Active/Family Medicine	Family Medicine
<b>Ryan Crete, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Neuroradiology
<b>Michelle DeNault, MD</b>	Reappointment	Telemedicine/Telepsychiatry	Psychiatry & Child and Adolescent Psychiatry
<b>Elliot Dickerson, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Neuroradiology
<b>Kevin Johnson, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Bobby Kang, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Emily Lampe, MD</b>	Reappointment	Telemedicine/Teleneurology	Neurology
<b>Calvin Newsome, FNP-C</b>	Reappointment	APP/Nurse Practitioner Family Medicine	Family Medicine/Specialist Support
<b>Richard Obregon, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology
<b>Andrew Olsen, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Neuroradiology
<b>Nishant Patel, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Interventional Radiology
<b>Stefani Parrisbalogun, MD</b>	Reappointment	Telemedicine/Telepsychiatry	Psychiatry & Consultation-Liaison Psychiatry
<b>Samuel Scutchfield, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Neuroradiology
<b>Samuel Wang, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology & Nuclear Radiology

**III. REPORT OF NUMBER OF PROVIDERS BY CATEGORY**

Active: 16  
 Courtesy: 24  
 Courtesy-Locum Tenens: 2  
 Telemedicine: 133  
 Advanced Practice Providers & Behavioral Health Providers: 12  
 Honorary: 1  
 Total: 188



**MINUTES OF REGULAR BOARD MEETING**  
**Tuesday, July 26, 2022**  
**4:30 PM**  
**The Board Room**  
**95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors (the “Board”) of the Upper San Juan Health Service District doing business as Pagosa Springs Medical Center (“PSMC”) held its regular board meeting on July 26, 2022, at PSMC, The Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado as well as via Zoom video communications.

Directors Present: Chairman Matt Mees, Vice-Chair Kate Alfred, Treasurer/Secretary Mark Zeigler, Director Martin Rose, and Director Barbara Parada.

Present via Zoom: Director Dr. Jim Pruitt and Director Jason Cox

Director(s) Absent: There were none.

**1) CALL TO ORDER**

- a) Call for quorum: Chair Mees called the meeting to order at 4:30 p.m. MST and Clerk to the Board, Kelli Schanz, recorded the minutes. A quorum of directors was present and acknowledged.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: Director Dr. Pruitt acknowledged a conflict of interest and recused himself from the executive session, discussions, decisions and/or other actions on the agenda for the meeting pertaining to PSMC’s possible purchase of real property in which Director Dr. Pruitt owns an interest.
- c) Approval of the Agenda: Vice-Chair Alfred motioned to approve the agenda. Upon motion seconded by Director Rose, the Board unanimously approved the agenda.

**2) PUBLIC COMMENT**

There was none.

**3) PRESENTATION:**

- a) ***PSMC’s Oncology, Infusion and Pharmacy***  
 PSMC’s Director of Oncology and Pharmacy Christina Reeves presented an overview of services. Questions were asked and answered.

**4) REPORTS**

- a) Oral Reports



i) Chair Report

There was no report. Chairman Mees requested that the Strategic Planning committee meet to discuss a plan for uses of the Pruitt building/property. Late August or September was discussed for a possible meeting.

ii) CEO Report

CEO Dr. Webb advised of the following updates:

- COVID update: 12 employees out at this time, we are not seeing severely sick patients;
- Inpatient bed capacity limited to 5 due to staffing shortages;
- We are currently functioning and following rules for contingency staffing, we are not at crisis staffing at this time;
- CEO Dr. Webb commented on PSMC's positive net revenue for June saying she is proud of the team.

iii) Executive Committee

There was no report.

iv) Foundation Committee

There was no report.

Facilities Committee

Chairman Mees advised of the following updates:

- 3D mammography: no change in status – it was ordered in February but due to supply chain issues, the manufacturer may or may not be able to deliver in September.
- Oxygen generation system: the equipment arrived and is in storage in Pagosa. The planning work to install the system is still underway.

v) Strategic Planning Committee

There was no report.

vi) Finance Committee & Report

CFO Chelle Keplinger presented and discussed the PowerPoint presentation regarding financials for June 2022. CFO Keplinger noted the addition of two new slides (inpatient discharges and billable EMS runs). All the volumes in the slides will replace the COO report.

b) Written Reports

i) Medical Staff Report

There were no questions

**5) CONSENT AGENDA**

Director Rose motioned to approve the approval of Board member absences, approval of the regular meeting minutes of 06/28/2022, and the Medical Staff report recommendations for revised policy and new or renewal of provider privileges. Motion was seconded by Director Cox and the Board approved said consent agenda items.

**6) DECISION AGENDA**

a) Resolution 2022-18

Director Rose motioned to accept Resolution 2022-18 regarding purchase and financing of the land/building owned by Pruitt Properties, LLC as follows:

- i) The Board has determined it in the best interest of the District and its inhabitants to acquire the land/building owned by Pruitt Properties, LLC at 75 S. Pagosa Blvd (the "Property").
- ii) The Board Chair is authorized to sign documents and the Board Treasurer/Secretary is authorized

to attest documents to finance and close on the Property including, without limitation, the Lease Purchase Agreement and the Site Lease.

- iii) This transaction is a “lease lease-back” to comply with the Colorado Taxpayer Bill of Rights (TABOR). This means at closing, PSMC will lease the Property to a trustee and the trustee will lease the Property back to PSMC for annual sums which sums are evidenced by “certificates” and are subject to annual appropriation by the Board (the exact amounts are set forth in the Lease-Purchase Agreement at Exhibit C, page C-1 and are based upon a tax-exempt interest rate of 3.54% and redeemable on or after December 1, 2024). The trustee, UMB Bank, will enter into an Indenture of Trust to receive the annual sums owed for the certificates which certificates are owned by JPMorgan Chase.
- iv) At closing and upon PSMC’s delivery of the Lease Purchase Agreement and the Site Lease, PSMC will own the property in fee title.

CAO Ann Bruzzese introduced Jason Simmons, Principal of Hilltop Securities, who was present via ZOOM. Ann explained that Mr. Simmons has been financial advisor to PSMC in this matter and two prior bond financing matters for PSMC. Mr. Simmons was available to address any questions as needed, and there were none. Upon motion seconded by Vice-Chair Alfred, the Board unanimously adopted said resolution. Thereafter the Chair individually called on and recorded each Director’s vote. Director Dr. Pruitt abstained due to his conflict of interest.

**7) ADJOURN**

There being no further business, Chair Mees adjourned the regular meeting at 5:24 p.m. MST.

Respectfully submitted by:

Kelli Schanz, serving as Clerk to the Board

**UPPER SAN JUAN HEALTH SERVICE DISTRICT  
D/B/A PAGOSA SPRINGS MEDICAL CENTER**

**Formal Written Resolution 2022-19**

**August 23, 2022**

WHEREAS, the Board of Directors of the Upper San Juan Health Service District d/b/a Pagosa Springs Medical Center (“USJHSD”) approved, as a consent agenda item on January 25, 2022, the 2022 regular board meeting schedule; and

WHEREAS, the USJHSD Board seeks to amend the regular board meeting schedule as set forth on the attached *Amended Notice Regarding Posting of Regular Board Meeting Schedule for 2022*.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE UPPER SAN JUAN HEALTH SERVICE DISTRICT HEREBY RESOLVES to amend its regular meeting schedule as set forth on the attached and for the Clerk to the Board to post the amended notice.**

ADOPTED and APPROVED by the Board of Directors this 23<sup>rd</sup> day of August, 2022.

---

Matt Mees, Chair of the Board of Directors

**UPPER SAN JUAN HEALTH SERVICE DISTRICT  
D/B/A PAGOSA SPRINGS MEDICAL CENTER**

**Formal Written Amended Notice  
August 23, 2022**

**AMENDED NOTICE REGARDING POSTING FOR MEETINGS and  
REGULAR BOARD MEETING SCHEDULE FOR 2022**

WHEREAS, special districts are required by Colorado Revised Statutes Section 24-6-402(2)(c) to designate annually at the Board's first regular meeting of each calendar year of the Upper San Juan Health Service District ("USJHSD/PSMC"), the place at which meeting notices will be posted at least 24 hours prior to each meeting; and

WHEREAS, pursuant to C.R.S. § 24-6-402, C.R.S., special districts are authorized to post on the public website of the special district full and timely notice of its meetings no less than twenty-four hours prior to the holding of the meeting; and

WHEREAS, the USJHSD/PSMC website is accessible at no charge to the public, and the USJHSD/PSMC has provided the website address to the Department of Local Affairs for inclusion in the inventory maintained pursuant to § 24-32-116, C.R.S.; and

WHEREAS, the USJHSD/PSMC will maintain one physical location within the special district boundaries designated for posting notice no less than twenty-four hours prior to a meeting if the special district is unable to post a notice online in the exigent or emergency circumstances, such as a power-outage or an interruption in internet service, that prevents the public from accessing the notice online.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE UPPER  
SAN JUAN HEALTH SERVICE DISTRICT HEREBY RESOLVES AS  
FOLLOWS:**

1. Designated Posting Location. Pursuant to § 24-6-402, C.R.S., the USJHSD/PSMC designated posting location for public meetings (regular, special, and study sessions) shall be on the webpage of USJHSD/PSMC, accessible online at the following address:

[www.pagosaspringsmedicalcenter.org](http://www.pagosaspringsmedicalcenter.org)

2. Designated Physical Posting Location. In the event of exigent or emergency circumstances, such as a power outage or an interruption in internet service, that prevents the public from accessing the online designated posting location or prevents the USJHSD/PSMC from posting a notice at the online designated posting location, the USJHSD/PSMC will post notice of public meetings at least twenty-

four hours prior to the meeting at the following physical location within the special district:

Pagosa Springs Medical Center  
95 S. Pagosa Boulevard  
Pagosa Springs, Colorado

3. The Board of Directors of USJHSD/PSMC shall meet at 95 S. Pagosa Boulevard, Pagosa Springs, Colorado on the days and times noted below:

**AMENDED SCHEDULE OF REGULAR MEETING DATES AND TIMES:**

January 25, 2022	at 5:30 p.m.
February 22, 2022	at 5:30 p.m.
March 22, 2022	at 5:30 p.m.
April 26, 2022	at 5:30 p.m.
May 24, 2022	at 5:30 p.m.
June 28, 2022	at 5:30 p.m.
July 26, 2022	at 4:30 p.m.
August 23, 2022	at 5:00 p.m.
<i>No meeting in September</i>	
October 13, 2022	at 5:00 p.m.
October 25, 2022	at 5:00 p.m.
November 15, 2022	at 5:00 p.m.
December 27, 2022	at 12:00 noon

Questions concerning meetings should be directed to the Clerk of the Board, Kelli Shanz, at 95 S. Pagosa Blvd., Pagosa Springs, Colorado, telephone number 970-731-3700.

APPROVED by the Board of Directors of the Upper San Juan Health Service District on this 23<sup>rd</sup> day of August, 2022.

---

Matt Mees, as Chairman of the Board  
and President of the District