



NOTICE OF REGULAR BOARD MEETING OF THE  
UPPER SAN JUAN HEALTH SERVICE DISTRICT d/b/a PAGOSA SPRINGS MEDICAL CENTER

**Tuesday, July 22, 2025, at 5:00 p.m. MDT**

The Board Room (direct access – northeast entrance)  
95 South Pagosa Blvd., Pagosa Springs, CO 81147

The public may attend in person or via Teams.

Join on the web: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: 228 195 192 729

Passcode: T5oe7uw3

### AGENDA

**1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

- a) Confirmation of quorum
- b) Board Director self-disclosure of actual, potential, or perceived conflicts of interest
- c) Approval of the Agenda (and changes, if any)

**2) PUBLIC COMMENT** This is an opportunity for the public to make comments and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Antionette Martinez, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.

**3) PRESENTATIONS:** *Surgical Services by Manager Ashley Bridges, RN*

**4) REPORTS**

- a) **Oral Reports** (may be accompanied by a written report)
  - i) ~~Chair Report~~ ~~Chair Kate Alfred~~
  - ii) CEO Report Dr. Rhonda Webb
  - iii) ~~Executive Committee~~ ~~Chair Alfred and Vice Chair Mees~~
  - iv) ~~Foundation Board~~ ~~Dir. Foss, Dir. Wilson, and CEO Webb~~
  - v) **Facilities Committee** Vice Chair Mees, and Dir. Taylor
  - vi) Strategic Planning Committee Chair Alfred, Treas. Floyd, and CEO Webb
  - vii) **Finance Committee Report** Treas. Floyd, Dir. Hooper and CFO Keplinger
    - (a) **June 2025 Financials**

b) **Written Reports** (*no oral report unless the Board has questions*)

i) **Medical Staff Report**

Chief of Staff, Dr. Corinne Reed

**5) DECISION AGENDA**

- a) **Consideration of Resolution 2025-12** regarding authority for staff to execute a written revocable license in favor of the Archuleta County Sheriff's Office to install a solar-powered camera on PSMC property in a mutually agreeable location near the corner of S. Pagosa Blvd. and Highway 160.

**6) CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Board Member absences:

i) Regular meeting of 07/22/2025

- b) Approval of Minutes for the following meeting(s):

i) Regular meeting of 06/24/2025

- c) Approval of **Medical Staff report** recommendations for new or renewal of provider privileges.

**7) EXECUTIVE SESSION**

The Board reserves the right to meet in executive session for any purpose allowed and topic announced at open session of the meeting, in accordance with C.R.S. Section 24-6-402(4).

**8) OTHER BUSINESS**

Generally, this agenda item is limited to requests for a matter to be added to a future agenda of the Board or a Committee.

**9) ADJOURN**

Next Meeting: Tuesday, August 26, 2025, at 5:00 p.m. MT

**Report for the Board Facilities Committee  
on July 15, 2025 at 9:30 in the Board Room**

*New updates are in blue.*

a) **Sterile Processing Renovation:**

- i) The Board approved the SPD renovation in its approval of the 2025 budget and DOLA awarded PSMC a grant of \$180,000 toward this project.
- ii) The project is planned to take place in October of 2025 (the timing avoids the summer busy season for the OR) and it allows the approximately 20 weeks of lead time for ordering equipment.
- iii) In March, staff issued the RFP for the project (the RFP and a video explanation of the project were shared with the Board in March of 2025).
- iv) In April, the Board Facilities Committee discussed the RFP responses and awarded the project to the design-build team of Nunn Construction and RTA Architects.
- v) Contract with Nunn being signed in June – RTA does not think the project requires approval from the State but we will submit anyway.
- vi) In June of 2025, PSMC ordered equipment from Steris for the project (see attached).
- vii) *Finalizing selection and order of Reverse Osmosis system and water softener. Discussed timing and permits.*

b) **Surgery:**

- i) In January of 2025, the OR was down for two weeks due to humidity and pressure issues.
- ii) Director over Facilities/IT/Life Safety (David Ball) provided a presentation of the issues to the Board in January of 2025 (and the Board Facilities Committee has seen the same information).
- iii) As part of continuing corrective actions, PSMC staff are planning a project to replace a humidifier in one OR (timing will likely be in June after equipment arrives).
- iv) Humidifier arrived in a damaged box and unclear if the humidifier is cracked. PSMC ordered a replacement which is due to arrive at the end of June; thereafter, staff will schedule the install over a weekend.
- v) *On July 10-11, the new humidifier was installed and the equipment is working well and the humidity as appropriate.*

c) **Medical Wellness Building Renovation:**

- i) On 4/1/2025, PSMC received approval from Medicare to charge for services in the MWB.
- ii) In March, a federal Fire Inspector required: (A) either sprinklers or fire-rated walls, floor, and ceiling in the mechanical rooms, EVS storage room, and clean and dirty storage rooms; (B) changes to fire alarm system; (C) a door installed at the top of the stairs to keep the first and second floors separated; and (D) some additional signs. Upon completion of the work, the building has to be reinspected by the federal Fire Inspector. Status of the work:
  - (1) Fire sprinklers are installed.
  - (2) Designs for changes to the fire alarm system were prepared and submitted to the State in May; we are waiting the State's approval and then Nunn will schedule the install.
  - (3) Door at top of the stairs being installed this week.
  - (4) Signage being installed this week.
- (5) The exterior lighting for the parking lot was installed in May.
- (6) Vapor barrier in the crawl space installed in June.
- (7) *The federal Fire Inspector returned at the end of June for another evaluation and approved the prior inspection corrections but had new items including:*
  - (a) *Exist discharge missing egress lighting*

- (b) HVAC system needs to be labeled for return and supply
- (c) The fire sprinkler system needs 4 tamper switches.
- (d) The Fire Sprinkler system did not meet the required pressure. To correct the pressure, new sprinkler heads were ordered and installed and as of July 15<sup>th</sup> it appears all requirements met. Final inspection expected on July 23.

d) **Oxygen Generation Building:**

- i) The generator to the building is arrived and was installed in May.
- ii) Inspections/licensing:
  - (1) CDPHE still uses Life Safety Code for 2012 which does not address oxygen generation equipment, but more recent updates to the Life Safety Code do address such equipment; PSMC prepared a draft request for waiver.
- iii) Operationalizing the equipment: Incident Command in place during process to operationalize:
  - (1) Week of 6/17, equipment will be hooked-up, staff will be trained, and back-up tanks filled. On 6/19, system will be turned on and certification process. No oxygen flowing in the walls for 8+ hours (PSMC has a back-up plan with tanks).
  - (2) Follow-up: On Thurs. June 26<sup>th</sup>, Barry Stamp (engineer with RMH Group) is flying out to inspect and prepare a final punch list.
- iv) Follow-up: On Thurs. June 26<sup>th</sup>, Barry Stamp (engineer with RMH Group) visited to inspect and prepare a final punch list.
- v) Currently both generators are operating properly and are wired correctly.
- vi) Phase 2 (fill small tanks used by EMS or in the facility) will commence in September.

e) **Asphalt Sealing**

- i) Completed in June and July.

f) **Roof Replacement**

- i) Scheduled to start on Aug. 10-11 (roofing is the north part of the hospital building known as the Dr. Mary Fisher part of the building).

g) **ED Safety and Efficiency Remodel**

- i) November 2025 and February 2026 - Remodel Emergency Department:
  - (1) In May, PSMC issued an RFP for this project.
  - (2) On 3/28/2025, PSMC submitted an application for a \$200,000 DOLA grant to support this project. PSMC was awarded a matching grant of \$150,000.
  - (3) Scope of project includes renovations to improve safety, infection prevention and efficiency (bullet proof glass, bullet-resistant barriers on walls, reorganize the nurse's station for a more efficient registration area and to accommodate more nurses; new flooring; new patient call system).
  - (4) The Committee scored RFP responses and selected the design/build team of Houston Construction and Davis Architecture.
- ii) Have not yet signed contract with Houston/Davis (will be included in 2026 budget).
- iii) ED trauma rooms – FGI and ASHRAE standards require positive air pressure and will develop a plan to address.

h) **Other Facilities Work Planned for 2025** (this list omits construction projects estimated to cost less than \$50,000 and omits all capital projects that are equipment only)

- i) If we have funds, construct campus monument sign on the corner of 160 and Pagosa Blvd.

### **Finance Committee & CFO Report for the USJHSD Board Meeting on July 22, 2025**

The Board's Finance Committee met on July 15, 2025 (present: Treasurer/Dir. Mark Floyd, Director Hooper and at-large member Dwight Peters as well as the CEO, CFO, CAO, and the Controller). The report below summarizes the June financials and any comments or questions of the Committee.

1) **JUNE FINANCIALS:**

a) **Bottom line and Income Statement:**

- i) PSMC was budgeted to have a modest loss of <-\$20,000.00> for June and PSMC slightly exceeded budget with a modest loss of <-\$16,406.00>.
- ii) Income statement for June:
  - (1) PSMC had gross charges of \$7,359,213 (Income Statement line 19).
  - (2) Deductions to gross charges for sums payers/insurers will not pay was <- \$3,848,694> (Income Statement line 21) and together with bad debt charity care and payment of the provider fee resulted in a *total deduction* to PSMC gross charges of \$4,116,396 (Income Statement line 25).
  - (3) Total monthly expenses were 7% under budget (line 45). Discussion was this is in part due to decreased salaries due to less overtime.
- iii) Year-to-date bottom line remains positive at \$137,252 and far better than budget which was anticipated to be a negative <-\$1,606,787>.

b) **Accounts Receivable:** Days of Accounts Receivable remains in good shape at 51.8 days.

c) **Cash on Hand and Statement of Cash Flows:** Cash decreased to 103.4 days of cash on hand.

d) **Balance Sheet:** No significant changes other than we paid the semi-annual 2016 bond payment (\$467,649) and the sums due for the MWB lending.

e) **Federal legislation (aka the Big Beautiful Bill)**

- i) Brief explanation about the anticipated cuts to Archuleta County residents currently covered by Medicaid (anticipated elimination of 3,771 adults and 208 children) and reduction of Medicaid supplemental payments for an overall anticipated reduction in PSMC's revenue in 2026 of \$1,061,130.
- ii) UC Health sued HCPF for misclassifying some of its hospitals. UC Health prevailed – meaning HCPF incorrectly collected \$60 million from UC Health. As a result, HCPF seeks to collect its \$60 million error from other hospitals including PSMC. The result is uncertain – will update in the future.

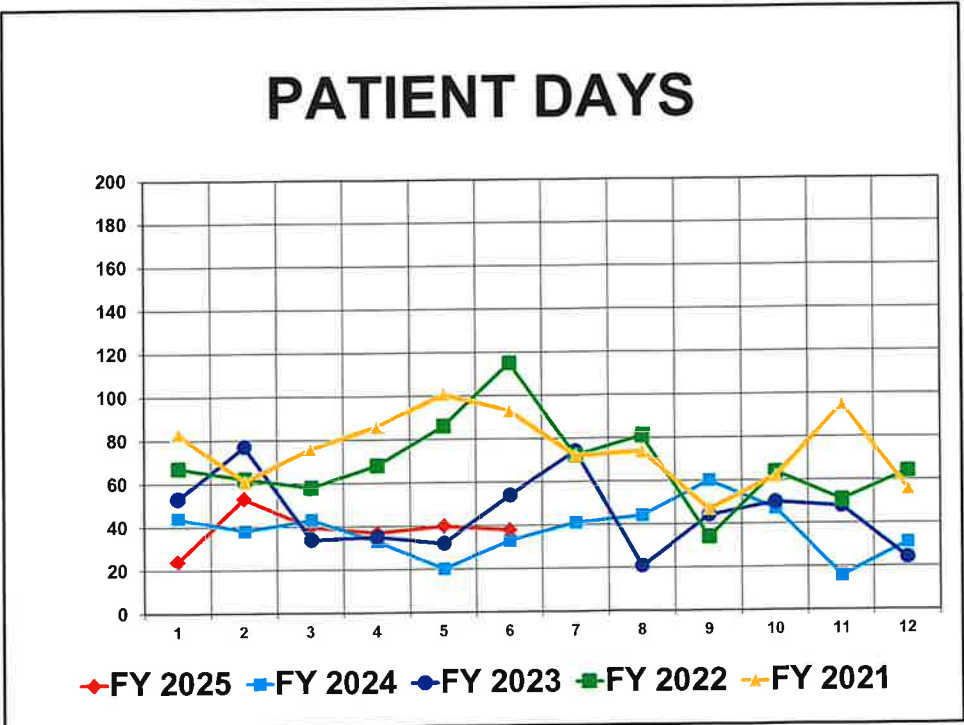
f) **Comments of Finance Committee:** There was discussion on the status of budget assumptions to actual year-to-date. No objections to the June financials.



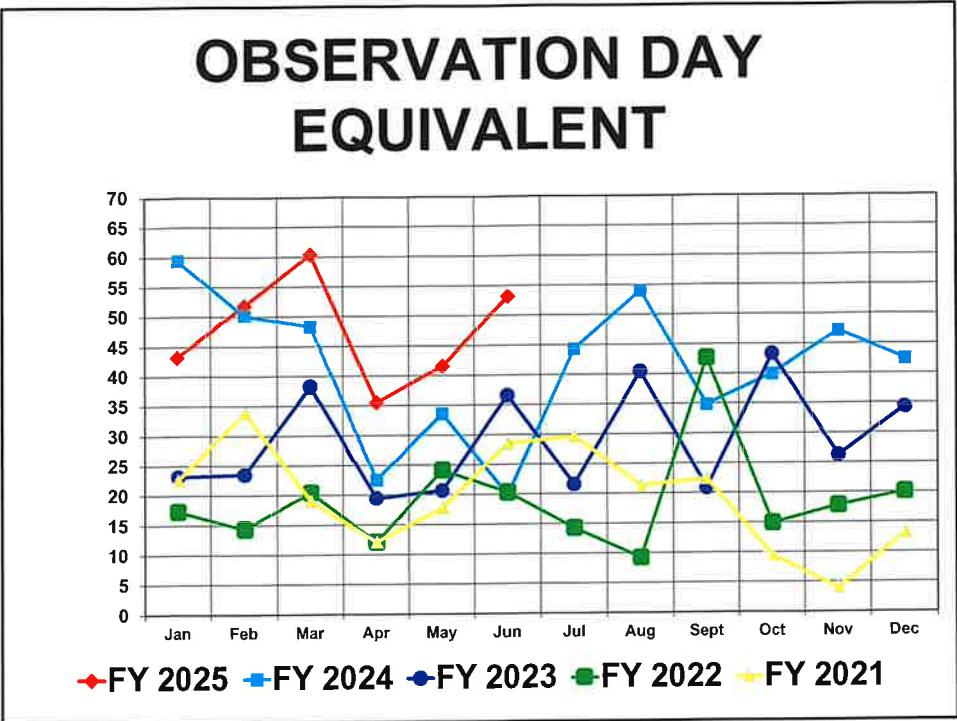
**PAGOSA SPRINGS**  
**Medical Center**  
First-Class Care *Close to Home*

**FINANCIAL PRESENTATION**  
**YTD JUNE 2025**

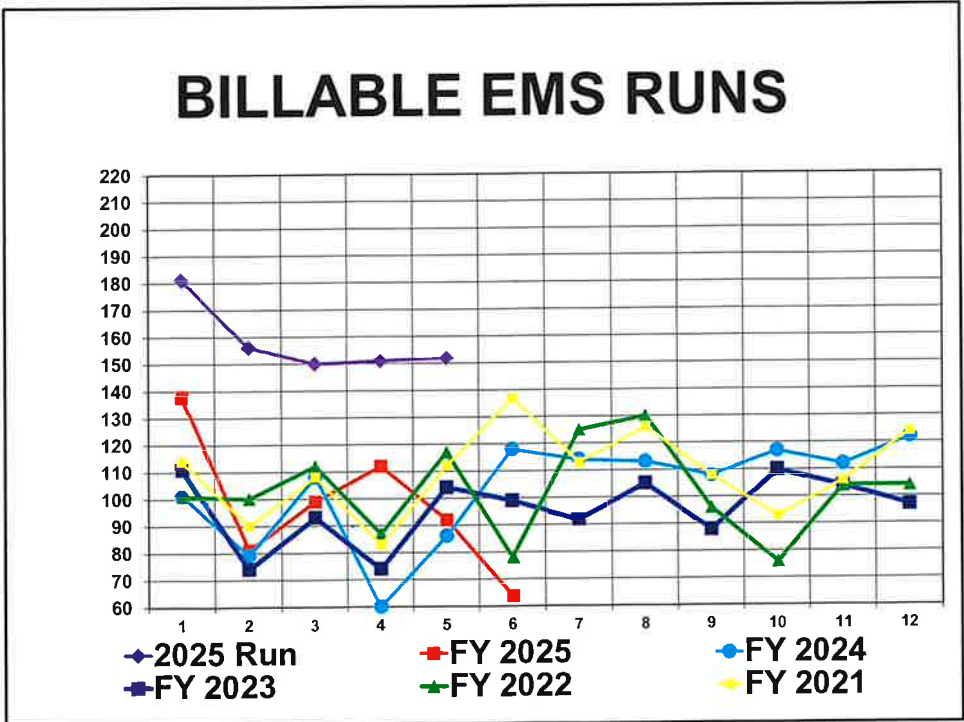
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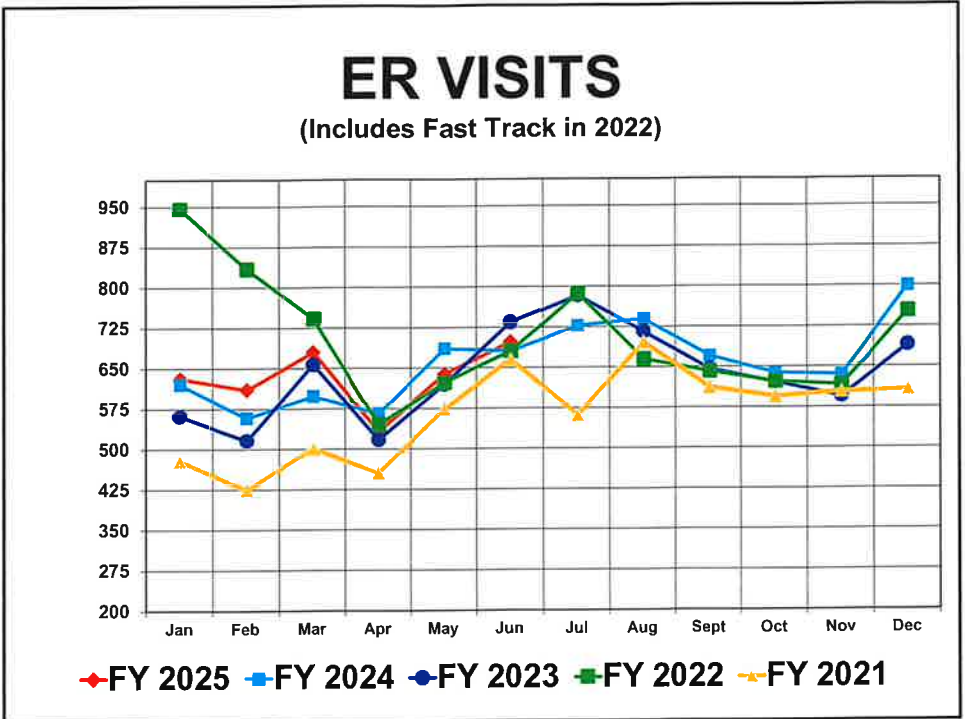


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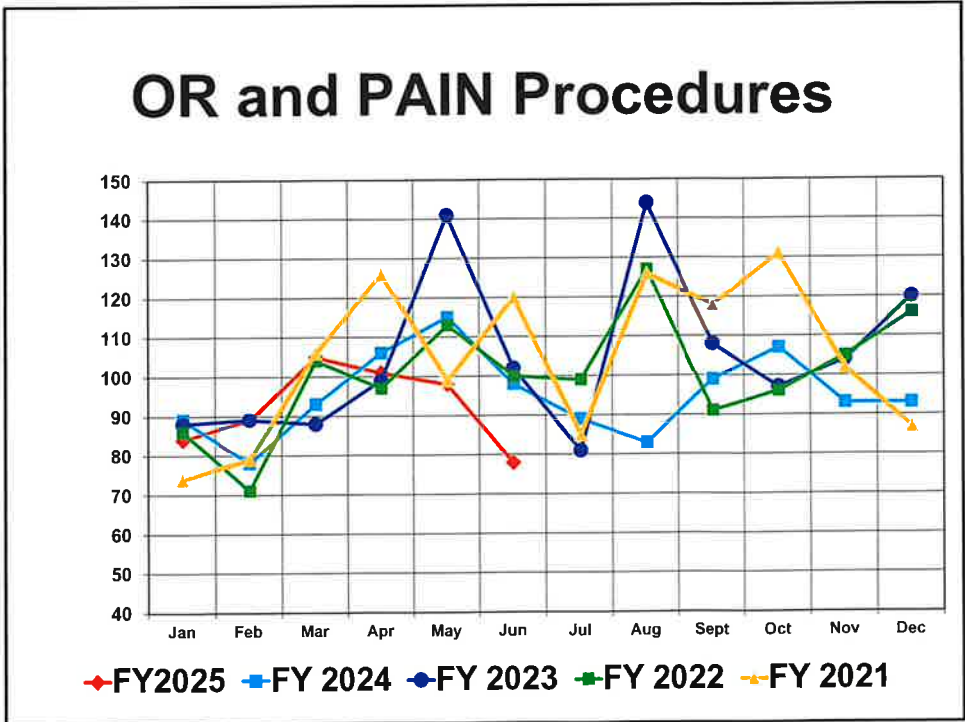


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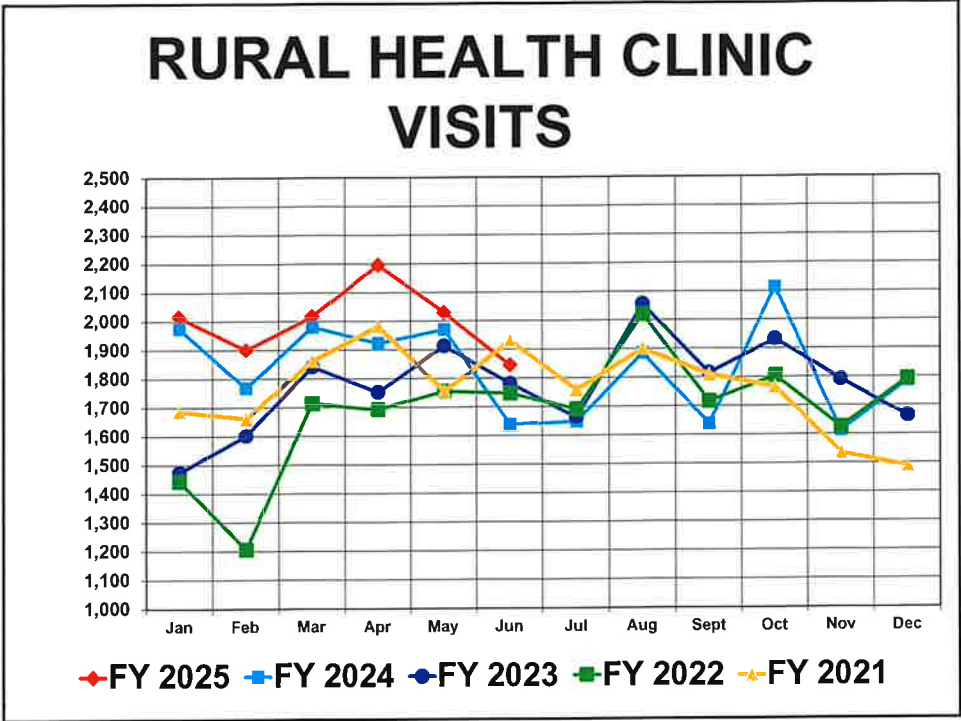


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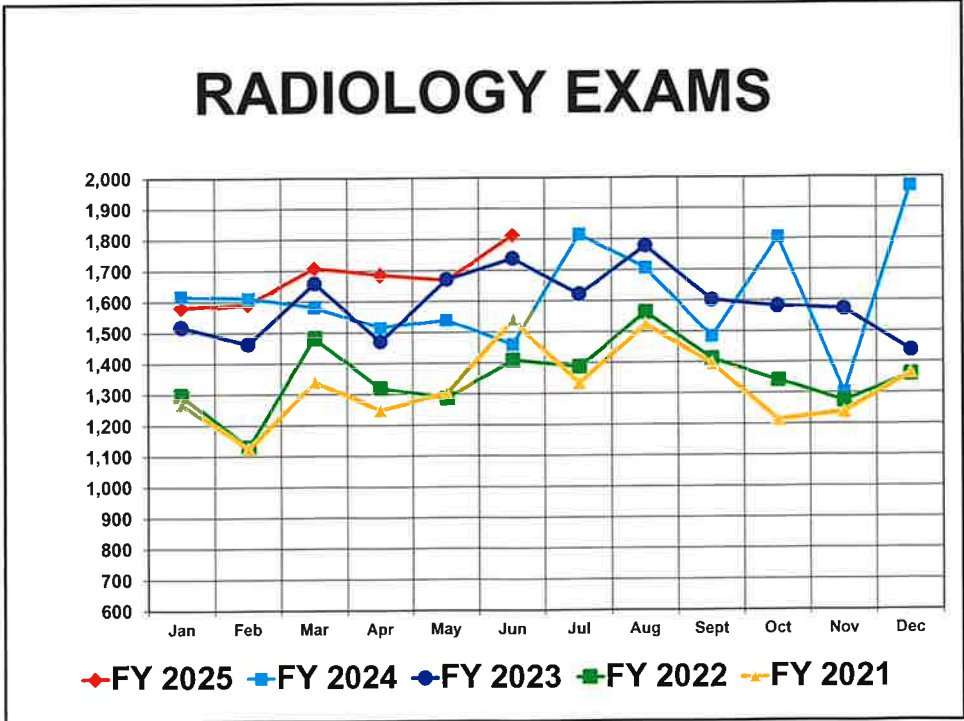


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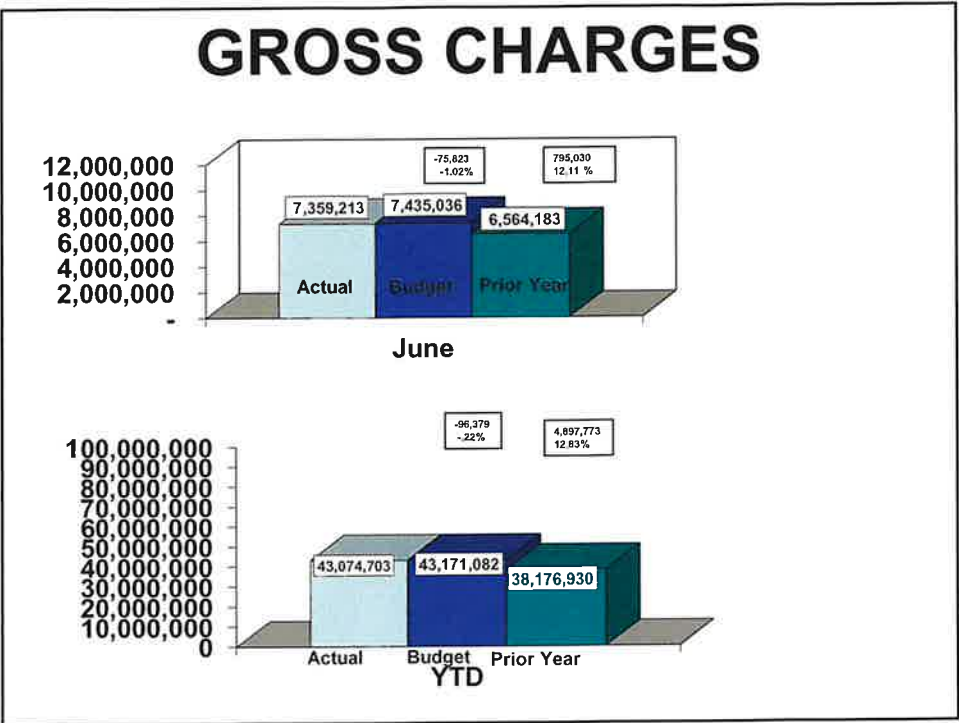




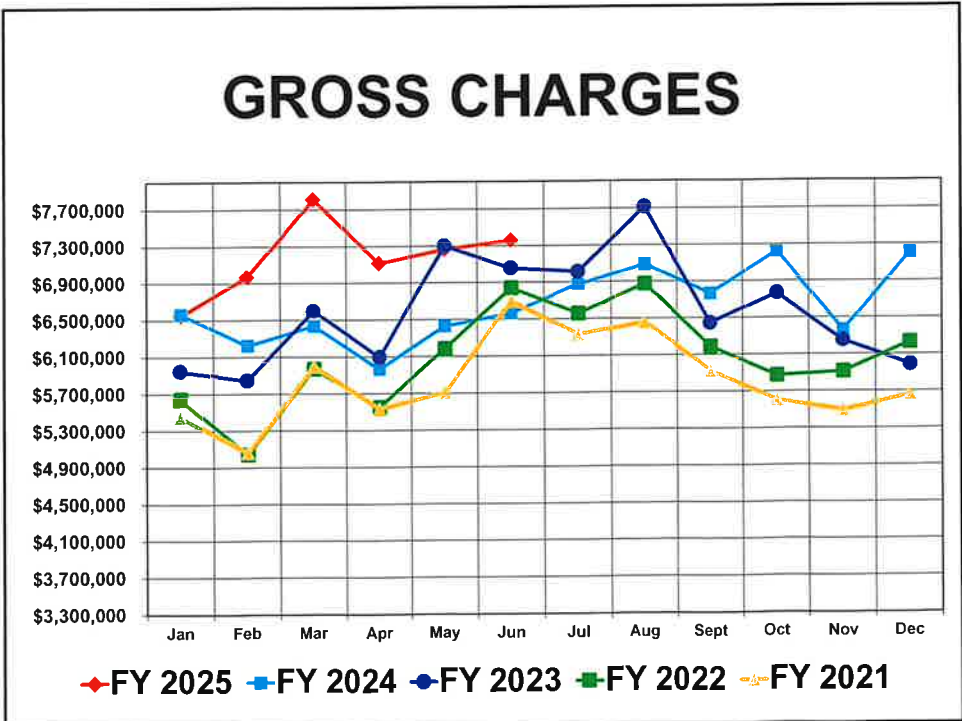
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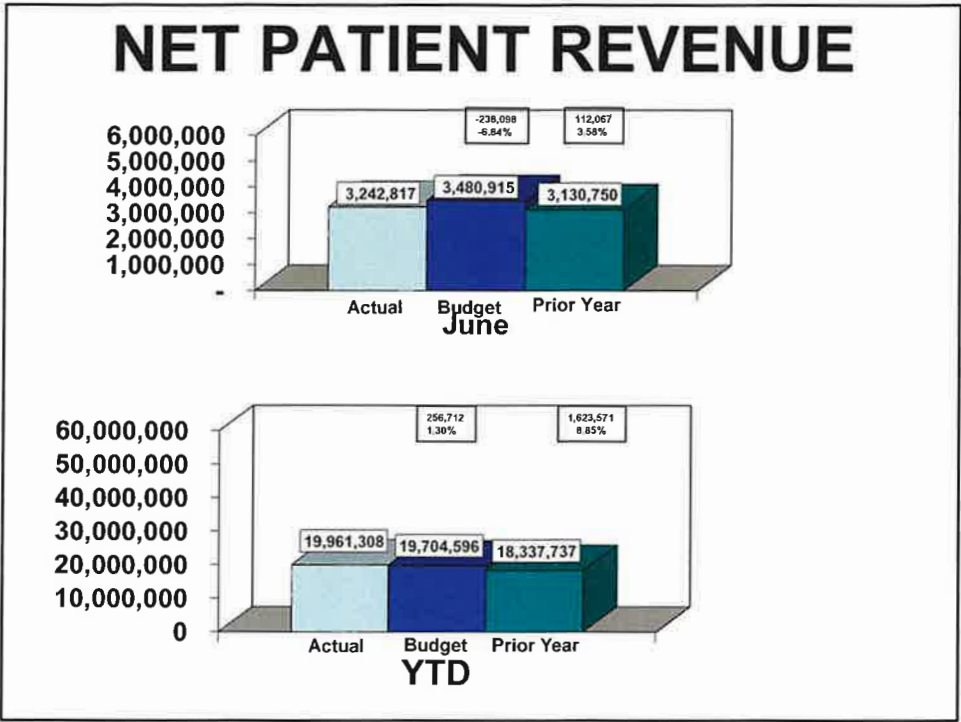
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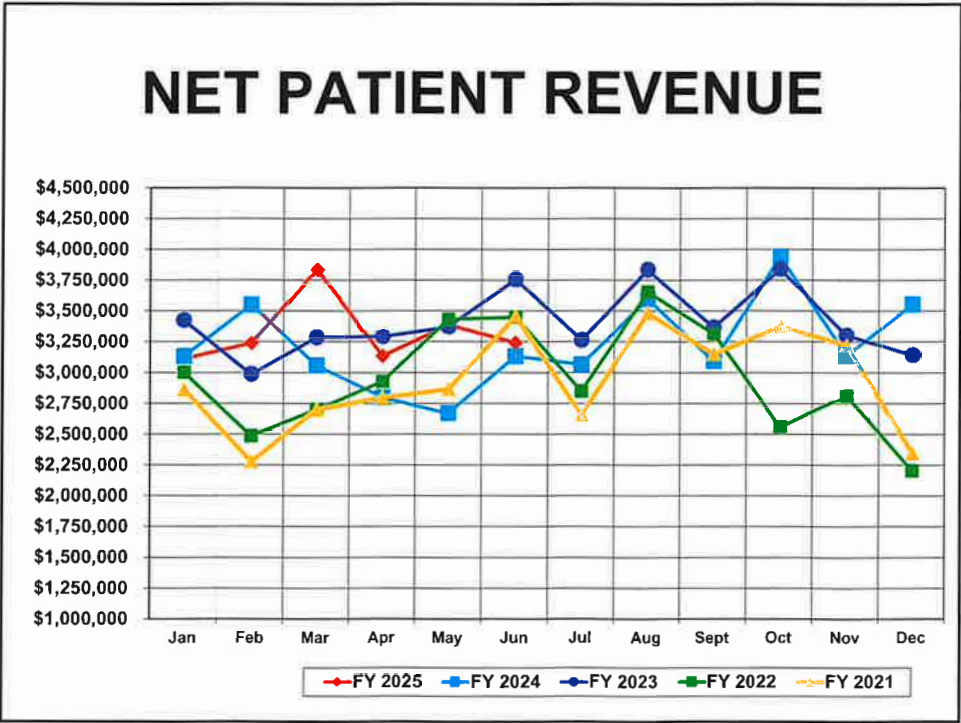
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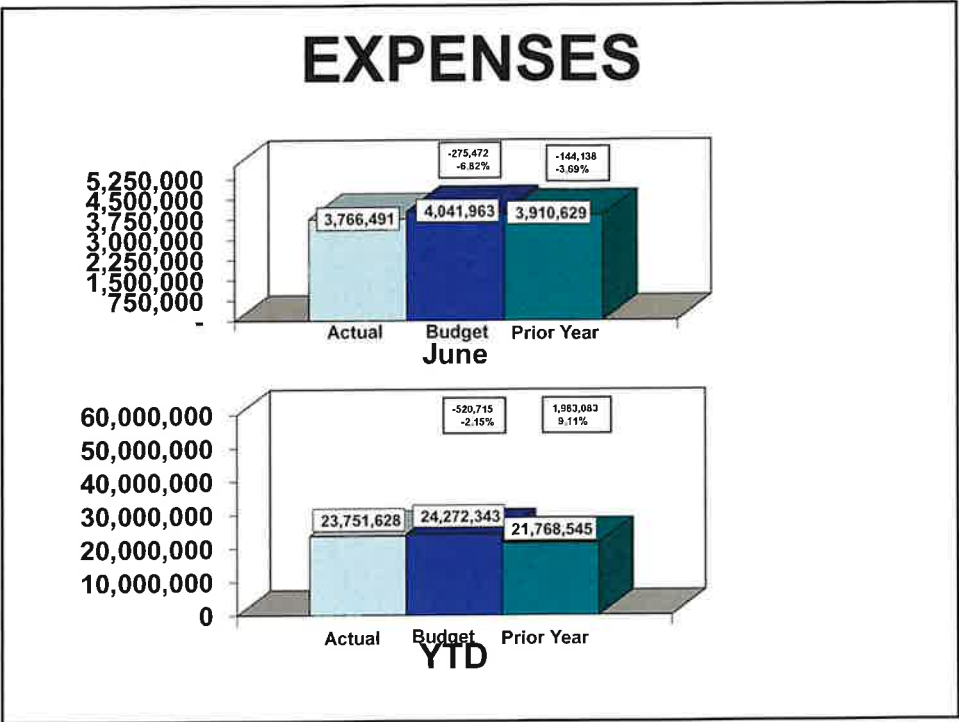
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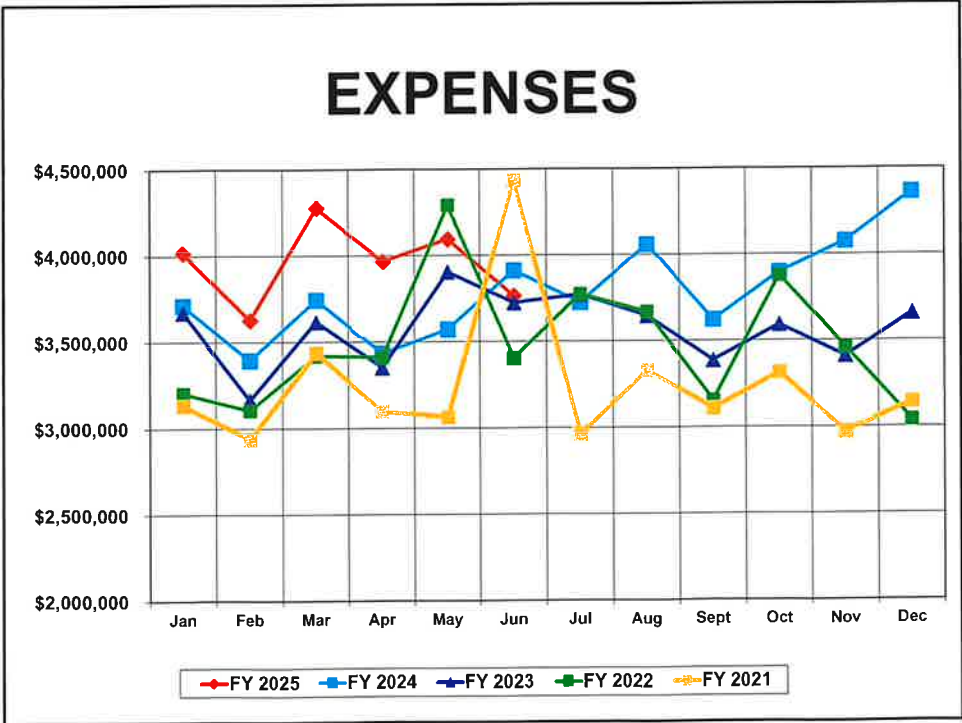
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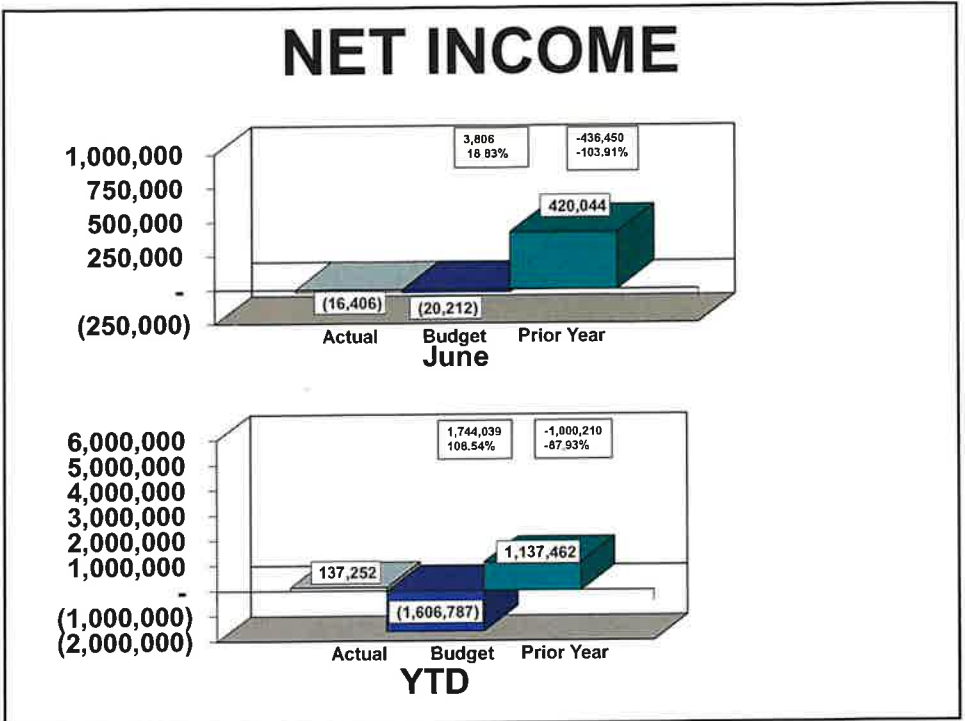
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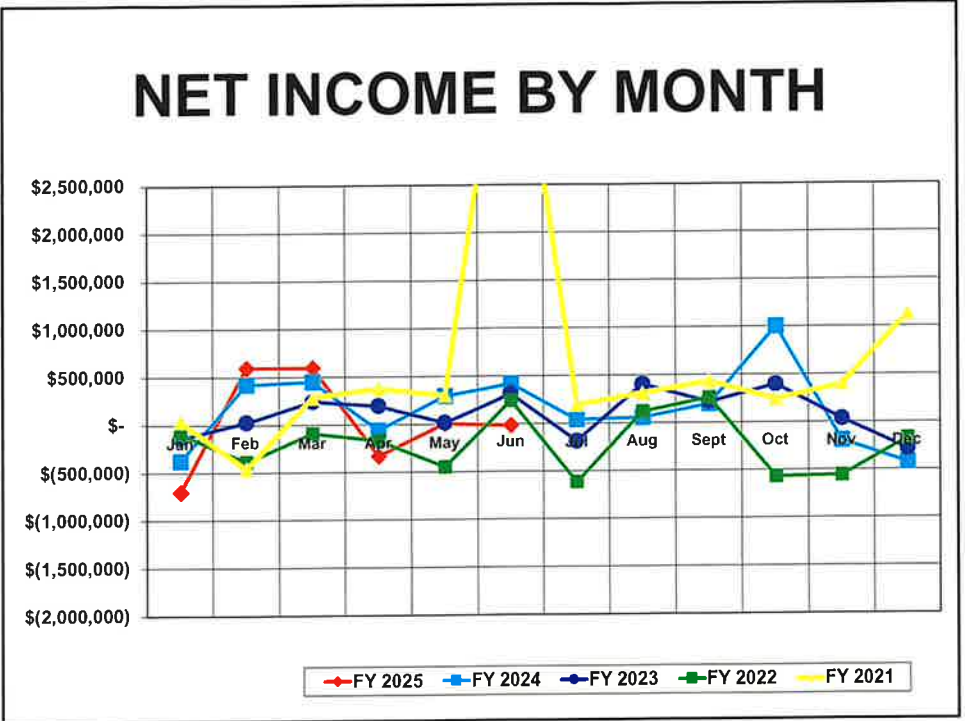
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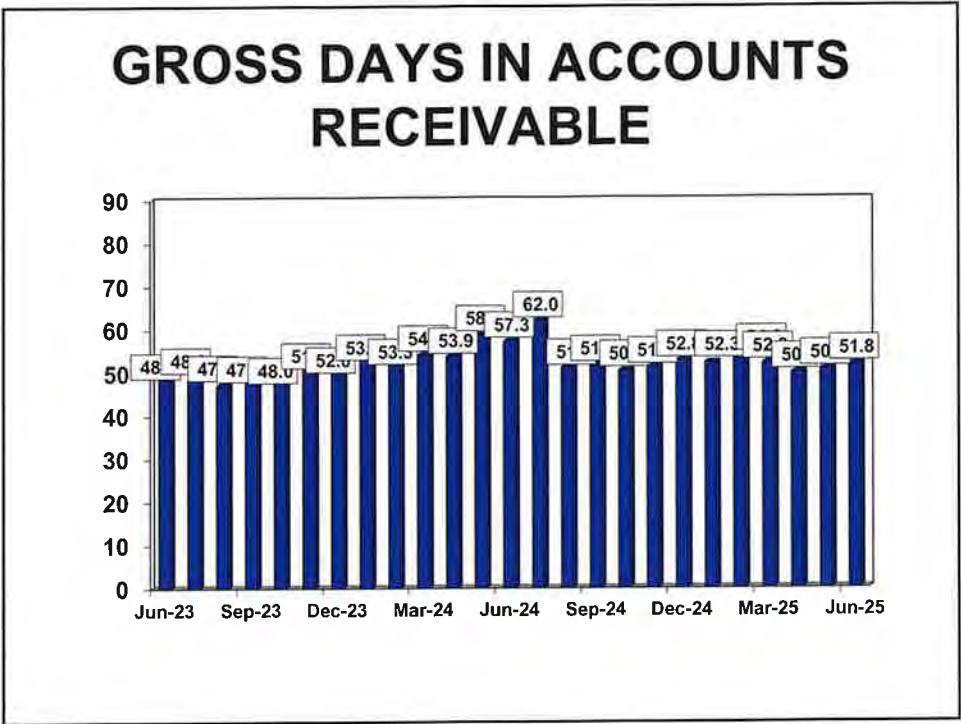
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### Summary of Financials

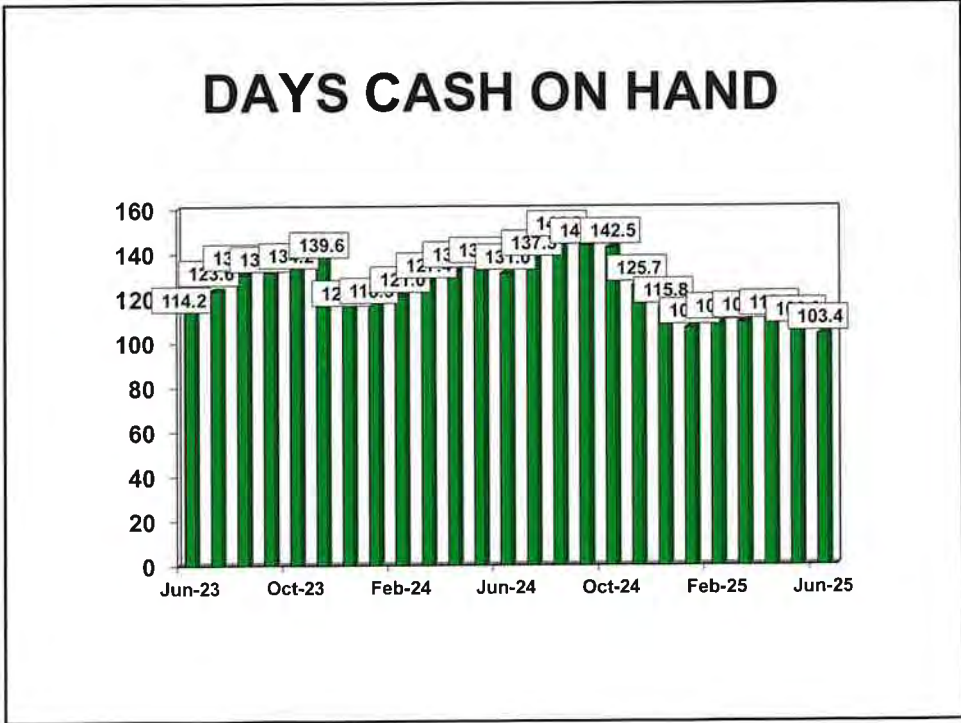
	May	June
Gross Charges	7,265,575	7,359,213
Net Revenue	3,389,536	3,242,817
Expenses	4,086,551	3,766,491
Grants, Misc and Tax Revenue	708,099	507,268
Grants and Misc	176,352	379,060
Tax Revenue	531,747	128,208

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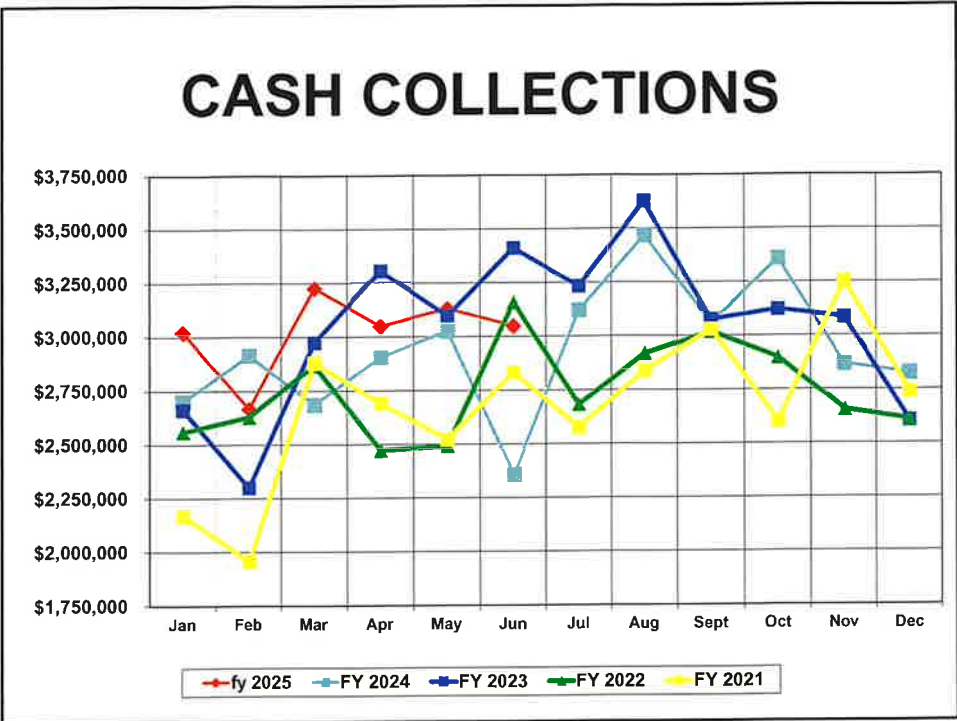


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## Pagosa Springs Medical Center

## Income Statement Comparison - - - June 30, 2025

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		Current Month				Year-to-Date			
		2025	Budget	Difference	Variance	2025	Budget	Difference	Variance
<b>Revenue</b>									
7	Total In-patient Revenue	200,070	119,831	80,239	67%	1,072,009	882,581	189,428	21%
17	Total Out-patient Revenue	6,629,125	6,447,782	181,343	3%	38,688,671	37,978,232	710,439	2%
18	Professional Fees	530,018	867,423	(337,405)	-39%	3,314,023	4,310,269	(996,246)	-23%
19	<b>Total Patient Charges</b>	<b>7,359,213</b>	<b>7,435,036</b>	<b>(75,823)</b>	<b>-1%</b>	<b>43,074,703</b>	<b>43,171,082</b>	<b>(96,379)</b>	<b>0%</b>
20	Revenue Deductions & Bad Debt								
21	Contractual Allowances	3,848,694	3,959,261	(110,567)	-3%	23,460,059	23,707,864	(247,805)	-1%
22	Charity	17,556	45,750	(28,194)	-62%	275,039	243,800	31,239	13%
23	Bad Debt	573,955	266,742	307,213	115%	1,321,152	1,421,458	(100,306)	-7%
24	Provider Fee & Other	(323,809)	(317,632)	(6,177)	2%	(1,942,855)	(1,906,636)	(36,219)	2%
25	Total Revenue Deductions & Bad Debt	4,116,396	3,954,121	162,275	4%	23,113,395	23,466,486	(353,091)	-2%
26	<b>Total Net Patient Revenue</b>	<b>3,242,817</b>	<b>3,480,915</b>	<b>(238,098)</b>	<b>-7%</b>	<b>19,961,308</b>	<b>19,704,596</b>	<b>256,712</b>	<b>1%</b>
27	Grants	157,411	21,463	135,948	633%	409,857	153,538	256,319	167%
28	HHS Stimulus Other Revenue	-	-	-	0%	-	-	-	0%
29	COVID PPP Loan Forgiveness	-	-	-	0%	-	-	-	0%
30	Other Operating Income - Misc	170,882	77,167	93,715	121%	725,334	597,995	127,339	21%
31	<b>Total Net Revenues</b>	<b>3,571,110</b>	<b>3,579,545</b>	<b>(8,435)</b>	<b>0%</b>	<b>21,096,499</b>	<b>20,456,129</b>	<b>640,370</b>	<b>3%</b>
32	<b>Operating Expenses</b>								
33	Salary & Wages	1,910,577	2,082,847	(172,270)	-8%	11,682,828	12,552,760	(869,932)	-7%
34	Benefits	292,871	344,271	(51,400)	-15%	2,033,038	2,057,340	(24,302)	-1%
35	Professional Fees/Contract Labor	149,848	129,457	20,391	16%	995,353	796,746	198,607	25%
36	Purchased Services	204,860	172,077	32,783	19%	1,139,323	1,024,131	115,192	11%
37	Supplies	590,399	645,933	(55,534)	-9%	4,001,052	3,857,425	143,627	4%
38	Rent & Leases	34,420	15,769	18,651	118%	173,964	94,617	79,347	84%
39	Repairs & Maintenance	50,165	72,259	(22,094)	-31%	319,664	429,243	(109,579)	-26%
40	Utilities	28,027	39,404	(11,377)	-29%	234,263	233,745	518	0%
41	Insurance	38,289	38,355	(66)	0%	232,146	230,129	2,017	1%
42	Depreciation & Amortization	224,892	218,323	6,569	3%	1,356,216	1,295,107	61,109	5%
43	Interest	103,798	106,110	(2,312)	-2%	631,993	632,800	(807)	0%
44	Other	138,345	177,158	(38,813)	-22%	951,788	1,068,300	(116,512)	-11%
45	<b>Total Operating Expenses</b>	<b>3,766,491</b>	<b>4,041,963</b>	<b>(275,472)</b>	<b>-7%</b>	<b>23,751,628</b>	<b>24,272,343</b>	<b>(520,715)</b>	<b>-2%</b>
46	<b>Operating Revenue Less Expenses</b>	<b>(195,381)</b>	<b>(462,418)</b>	<b>267,037</b>	<b>58%</b>	<b>(2,655,129)</b>	<b>(3,816,214)</b>	<b>1,161,085</b>	<b>30%</b>
47	<b>Non-Operating Income</b>								
48	Interest Income	50,767	37,029	13,738	37%	302,308	300,085	2,223	1%
49	Tax Revenue	128,208	180,177	(51,969)	-29%	1,739,514	1,684,342	55,172	3%
50	Donations	-	225,000	(225,000)	-100%	750,559	225,000	525,559	234%
51	<b>Total Non-Operating Income</b>	<b>178,975</b>	<b>442,206</b>	<b>(263,231)</b>	<b>-60%</b>	<b>2,792,381</b>	<b>2,209,427</b>	<b>582,954</b>	<b>26%</b>
52	<b>Total Revenue Less Total Expenses</b>	<b>\$ (16,406)</b>	<b>\$ (20,212)</b>	<b>\$ 3,806</b>	<b>19%</b>	<b>\$ 137,252</b>	<b>\$ (1,606,787)</b>	<b>\$ 1,744,039</b>	<b>109%</b>

The implementation of GASB 96 in 2023 has resulted in an increase of Depreciation and Interest Expense with a reduction of Purchase Service expenses.

## Pagosa Springs Medical Center

## Income Statement Comparison - - June 30, 2025

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	Current Month				Year-to-Date			
	2025	2024	Difference	Variance	2025	2024	Difference	Variance
<b>Revenue</b>								
2								
7 Total In-patient Revenue	200,070	102,263	97,807	96%	1,072,009	752,359	319,650	42%
17 Total Out-patient Revenue	6,629,125	5,758,109	871,016	15%	38,688,671	33,929,615	4,759,056	14%
18 Professional Fees	530,018	703,811	(173,793)	-25%	3,314,023	3,494,956	(180,933)	-5%
19 <b>Total Patient Charges</b>	<b>7,359,213</b>	<b>6,564,183</b>	<b>795,030</b>	<b>12%</b>	<b>43,074,703</b>	<b>38,176,930</b>	<b>4,897,773</b>	<b>13%</b>
20 Revenue Deductions & Bad Debt								
21 Contractual Allowances	3,848,694	3,476,694	372,000	11%	23,460,059	20,833,626	2,626,433	13%
22 Charity	17,556	12,837	4,719	37%	275,039	136,016	139,023	102%
23 Bad Debt	573,955	276,467	297,488	108%	1,321,152	865,593	455,559	53%
24 Provider Fee & Other	(323,809)	(332,565)	8,756	-3%	(1,942,855)	(1,996,042)	53,187	-3%
25 Total Revenue Deductions & Bad Debt	4,116,396	3,433,433	682,963	20%	23,113,395	19,839,193	3,274,202	17%
26 <b>Total Net Patient Revenue</b>	<b>3,242,817</b>	<b>3,130,750</b>	<b>112,067</b>	<b>4%</b>	<b>19,961,308</b>	<b>18,337,737</b>	<b>1,623,571</b>	<b>9%</b>
27 Grants	157,411	49,267	108,144	220%	409,857	473,646	(63,789)	-13%
28 HHS Stimulus Other Revenue	-	-	-	-	-	-	-	-
29 COVID PPP Loan Forgiveness	-	-	-	-	-	-	-	-
30 Other Operating Income - Misc	170,882	137,743	33,139	24%	725,334	950,139	(224,805)	-24%
31 <b>Total Net Revenues</b>	<b>3,571,110</b>	<b>3,317,760</b>	<b>253,350</b>	<b>8%</b>	<b>21,096,499</b>	<b>19,761,522</b>	<b>1,334,977</b>	<b>7%</b>
32 <b>Operating Expenses</b>								
33 Salary & Wages	1,910,577	2,018,315	(107,738)	-5%	11,682,828	11,117,555	565,273	5%
34 Benefits	292,871	354,605	(61,734)	-17%	2,033,038	1,728,307	304,731	18%
35 Professional Fees/Contract Labor	149,848	190,241	(40,393)	-21%	995,353	1,093,902	(98,549)	-9%
36 Purchased Services	204,860	162,781	42,079	26%	1,139,323	1,059,105	80,218	8%
37 Supplies	590,399	552,070	38,329	7%	4,001,052	3,105,375	895,677	29%
38 Rent & Leases	34,420	27,962	6,458	23%	173,964	81,888	92,076	112%
39 Repairs & Maintenance	50,165	72,691	(22,526)	-31%	319,664	312,602	7,062	2%
40 Utilities	28,027	36,368	(8,341)	-23%	234,263	249,201	(14,938)	-6%
41 Insurance	38,289	36,254	2,035	6%	232,146	219,979	12,167	6%
42 Depreciation & Amortization	224,892	214,045	10,847	5%	1,356,216	1,286,708	69,508	5%
43 Interest	103,798	100,865	2,933	3%	631,993	644,253	(12,260)	-2%
44 Other	138,345	144,432	(6,087)	-4%	951,788	869,670	82,118	9%
45 <b>Total Operating Expenses</b>	<b>3,766,491</b>	<b>3,910,629</b>	<b>(144,138)</b>	<b>-4%</b>	<b>23,751,628</b>	<b>21,768,545</b>	<b>1,983,083</b>	<b>9%</b>
46 <b>Operating Revenue Less Expenses</b>	<b>(195,381)</b>	<b>(592,869)</b>	<b>397,488</b>	<b>67%</b>	<b>(2,655,129)</b>	<b>(2,007,023)</b>	<b>(648,106)</b>	<b>-32%</b>
47 <b>Non-Operating Income</b>								
48 Interest Income	50,767	63,912	(13,145)	-21%	302,308	373,928	(71,620)	-19%
49 Tax Revenue	128,208	124,001	4,207	3%	1,739,514	1,945,557	(206,043)	-11%
50 Donations	-	825,000	(825,000)	-100%	750,559	825,000	(74,441)	-9%
51 <b>Total Non-Operating Income</b>	<b>178,975</b>	<b>1,012,913</b>	<b>(833,938)</b>	<b>-82%</b>	<b>2,792,381</b>	<b>3,144,485</b>	<b>(352,104)</b>	<b>-11%</b>
52 <b>Total Revenue Less Total Expenses</b>	<b>\$ (16,406)</b>	<b>\$ 420,044</b>	<b>\$ (436,450)</b>	<b>-104%</b>	<b>\$ 137,252</b>	<b>\$ 1,137,462</b>	<b>(1,000,210)</b>	<b>-88%</b>

The implementation of GASB 96 in 2023 has resulted in an increase of Depreciation and Interest Expense with a reduction of Purchase Service expenses.

## Pagosa Springs Medical Center

## Balance Sheet - - June 30, 2025

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Assets	Current Month	Prior Month	Liabilities	Current Month	Prior Month
<b>Current Assets</b>			<b>Current Liabilities</b>		
Cash					
Operating (TBK)	\$ 1,014,519	\$ 1,118,352	Accts Payable - System	\$ 1,135,006	\$ 1,235,193
COLO Trust	1,851,866	1,845,234	Accrued Expenses	454,019	814,057
Debt Svc. Res. 2016 Bonds (UMB)	878,731	878,731	Cost Report Settlement Res	(35,357)	(29,136)
Bond Funds - 2016 Bonds (UMB)	906	468,555	Wages & Benefits Payable	2,107,379	2,067,592
Bond Funds - 2021 (UMB)	5,943,731	5,915,823	Deferred Revenue	517,238	661,645
CSIP Investments	3,980,548	3,966,391	COVID PPP Short Term Loan	-	-
Escrow - UMB	-	36,374	Relief Fund Liability	-	-
COVID PPP	-	-	Medicare Accelerated Pmt Liab	-	-
Relief Fund Cash Restricted	-	-	Current Portion of GASB 87 and 96 Liabilities	379,397	376,047
Medicare Accelerated Pmt	-	-	Current Portion of LT Debt-75 S Pagosa	130,000	130,000
Total Cash	13,670,301	14,229,460	Current Portion of LT Debt-2021	450,000	450,000
			Current Portion of LT Debt-2016	245,000	235,000
			Total Current Liabilities	5,382,682	5,940,398
Accounts Receivable					
Patient Revenue - Net	4,621,177	4,771,275	<b>Long-Term Liabilities</b>		
Other Receivables	947,022	989,167	Leases Payable - 75 S Pagosa	1,925,000	1,925,000
Total Accounts Receivable	5,568,199	5,760,442	GASB 87 and 96 Capital Leases	4,617,726	4,697,097
Inventory	2,131,454	2,132,786	Bond Premium (Net) - 2006 Def Outflows	159,039	160,152
Total Current Assets	21,369,954	22,122,688	Bond Premium (Net) - 2016	106,204	106,629
			Bond Premium (Net) - 2021	595,678	599,649
<b>Fixed Assets</b>			Bonds Payable - 2021	6,580,000	6,580,000
Property Plant & Equip (Net)	21,222,889	20,190,473	Bonds Payable - 2006	-	-
GASB 87 & 96 Assets (Net)	4,252,867	4,292,274	Bonds Payable - 2016	8,315,000	8,560,000
Work In Progress	2,541,630	3,667,569	Total Long-Term Liabilities	22,298,647	22,628,527
Land	704,021	704,021	<b>Net Assets</b>		
Total Fixed Assets	28,721,407	28,854,337	Un-Restricted	22,820,268	22,820,268
			Current Year Net Income/Loss	137,252	153,658
<b>Other Assets</b>			Total Un-Restricted	22,957,520	22,973,926
Prepays & Other Assets	547,488	565,826	Restricted	-	-
Total Other Assets	547,488	565,826	Total Net Assets	22,957,520	22,973,926
<b>Total Assets</b>	<b>\$ 50,638,849</b>	<b>\$ 51,542,851</b>	<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 50,638,849</b>	<b>\$ 51,542,851</b>

*The implementation of GASB 96 in 2023 resulted an increase in Fixed Assets and Long and Short Term Liabilities*

## Pagosa Springs Medical Center

## Monthly Trends

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	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD Total
<b>Activity</b>	<b>30</b>	<b>31</b>	<b>31</b>	<b>30</b>	<b>31</b>	<b>30</b>	<b>31</b>	<b>31</b>	<b>28</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>30</b>	<b>182</b>
2 In-Patient Admissions	14	19	19	21	17	12	14	19	19	13	13	15	20	99
3 In-Patient Days	33	41	44	60	47	16	31	24	29	40	37	40	38	208
4 Avg Stay Days (In-patients)	2.4	2.2	2.3	2.9	2.8	1.3	2.2	1.3	1.5	3.1	2.8	2.7	1.9	2.1
8 Average Daily Census	1.1	1.3	1.4	2.0	1.5	0.5	1.0	0.8	1.0	1.3	1.2	1.3	1.3	1.1
<b>Statistics</b>														
9 E/R visits	681	727	739	670	638	635	800	631	610	680	533	638	698	3,790
10 Observ Hours	478	1,064	1,297	838	960	1,132	1,019	1,038	1,244	1,450	854	998	1,277	6,861
11 Lab Tests	5,897	6,923	6,701	6,557	7,020	6,671	6,838	6,948	6,361	7,085	6,962	6,774	6,681	40,811
12 Radiology/CT/MRI Exams	1,459	1,814	1,707	1,483	1,806	1,304	1,970	1,578	1,594	1,710	1,686	1,670	1,814	10,052
14 OR Cases	98	89	83	99	107	93	93	84	89	105	101	98	78	555
15 Clinic Visits	1,637	1,648	1,885	1,637	2,112	1,614	1,786	2,014	1,900	2,017	2,196	2,029	1,845	12,001
16 Spec. Clinic Visits	33	46	45	103	51	50	54	57	60	39	59	63	61	339
17 Oncology Clinic Visits	70	104	97	97	86	93	104	112	96	102	112	91	107	620
18 Oncology/Infusion Patients	242	323	283	317	267	275	303	219	260	307	366	340	397	1,889
19 EMS Transports	118	114	113	108	117	112	122	138	81	99	112	92	64	586
20 Total Stats	10,401	12,852	12,950	11,909	13,164	11,979	13,089	12,830	12,295	13,594	12,981	12,793	13,022	77,504

## Pagosa Springs Medical Center - - - Statistical Review

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Statistical Review										
2025	June			June			June Prior Y-T-D			
	Current Month Actual	Current Month Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance	Y-T-D Actual	Prior Y-T-D Actual	Difference	Variance
<b>In-Patient</b>										
Admissions:										
Acute	20	10	10	99	76	23	99	79	20	25%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	20	10	10	99	76	23	99	79	20	25%
Patient Days:										
Acute	38	26	12	208	191	17	208	211	(3)	-1%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	38	26	12	208	191	17	208	211	(3)	-1%
Average Daily Census:										
# Of Days	30	30		181	181		181	182		
Acute	1.3	0.9	0.4	1.1	1.1	0.1	1.1	1.2	(0.0)	-1%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	1.3	0.9	0.4	1.1	1.1	0.1	1.1	1.2	(0.0)	-1%
Length of Stay:										
Acute	1.9	2.6	(0.7)	2.1	2.5	(0.4)	2.1	2.7	(0.6)	-21%
Swing Bed	-	-	-	-	-	-	-	-	-	0%
Total	1.9	2.6	(0.7)	2.1	2.5	(0.4)	2.1	2.7	(0.6)	-21%
<b>Out-Patient</b>										
Out-Patient Visits										
E/R Visits	698	667	31	3,790	3,928	(138)	3,790	3,708	82	2%
Observ admissions	41	39	2	260	228	32	260	227	33	15%
Lab Tests	6,681	6,685	(4)	40,811	39,374	1,437	40,811	38,641	2,170	6%
Radiology/CT/MRI Exams/M	1,814	1,708	106	10,052	10,060	(8)	10,052	9,328	724	8%
OR Cases	78	142	(64)	555	835	(280)	555	603	(48)	-8%
Clinic Visits	1,845	2,221	(376)	12,001	13,081	(1,080)	12,001	11,253	748	7%
Spec. Clinic Visits	61	92	(31)	339	544	(205)	339	208	131	63%
Oncology Clinic Visits	107	97	10	630	570	60	630	669	(39)	-6%
Oncology/Infusion Patients	397	250	147	1,889	1,473	416	1,889	1,172	717	61%
EMS Transports	64	104	(40)	586	612	(26)	586	548	38	7%
Total	11,786	12,005	(219)	70,913	70,705	208	70,913	66,357	4,556	7%

# Pagosa Springs Medical Center

## Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of June 30, 2025

		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
2 Medicare	\$	3,102,981	\$ 302,271	\$ 56,562	\$ 50,764	\$ 50,776	\$ 33,375	\$ 228,939	\$ 3,825,668	31%	
3 Medicaid		656,215	104,979	76,032	23,520	64,400	11,965	209,844	1,146,955	9%	
4 Third Party		1,654,449	590,333	153,998	128,690	240,082	56,281	519,061	3,342,894	27%	
5 Self-Pay		385,353	425,505	334,189	437,682	363,290	379,154	1,739,137	4,064,310	33%	
<b>Current Month Total</b>	<b>\$</b>	<b>5,798,998</b>	<b>\$ 1,423,088</b>	<b>\$ 620,781</b>	<b>\$ 640,656</b>	<b>\$ 718,548</b>	<b>\$ 480,775</b>	<b>\$ 2,696,981</b>	<b>\$ 12,379,827</b>	<b>100%</b>	<b>426,234</b>
<b>Pct of Total</b>		<b>47%</b>	<b>11%</b>	<b>5%</b>	<b>5%</b>	<b>6%</b>	<b>4%</b>	<b>22%</b>	<b>100%</b>		
May-25	\$	5,510,786	\$ 1,134,338	\$ 881,123	\$ 782,446	\$ 640,205	\$ 450,511	\$ 2,821,741	\$ 12,221,150		205,702
Pct of Total		45%	9%	7%	6%	5%	4%	23%	100%		
Apr-25	\$	5,380,677	\$ 1,531,216	\$ 959,957	\$ 852,535	\$ 491,263	\$ 632,503	\$ 2,457,407	\$ 12,305,558		239,686
Pct of Total		44%	12%	8%	7%	4%	5%	20%	100%		
Mar-25	\$	5,878,116	\$ 1,431,709	\$ 887,139	\$ 553,759	\$ 745,582	\$ 497,247	\$ 2,403,650	\$ 12,397,202		289,678
Pct of Total		47%	12%	7%	4%	6%	4%	19%	100%		
Feb-25	\$	5,935,029	\$ 1,445,312	\$ 682,201	\$ 898,763	\$ 621,321	\$ 308,121	\$ 2,580,511	\$ 12,471,258		149,150
Pct of Total		48%	12%	5%	7%	5%	2%	21%	100%		
Jan-25	\$	5,068,971	\$ 1,305,124	\$ 973,961	\$ 777,031	\$ 472,520	\$ 378,367	\$ 2,458,458	\$ 11,434,432		331,283
Pct of Total		44%	11%	9%	7%	4%	3%	22%	100%		
Dec-24	\$	5,319,743	\$ 1,598,544	\$ 909,266	\$ 579,703	\$ 559,746	\$ 384,342	\$ 2,563,856	\$ 11,915,200		312,505
Pct of Total		45%	13%	8%	5%	5%	3%	22%	100%		
Nov-24	\$	5,041,955	\$ 942,675	\$ 702,565	\$ 632,660	\$ 619,716	\$ 376,424	\$ 2,168,293	\$ 10,484,288		223,749
Pct of Total		48%	9%	7%	6%	6%	4%	21%	100%		
Oct-24	\$	5,410,175	\$ 1,342,098	\$ 895,631	\$ 514,484	\$ 618,148	\$ 364,283	\$ 2,428,748	\$ 11,573,567		114,647
Pct of Total		47%	12%	8%	4%	5%	3%	21%	100%		
Sep-24	\$	5,336,881	\$ 1,545,826	\$ 660,113	\$ 801,160	\$ 504,361	\$ 385,052	\$ 2,430,015	\$ 11,663,408		166,526
Pct of Total		46%	13%	6%	7%	4%	3%	21%	100%		
Aug-24	\$	5,398,392	\$ 1,267,909	\$ 941,782	\$ 562,535	\$ 502,383	\$ 410,323	\$ 2,371,609	\$ 11,454,933		255,891
Pct of Total		47%	11%	8%	5%	4%	4%	21%	100%		
Jul-24	\$	5,507,513	\$ 1,647,105	\$ 918,469	\$ 644,364	\$ 543,418	\$ 410,560	\$ 2,339,334	\$ 12,010,764		185,572
Pct of Total		46%	14%	8%	5%	5%	3%	19%	100%		
Jun-24	\$	5,629,904	\$ 1,537,357	\$ 787,921	\$ 717,968	\$ 578,896	\$ 459,480	\$ 2,222,990	\$ 11,934,516		305,775
Pct of Total		47%	13%	7%	6%	5%	4%	19%	100%		
May-24	\$	4,839,653	\$ 1,099,638	\$ 905,534	\$ 690,343	\$ 663,774	\$ 338,675	\$ 2,200,281	\$ 10,737,898		401,030
Pct of Total		45%	10%	8%	6%	6%	3%	20%	100%		
Apr-24	\$	4,505,943	\$ 1,549,541	\$ 1,079,814	\$ 894,665	\$ 562,615	\$ 282,622	\$ 2,280,611	\$ 11,155,811		284,663
Pct of Total		40%	14%	10%	8%	5%	3%	20%	100%		
Mar-24	\$	5,059,591	\$ 1,408,458	\$ 1,082,949	\$ 715,465	\$ 485,454	\$ 352,812	\$ 2,341,176	\$ 11,445,905		305,544
Pct of Total		44%	12%	9%	6%	4%	3%	20%	100%		
Feb-24	\$	4,965,411	\$ 1,409,644	\$ 782,310	\$ 607,945	\$ 488,055	\$ 355,262	\$ 2,382,519	\$ 10,991,146		407,438
Pct of Total		45%	13%	7%	6%	4%	3%	22%	100%		



Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of June 30, 2025

		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
Jan-24	\$	5,317,052	\$ 1,163,491	\$ 819,931	\$ 591,365	\$ 478,430	\$ 436,820	\$ 2,215,766	\$ 11,022,855		367,168
Pct of Total		48%	11%	7%	5%	4%	4%	20%	100%		
Dec-23	\$	4,828,604	\$ 1,238,153	\$ 729,575	\$ 604,342	\$ 617,616	\$ 525,914	\$ 2,209,207	\$ 10,753,411		202,845
Pct of Total		45%	12%	7%	6%	6%	5%	21%	100%		
Nov-23	\$	5,041,955	\$ 942,675	\$ 702,565	\$ 632,660	\$ 619,716	\$ 376,424	\$ 2,168,293	\$ 10,484,288		223,749
Pct of Total		48%	9%	7%	6%	6%	4%	21%	100%		
Oct-23	\$	5,276,718	\$ 1,175,416	\$ 781,816	\$ 739,447	\$ 494,084	\$ 353,225	\$ 2,101,803	\$ 10,922,509		209,769
Pct of Total		49%	12%	8%	5%	4%	3%	19%	100%		
Sep-23	\$	5,357,429	\$ 1,364,191	\$ 829,226	\$ 571,432	\$ 437,907	\$ 314,760	\$ 2,112,322	\$ 10,987,267		161,484
Pct of Total		49%	12%	8%	5%	4%	3%	19%	100%		Page 7
Aug-23	\$	5,791,813	\$ 1,310,432	\$ 705,237	\$ 499,128	\$ 347,251	\$ 331,541	\$ 2,188,265	\$ 11,173,667		294,367
Pct of Total		52%	12%	6%	4%	3%	3%	20%	100%		
Jul-23	\$	5,195,855	\$ 1,750,827	\$ 922,811	\$ 484,274	\$ 416,696	\$ 338,589	\$ 1,881,363	\$ 10,990,415		262,515
Pct of Total		47%	16%	8%	4%	4%	3%	17%	100%		
Jun-23	\$	5,512,522	\$ 1,195,087	\$ 537,000	\$ 531,450	\$ 583,696	\$ 409,956	\$ 2,213,524	\$ 10,983,235		169,493
Pct of Total		50%	11%	5%	5%	5%	4%	20%	100%		
12	Pct Settled (Current)		74.2%	45.3%	27.3%	8.2%	24.9%	-498.6%			
13	Pct Settled (May from Apr)		78.9%	42.5%	18.5%	24.9%	8.3%	-346.1%			
14	Pct Settled (Apr from Mar)		74.0%	33.0%	3.9%	11.3%	15.2%	-394.2%			
15	Pct Settled (Mar from Feb)		75.9%	38.6%	18.8%	17.0%	20.0%	-680.1%			
16	Pct Settled (Feb from Jan)		71.5%	47.7%	7.7%	20.0%	34.8%	-582.0%			

Financial Class	Inpatient MTD	Outpatient MTD	Total MTD	% MTD
Auto/Liability Insurance	-	125,519.64	125,519.64	1.71%
Blue Cross	13,608.00	811,034.67	824,642.67	11.21%
Champus	-	57,573.25	57,573.25	0.78%
Commercial Insurance	-	714,981.79	714,981.79	9.72%
Medicaid	7,609.40	1,007,299.62	1,014,909.02	13.79%
Medicare	73,109.60	2,633,758.06	2,706,867.66	36.78%
Medicare HMO	36,133.80	1,182,916.17	1,219,049.97	16.56%
Self Pay	-	300,263.72	300,263.72	4.08%
Self Pay - Client Billing	-	2,836.80	2,836.80	0.04%
Veterans Administration	90,033.33	205,058.09	295,091.42	4.01%
Workers Compensation	-	97,476.90	97,476.90	1.32%
<b>Total</b>	<b>220,494.13</b>	<b>7,138,718.71</b>	<b>7,359,212.84</b>	<b>100.00%</b>

[illegible]

Pagosa Springs Medical Center  
Financial Forecast  
Statement of Cash Flows

	Jun-25
<b>Cash Flows from operating activities</b>	
Change in net assets	(16,406)
Adjustments to reconcile net assets to net cash	
Depreciation and amortization	224,892
Patient accounts receivable	150,098
Accounts payable and wages payable	(60,401)
Accrued liabilities	(360,038)
Pre-paid assets	18,338
Deferred revenues	(144,407)
Other receivables	42,145
Reserve for third party settlement	(6,221)
Inventory	1,332
Net Cash Provided by (used in) operating activities	(150,668)
<b>Cash Flows from investing activities</b>	
Purchase of property and equipment	(1,223,409)
Work in progress	1,125,939
Proceeds from sale of equipment/(Loss)	-
Net Cash Provided by (used in) investing activities	(97,470)
<b>Cash Flows from financing activities</b>	
Principal payments on long-term debt	(235,000)
Proceeds from debt (funding from 2021 Bond)	-
Proceeds from PPP Short Term Loan	-
Recognize Amounts from Relief Fund	-
Payments/Proceeds from Medicare Accelerated Payment	-
Change in Prior Year Net Assets	-
Change in leases payable	(76,021)
Net Cash Provided by (used in) financing activities	(311,021)
<b>Net Increase(Decrease) in Cash</b>	(559,159)
<b>Cash Beginning of Month</b>	14,229,460
<b>Cash End of Month</b>	13,670,301

2025 Cash						
Month	Cash Goal	Actual Cash	Variance	% Collected	GL Non AR	Total
Jan-25	\$2,985,514.00	\$3,021,404.11	\$35,890.11	101.20%	\$ 104,376.51	\$3,125,780.62
Feb-25	\$2,789,945.00	\$2,668,349.02	(\$121,595.98)	95.64%	\$ 866,947.44	\$3,535,296.46
Mar-25	\$3,036,524.56	\$3,226,924.97	\$190,400.41	106.27%	\$ 211,079.88	\$3,438,004.85
Apr-25	\$4,114,692.00	\$3,052,129.72	(\$1,062,562.28)	74.18%	\$ 131,037.57	\$3,183,167.29
May-25	\$3,814,089.00	\$3,131,802.81	(\$682,286.19)	82.11%	\$ 131,526.67	\$3,263,329.48
Jun-25	\$3,065,726.00	\$3,047,978.04	(\$17,747.96)	99.42%	\$ 84,816.22	\$3,132,794.26
Jul-25						
Aug-25						
Sep-25						
Oct-25						
Nov-25						
Dec-25						
	\$19,806,490.56	\$18,148,588.67	(\$1,657,901.89)	91.63%	\$ 1,529,784.29	\$19,678,372.96

2024 Revenue				
Month	Revenue Goal	Actual Revenue	Variance	% Generated
Jan-25	\$ 7,424,679.00	\$ 6,551,119.00	\$ (873,560.00)	88.23%
Feb-25	\$ 7,032,100.00	\$ 6,973,780.00	\$ (58,320.00)	99.17%
Mar-25	\$ 7,275,008.00	\$ 7,809,899.00	\$ 534,891.00	107.35%
Apr-25	\$ 6,736,451.00	\$ 7,115,116.00	\$ 378,665.00	105.62%
May-25	\$ 7,267,806.00	\$ 7,265,575.00	\$ (2,231.00)	99.97%
Jun-25	\$ 7,435,036.00	\$ 7,359,212.84	\$ (75,823.16)	98.98%
Jul-25				
Aug-25				
Sep-25				
Oct-25				
Nov-25				
Dec-25				
Totals	\$ 43,171,080.00	\$ 43,074,701.84	\$ (96,378.16)	99.78%



**THE UPPER SAN JUAN HEALTH SERVICE DISTRICT  
DOING BUSINESS AS PAGOSA SPRINGS MEDICAL CENTER**

**MEDICAL STAFF REPORT BY CHIEF OF STAFF, CORINNE REED  
July 22, 2025**

**I. STATEMENT OF THE MEDICAL STAFF'S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF NEW POLICIES OR PROCEDURES ADOPTED BY THE MEDICAL STAFF:**

RECOMMENDATION	DESCRIPTION
<b>New Clinical Nurse Specialist Oncology and Hematology Privilege Form</b>	New privilege form for Clinical Nurse Specialist that wants to help in the Cancer Center. Similar to Nurse Practitioner.
<b>Medical Staff Bylaws: Technical/Editorial Correction</b>	The following correction was approved: On pg. 8 "Definitions" of the Medical Staff Bylaws: A technical correction of a definition: Nurse Practitioner (NP) or <del>Advanced Registered Nurse Practitioner (ARNP)</del> <b>Advanced Practice Registered Nurse (APRN)</b>

**II. STATEMENT OF THE MEDICAL STAFF'S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF PROVIDER PRIVILEGES (ACCEPTANCE BY THE BOARD RESULTS IN THE GRANT OF PRIVILEGES):**

NAME	INITIAL/REAPPOINT/CHANGE	TYPE OF PRIVILEGES	SPECIALTY
<b>Sami Diab, MD</b>	Initial Appointment	Active/Oncology and Hematology	Medical Oncology
<b>Ray Bradford, MD</b>	Reappointment	Telemedicine/Teleradiology	Interventional Radiology & Diagnostic Radiology
<b>Anthony Brown, MD</b>	Reappointment	Telemedicine/Teleradiology	Interventional Radiology & Diagnostic Radiology
<b>James Chang, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology/Pediatric Radiology
<b>Robert Jared Halterman, DO</b>	Reappointment	Active/Emergency Medicine	Emergency Medicine
<b>Jared Mahan, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology/Neuroradiology
<b>Stanislav Poliashenko, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology/Neuroradiology
<b>Michael Preece, MD</b>	Reappointment	Telemedicine/Teleradiology	Diagnostic Radiology/Neuroradiology
<b>Ryan Stopher-Mitchell, DO</b>	Reappointment	Active/Family Medicine	Family Medicine
<b>Roy Tinguely, MD</b>	Reappointment	Active/General Surgery	General Surgery
<b>John Wisneski, MD</b>	Reappointment	Courtesy/Hospitalist	Family Medicine
<b>Joshua Zastrocky, MD</b>	Reappointment	Courtesy/Ophthalmology	Ophthalmology

**III. REPORT OF NUMBER OF PROVIDERS BY CATEGORY**

Active: 17

Courtesy: 19

Telemedicine: 147

Advanced Practice Providers & Behavioral Health Providers: 14

Honorary: 2

Total: 199

**UPPER SAN JUAN HEALTH SERVICES DISTRICT  
D/B/A PAGOSA SPRINGS MEDICAL CENTER**

**Formal Written Resolution 2025-12  
July 22, 2025**

WHEREAS the Archuleta County Sheriff's Office ("ACSO") seeks, through its vendor, a property license agreement with the Upper San Juan Health Service District dba Pagosa Springs Medical Center ("PSMC");

WHEREAS the purpose of the property license agreement is to install a license plate reader camera, pole and ancillary solar power equipment (collectively the "Equipment") on PSMC property as such cameras will assist the ACSO in identifying vehicles of interest in law enforcement investigations; and

WHEREAS the terms of the property license agreement will be negotiated to: (a) provide for a terminable right of the ACSO's vendor to install the Equipment in a location on PSMC property agreeable to PSMC, ACSO and its vendor; (b) hold PSMC harmless from expenses, maintenance, use or damages incidental to such Equipment; and (c) not convey any ownership rights in PSMC property.

**NOW, THEREFORE, UPON MOTION, SECOND AND VOTE OF THE MAJORITY OF THE BOARD, THE BOARD OF DIRECTORS OF THE UPPER SAN JUAN HEALTH SERVICE DISTRICT HEREBY** authorize the CEO to enter into a terminable property license agreement for the installation of the Equipment as set forth in the premises to this resolution.

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Kate Alfred, as Chair of the Board of Directors of USJHSD



# **MINUTES OF REGULAR BOARD MEETING**

**Tuesday, June 24, 2025, at 5:00 PM**

**The Board Room**

**95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors (the “Board”) of the Upper San Juan Health Service District doing business as Pagosa Springs Medical Center (“PSMC”) held its regular board meeting on June 24, 2025, at PSMC, Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado as well as via Teams video communications.

Director’s Present: Chair Kate Alfred, Director Mark Floyd, Director Gwen Taylor, Director Wayne Hooper, Director Erik Foss, Director Ashley Wilson, Director Matthew Mees

Board members present via Teams: none

Board members present via telephone: none

## **1) CALL TO ORDER**

- a) Call for quorum: Chair Alfred called the meeting to order at 5:00 p.m. MDT and Clerk to the Board, Antoinette Martinez, recorded the minutes. A quorum of directors was present and acknowledged.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: None.
- c) Approval of the Agenda: Director Mark Floyd motioned to approve the agenda with no changes. Director Gwen Taylor seconded; the Board unanimously approved the agenda.

## **2) PUBLIC COMMENT**

None

## **3) DECISION AGENDA TO SEAT BOARD MEMBER**

- a) Consideration of Resolution 2025-10 regarding the appointment of a director to fill the vacancy on the Board of Directors.
  - i) After discussion, Director Wayne Hooper motioned to approve Resolution 2025-10 regarding the appointment of Matthew Mees to the Board of Directors. The motion was seconded by Director Gwen Taylor and the Board Members present unanimously approved.

- ## **4) PRESENTATIONS**
- The 2024 Audit. Kami Matzek and Jeremy Valdez of Dingus, Zarecor & Associates, PLLC (“DZA”) presented, via Teams, the 2024 audit report and opinion of the auditor. The auditor includes a letter to the Board summarizing key matters regarding the auditor’s scope of work and opinion including: *In DZA’s opinion, the financial statements “present fairly, in all material respects, the financial position of the District as of December 31, 2024 and 2023, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.”*

*PSMC’s Mission: To provide quality, compassionate healthcare and wellness for each person we serve.*



## 5) REPORTS

### a) Oral Reports

#### i) Chair Report

- Just over a week ago, we hosted a delightful and successful fundraising gala at the Alley House. Chair Alfred expressed her heartfelt gratitude to Jodi Scarpa, the CEO and everyone who contributed to making the event such a success. The use of the Alley House, generously donated by a former board member, added a special touch to the evening.
- Chair Alfred reminded board members to regularly check their PSMC Board emails and respond with a simple acknowledgment. She also cautioned against using "reply all," as doing so could inadvertently violate Colorado's Open Meetings Law.
- Questions asked and answered.

#### ii) CEO Report

CEO Webb advised of the following update:

- The sold-out gala was a resounding success, receiving widespread praise for its excellent organization. Heartfelt thanks to Jodi Scarpa and all those who contributed to making the event so memorable. The generosity of our community and the dedication of our volunteers continue to play a crucial role in advancing our mission.
- The oxygen generation equipment is now fully operational and will be detailed in the upcoming facilities report. PSMC activated incident command on Wednesday, June 18, and the transition proceeded smoothly without any major complications.
- DOLA awarded PSMC a \$150,000 grant to support the renovation of the Emergency Department lobby and nurses' station, aimed at enhancing both safety and efficiency. The Facilities Committee has selected an architect for the project, whose proposal will be presented to the Board at a future meeting.
- Work with MWB is ongoing, with current efforts focused on the fire suppression system. The federal fire inspector is scheduled to be on-site Monday, June 30.
- We are still awaiting clarity on potential Medicaid funding cuts, particularly those that may impact rural hospitals. The uncertainty has raised concerns across the sector, as reductions in support could significantly affect access to care and the financial stability of critical access facilities like ours. Staff are closely monitoring developments and will keep the Board informed as more information becomes available.
- Questions asked and answered.

#### iii) Executive Committee

- No Report

#### iv) Foundation Board

- No Report

#### v) Facilities Committee

CAO Bruzzese summarized the written report in the Board packet and confirmed the following:

- The Facilities Committee met on June 17, 2025 and per written report in the Board packet.
- Sterile Processing Renovation – In June 2025, PSMC placed an order with Steris for key equipment needed for the SPD renovation. The remaining equipment—specifically the reverse osmosis system and water softener—is still pending, with Facilities staff actively gathering quotes. The contract with the design-build team of Nunn Construction and RTA Architects has been finalized and signed, moving the project forward into its next phase.
- Surgery – The humidifier arrived in a damaged box, raising concerns about potential

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cracks or internal damage. As a precaution, PSMC ordered a replacement, which is expected to arrive by the end of June. Once received, staff will coordinate installation over a weekend to minimize disruption.

- Medical Wellness Building – Fire sprinklers have been installed, and the design for modifications to the fire alarm system was submitted to the State and recently approved; installation is now being scheduled. The door at the top of the stairs is currently being installed, and signage installation is underway. In May, exterior lighting for the parking lot was completed, and a vapor barrier was installed in the crawl space in June.
- O2 Building – To operationalize the new equipment, an Incident Command structure is in place to oversee the process. During the week of June 17, the equipment will be connected, staff will receive training, and back-up oxygen tanks will be filled. On June 19, the system will be activated, initiating the certification process; oxygen will not flow through the wall system for over eight hours, but PSMC has a contingency plan using portable tanks. As a follow-up, engineer Barry Stamp from RMH Group will be on-site Thursday, June 26, to conduct an inspection and finalize the project punch list.
- Roof replacement - Facilities staff are currently coordinating the summer 2025 roofing project, which will focus on the north section of the hospital, commonly referred to as the Dr. Mary Fisher wing.
- Asphalt Sealing - Project is scheduled to begin on Saturday, June 21, with plans to seal the Emergency Department access road and entrance on that day, weather permitting. The EMS, ED, and Facilities teams have collaborated to establish a temporary ambulance access plan to ensure continuity of emergency services during the work. A signage plan is being developed by Robert and David to support the detour. The project is expected to be completed by the weekend of July 12.
- Emergency Department Remodel - PSMC was awarded a matching grant of \$150,000. After scoring the RFP responses, the Committee selected Houston Construction and Davis Architecture as the design/build team. While this project is a priority for several reasons, it is not included in the 2025 budget, so staff may present it to the Board for approval later this summer.
- Questions asked and answered

vi) Strategic Planning Committee Report

- No Report

vii) Finance Committee Report

- CFO, Chelle Keplinger, presented and discussed financials for May 2025.
- Questions asked and answered.

b) Written Reports

- i) Medical Staff Report – Chief of Staff, Dr. Corinne Reed, MD.

**6) EXECUTIVE SESSION**

- No Report

**7) DECISION AGENDA**

- a) Consideration of Resolution 2025-09 regarding acceptance of the audit, as presented in writing and verbally by DZA, of the financials ending December 31, 2024, of the Upper San Juan Health Service District d/b/a Pagosa Springs Medical Center.
- i) After discussion, Director Wayne Hooper motioned to approve Resolution 2025-09 regarding acceptance of the 2024 Audit. The motion was seconded by Director Matthew Mees and the Board Members present

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unanimously approved.

- b) Consideration of Resolution 2025-11 regarding the election of Board Officers of Vice Chair and Treasurer.
- i) Regarding Resolution 2025-11, Director Gwen Taylor nominated Director Matthew Mees as the Board Vice Chair and Director Mark Floyd as the Board Treasurer of the Upper San Juan Health Service District. The motion was seconded by Director Wayne Hooper and the Board Members present unanimously approved.

**8) CONSENT AGENDA**

Director Mark Floyd motioned to approve the consent agenda (approval of Board member absences, approval of the regular meeting minutes of 05/27/2025, and the Medical Staff report recommendations for revised policy and new or renewal of provider privileges). The motion was seconded by Director Erik Foss, and the Board approved said consent agenda items. Director Matthew Mees abstained from the vote as to approval of the minutes as he was not present at the 05/27/2025 meeting.

**9) OTHER BUSINESS**

- The Board received a one-way communication from the San Juan Rangers regarding a parcel of land on San Juan Street. It appears that a 90 by 100-foot section may still be held in the District's name. A title search is currently underway, and the Board will be kept informed of any developments.
- Questions asked and answered
- Next Meeting: Tuesday, July 22, 2025, at 5:00 pm MST

**10) ADJOURN**

There being no further business, Chair Alfred adjourned the regular meeting at 6:00 p.m. MDT.

Respectfully submitted by:

Antoinette Martinez, serving as Clerk to the Board