



NOTICE OF REGULAR BOARD MEETING OF  
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT dba PAGOSA SPRINGS MEDICAL CENTER  
Tuesday, April 23, 2019, at 5:30 PM  
The Board Room (**direct access – northeast entrance**)  
95 South Pagosa Blvd., Pagosa Springs, CO 81147

**AGENDA**

**1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD**

- a) Confirmation of quorum
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest
- c) Approval of the Agenda (and changes, if any)

**2) PUBLIC COMMENT** (This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Heather Thomas, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.)

**3) PRESENTATION: Need for new center and operational resources for Archuleta County Dispatch**

**4) REPORTS**

a) **Oral Reports** (may be accompanied by a written report)

- i) Chair Report Chair Greg Schulte
- ii) ~~Contracts~~ ~~Dir. Kate Alfred and Dir. Karin Daniels~~
- iii) ~~Strategic Planning~~ ~~Dir. Dr. Jim Pruitt and Dir. Karin Daniels~~
- iv) CEO Report Chief Executive Officer, Dr. Rhonda Webb
- v) Finance Report CFO Chelle Keplinger and Treasurer Dr. Campbell

b) **Written Reports** (*no oral report unless the Board has questions*)

- i) Change to: Operations Report Board Member Feedback
- ii) Medical Staff Report Chief of Staff, Ralph Battels

**5) DECISION AGENDA** (Matters to be discussed and possible action by the Board)

**6) CONSENT AGENDA** (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Board Member absences:
  - i) Regular meeting of 03/26/2019
  - ii) Regular meeting of 04/23/2019
- b) Approval of Minutes for the following meeting(s):
  - i) Regular meeting of: 03/26/2019
- c) Approval of Medical Staff report recommendations for new or renewal of provider privileges.

**7) EXECUTIVE SESSION**

The Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

**8) OTHER BUSINESS**

**9) ADJOURN**



**MINUTES OF REGULAR BOARD MEETING**  
**Tuesday, April 23, 2019**  
**5:30 PM**  
**The Board Room**  
**95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held its regular board meeting on April 23, 2019, at Pagosa Springs Medical Center, The Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Greg Schulte, Vice-Chair Matt Mees, Treasurer/Secretary Dr. King Campbell, Director Jason Cox, Director Karin Daniels and Director Dr. Jim Pruitt.

Director(s) Absent: Director Kate Alfred.

**1) CALL TO ORDER**

- a) Call for quorum: Chair Schulte called the meeting to order at 5:31 p.m. MDT and Clerk of the Board, Heather Thomas, recorded the minutes. A quorum of directors was present and acknowledged by Treasurer/Secretary Dr. Campbell.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: There were none.
- c) Approval of the Agenda: The Board noted approval of the agenda.

**2) PUBLIC COMMENT**

Director Daniels read aloud the attached letter she was given by the co-owners and medical director of Aspire and Pagosa Medical Group noting their support for Axis Health System’s grant application.

**3) PRESENTATION**

Pagosa Fire Department Chief, Randy Larson, presented and discussed the attached PowerPoint presentation regarding his proposal for a new dispatch center in Archuleta County.

Questions were asked and answered.

**4) REPORTS**

a) **Oral Reports**

i) Chair Report

Chair Schulte noted that there was no formal report. Chair Schulte then advised the Board he will be out of town most of the month of May, but will be returning prior to and attending the next regular meeting scheduled for May 28. Chair Schulte then reminded the Board that the annual financial audit and consultant report are scheduled to be presented at the May 28 meeting and encouraged all Board members to be in attendance at that meeting.

ii) Contracts

Item intentionally struck from agenda. There was no report.

iii) Strategic Planning

Item intentionally struck from agenda. There was no report.

iv) CEO Report

CEO, Dr. Rhonda Webb began by recognizing and thanking Dietary Services Supervisor, Angelica Leslie, for the work of her and her team in providing food service to not only patients, but also PSMC employees, and for the Board members at meetings.

CEO Dr. Webb presented and discussed the attached report of 2019's first quarter accomplishments highlighting the following:

- It has been over one year since oncology had been introduced as a service line at PSMC and the service has been very successful thus far. CEO Dr. Webb then advised that there will be an anniversary open house held on May 16, at the PSMC Board Room from 5 to 7 p.m., for the patients, providers and anyone else who is in attendance. An RSVP to PSMC Foundation Manager, Jodi Scarpa, is requested due to limited space at the event.
- PSMC now has three providers certified to provide Suboxone, a treatment used for opioid dependence.
- PSMC's ENT (Ear, Nose & Throat) service line started with providing services one week a month and has exceeded expectations in the Clinic and in surgery. The ENT specialist, Dr. Scott Cordray, has voiced his desire and willingness to extend service dates due to the unanticipated demand.
- Improvements to Behavioral Health to better address the needs of patients, including Dr. Kevin Kelly facilitating an eight-week Healthy Brain class, which has been deemed very successful.
- The District's continued transition to value-based payment.

Director Cox asked a question regarding the reporting matrix as noted in item five of the report. The question was answered by CEO Dr. Webb.

Chair Schulte asked a question regarding the HCPF performance award as noted in item five of the report. COO/CNO Kathee Douglas answered.

v) Finance Report

CFO, Chelle Keplinger, presented and discussed the attached financial presentation. CFO Keplinger then presented and discussed the attached finance report highlighting March 2019 gross charges surpassed March of 2018 by \$104,148, which is a 2.18 percent increase from last year MTD and a 4.97 percent increase over last YTD.

Chair Schulte asked a question regarding the net income loss as reported and of a possibility to reconcile the loss in the upcoming months as higher revenue months are typically seasonal. CFO Keplinger answered by noting that 2019 has not been a normal year in that February is usually one of the busy months, but it was not in 2019. CFO Keplinger further noted April is usually a slower month, but has been reported as ahead in 2019 targets, not only in cash collections, but also in revenue.

CEO Dr. Webb then requested CFO Keplinger to explain how net revenue reporting has changed. CFO Keplinger explained that net revenue methodology is now more conservative than it has been in past years. The reserve model is based upon current financial class instead of primary

financial class which better accounts for everything that is anticipated not to get paid. There have been no changes to accounting. CFO Keplinger noted the above-stated is the reason for the more expansive gap in gross and net reporting.

CFO Keplinger then presented and discussed the attached educational PowerPoint presentation on Medicaid. Questions were asked and answered.

**b) Written Reports**

i) Operations Report

As noted on the agenda, there was no report. The Board discussed feedback regarding changes to the Operations report. Chair Schulte requested to portray comparison data in graphic form using charts or graphs. The Board unanimously agreed with the request. A discussion ensued.

ii) Medical Staff Report

Please see report. There were no questions.

**4) EXECUTIVE SESSION**

The Board did not meet in executive session.

**5) DECISION AGENDA**

There was none.

**6) CONSENT AGENDA**

Director Cox motioned to approve Board Member absences of regular meetings of 03/26/2019 and 04/23/2019, the minutes of the regular meeting of 03/26/2019, and the Medical Staff report recommendations for new or renewal of provider privileges.

Upon motion seconded by Director Dr. Pruitt, the Board unanimously approved said consent agenda items.

**7) OTHER BUSINESS**

There was no other business.

**8) ADJOURN**

There being no further business, Treasurer/Secretary Dr. Campbell motioned to adjourn the regular meeting. Upon motion seconded by Director Daniels, the board noted unanimous consent. Chair Schulte adjourned the regular meeting at 6:43 p.m. MDT.

Respectfully submitted by:

Heather Thomas, serving as Clerk of the Board