



NOTICE OF REGULAR BOARD MEETING OF THE
UPPER SAN JUAN HEALTH SERVICE DISTRICT d/b/a PAGOSA SPRINGS MEDICAL CENTER

Tuesday, May 23, 2023 at 5:00 p.m. MST

The Board Room (direct access – northeast entrance)
95 South Pagosa Blvd., Pagosa Springs, CO 81147

The public may attend in person or via Zoom.
To attend via Zoom, please use this link to join the meeting:

<https://us02web.zoom.us/j/83611276692>

or telephone (346)248-7799 or (669)900-6833

Meeting ID: 836 1127 6692

AGENDA

1) CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

- a) Confirmation of quorum
- b) Seat the Board Directors elected by acclamation effective May 2, 2023
 - i) Confirmation by Clerk to the Board of execution of Oath of Office for term of May 2023 until the election in May 2027 for the following Directors: Mark Zeigler, Gwen Taylor, and Kathleen Douglas
 - ii) Affirmation by the Clerk to the Board that all Directors are covered by the District’s Directors and Officers insurance policy.
- c) Board Director self-disclosure of actual, potential or perceived conflicts of interest
- d) Approval of the Agenda (and changes, if any)

2) PUBLIC COMMENT This is an opportunity for the public to make comment and/or address USJHSD Board. Persons wishing to address the Board need to notify the Clerk to the Board, Laura DePiazza, prior to the start of the meeting. All public comments shall be limited to matters under the jurisdiction of the Board and shall be expressly limited to three (3) minutes per person. The Board is not required to respond to or discuss public comments. No action will be taken at this meeting on public comments.

3) PRESENTATIONS *OUTPATIENT CLINIC (Clinic Director Tamra Lavengood, MSN, BSN, RN)*

4) REPORTS

- a) **Oral Reports** (may be accompanied by a written report)
 - i) Chair Report Vice Chair Kate Alfred
 - ii) CEO Report Dr. Rhonda Webb
 - iii) ~~Executive Committee~~ Chair and Vice Chair
 - iv) ~~Foundation Committee~~ Dir. Parada and CEO R. Webb
 - v) Facilities Committee COO C. Mundt
 - vi) ~~Strategic Planning Committee~~ Dir. Cox, Dir. Rose and CEO R. Webb

PSMC’s Mission: To provide quality, compassionate healthcare and wellness for each person we serve.

- vii) [Finance Committee Report](#)
 - (a) [April Financials](#)

Treas.-Sec. Zeigler and CFO C. Keplinger

- b) **Written Reports** (*no oral report unless the Board has questions*)
 - i) [Medical Staff Report](#) Chief of Staff, Dr. John Wisneski

5) DECISION AGENDA

- a) Consideration of [Resolution 2023-14](#) regarding PSMC grant of an easement from PSMC to St. Patrick's Episcopal Church that borders PSMC on the south.

6) CONSENT AGENDA (The Consent Agenda is intended to allow Board approval, by a single motion, of matters that are considered routine. There will be no separate discussion of Consent Agenda matters unless requested.)

- a) Approval of Board Member absences:
 - i) Regular meeting of 05/23/2023
- b) Approval of [Minutes](#) for the following meeting(s) (*those not on the Board on 4/25/23 need to abstain*)
 - i) Regular meeting of: 04/25/2023
- c) Approval of [Medical Staff report](#) recommendations for new or renewal of provider privileges.

7) OTHER BUSINESS

- a) Election of Officers for the following Board offices:
 - i) Chair;
 - ii) Vice-Chair;
 - iii) Treasurer/Secretary.

8) EXECUTIVE SESSION

The Board reserves the right to meet in executive session for any purpose allowed and topic announced at open session of the meeting, in accordance with C.R.S. Section 24-6-402(4).

9) ADJOURN

Finance Committee & CFO Report for the USJHSD Board Meeting on May 23, 2023

The Board's Finance Committee met on May 16, 2023. The report below provides an overview of the financials and addresses any questions made by members of the Finance Committee.

1) **April Financials:**

a) **Bottom line and Income Statement:**

- i) PSMC had a modest positive bottom line for April of \$191,566.
- ii) Year-to-date PSMC has a positive bottom line of \$311,835. PSMC generally operates at a deficit for the first half of the year, but February, March and April all had a positive bottom line (in PSMC history, we have never had Feb., March, and April all be positive).
- iii) We did not meet budgeted revenue but we had a strong April and expenses slightly lower than budget.

b) **Accounts Receivable:** Accounts Receivable is improving and reduced to 51.8 days.

c) **Cash on hand:** Collection of cash is improving (making up for the issue in the system reported in February) and cash increased to 116.2 days of cash on hand.

d) **Balance Sheet:**

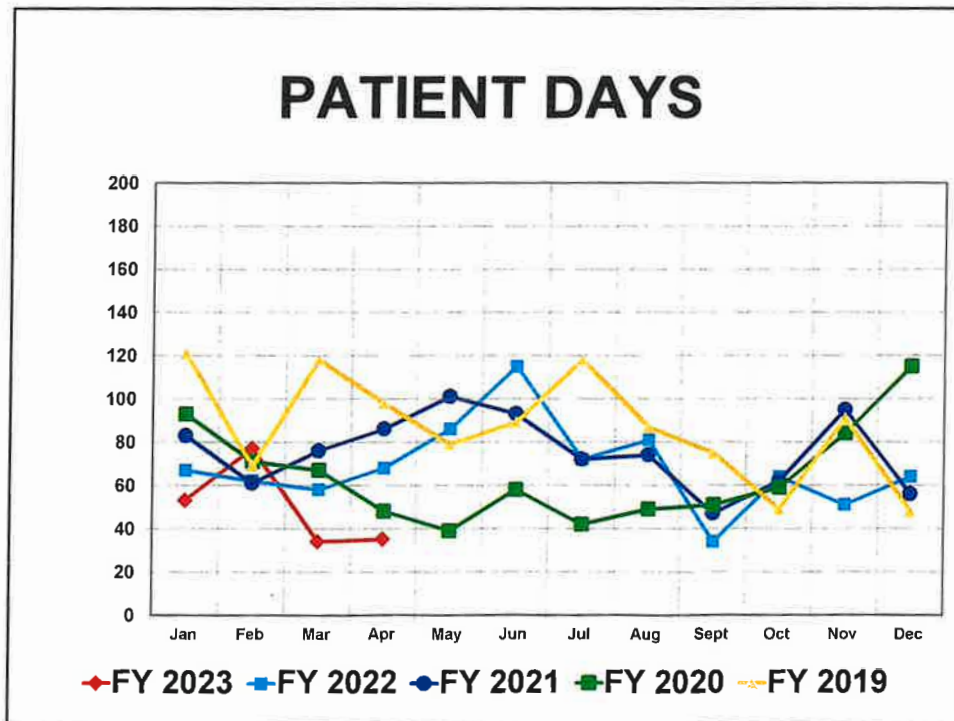
- i) Brief discussion of the liabilities and the lease financing approved by the Board on August 1, 2022 to purchase the Medical Wellness Building (fka Pruitt Building) at 75 S. Pagosa Blvd. is the long-term liability at \$2.18 million.

2) **Other Discussions:**

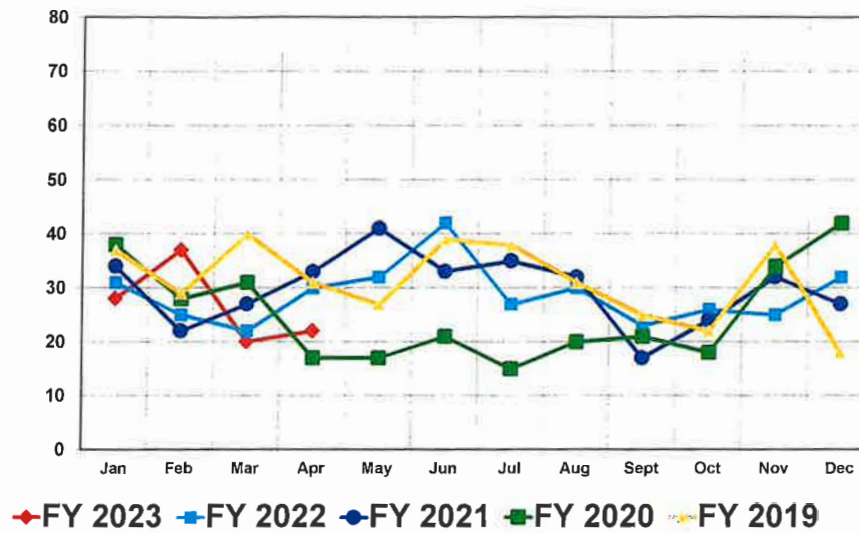
- a) As discussed in April, CFO Keplinger explained that Medicaid is conducting RAC audits going back 7 years. In part, Medicare/Medicaid Recovery Audit Contractors have a role of combing through physician documentation and pulling back payment for any service in which the documentation is insufficient. RAC audits have historically gone back a few years, not 7 years. Pending RAC audits for 2016, 2017 and 2018. The Colorado Hospital Association is attempting to intervene for small hospitals which are suffering the greatest percentage of RAC audits. Internally, we are providing more education to providers and nurses about documentation requirements.
- b) With all governmental entities (federal, state and local) declaring the end of the public health emergency, a large number of patients will no longer qualify for Medicaid.


PAGOSA SPRINGS
Medical Center
THE CARE YOU DESERVE, IN THE MOUNTAINS YOU LOVE

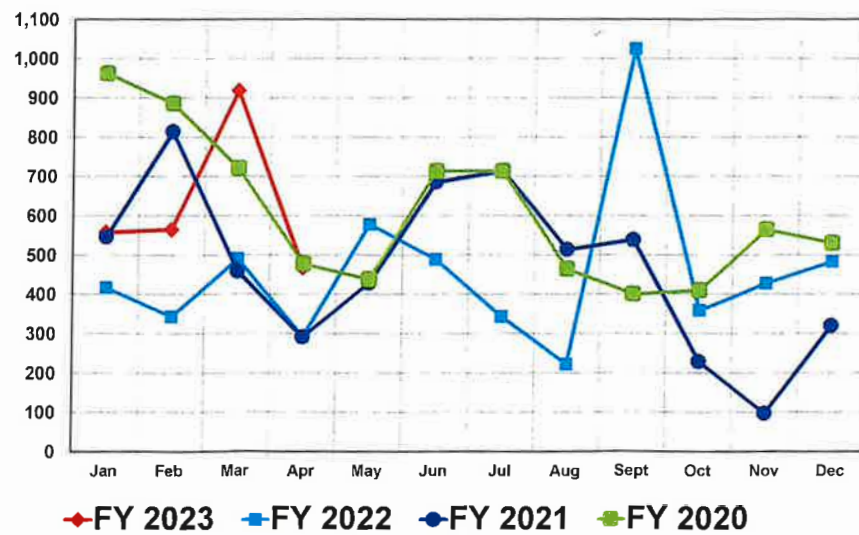
FINANCIAL PRESENTATION
YTD APRIL 2023



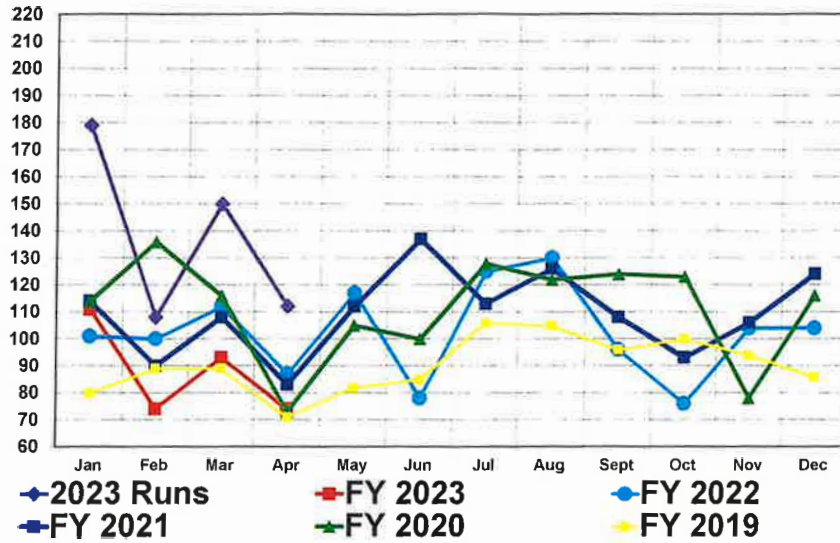
INPATIENT DISCHARGES



OBSERVATION HOURS

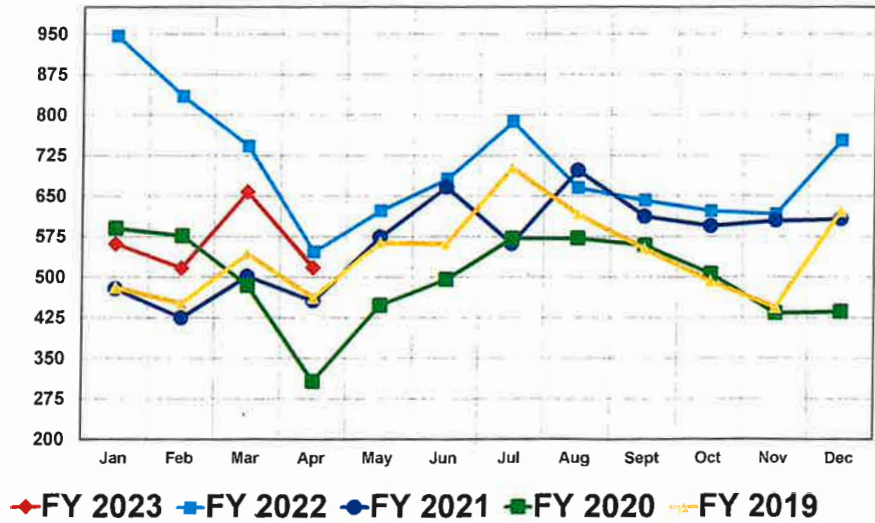


BILLABLE EMS RUNS

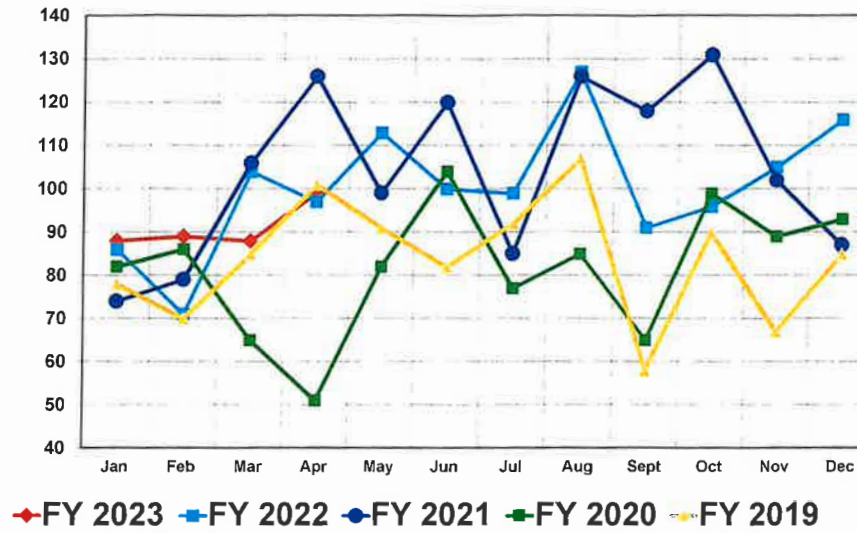


ER VISITS

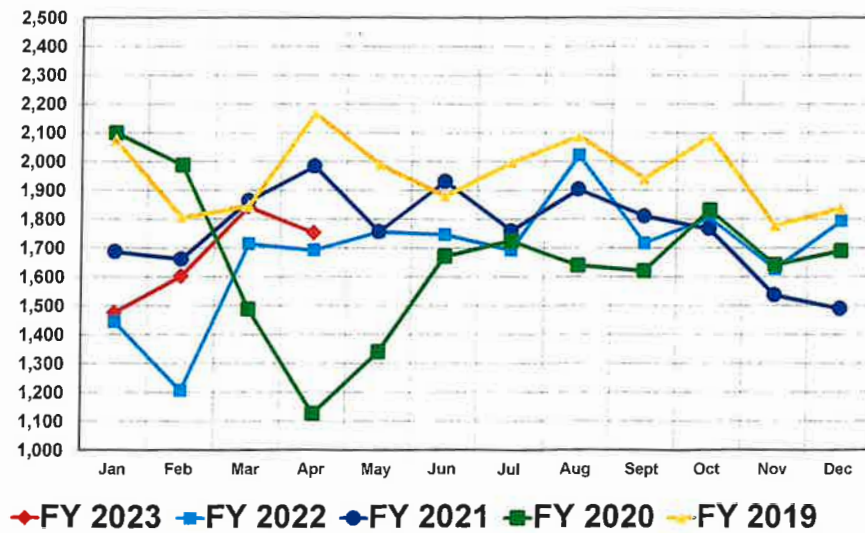
(Includes Fast Track in 2022)

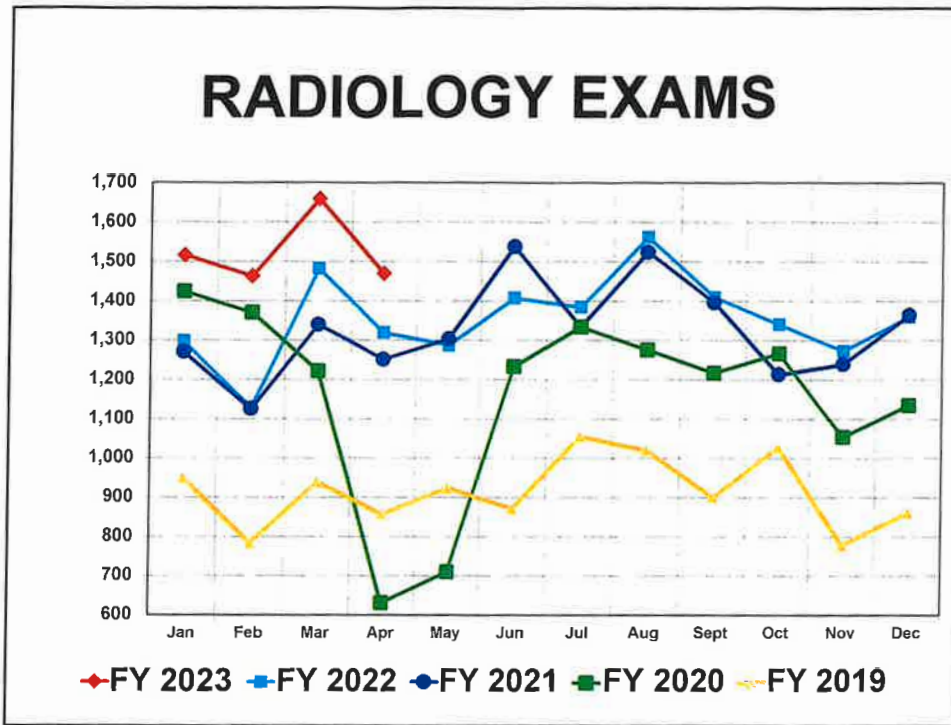


OR and PAIN Procedures



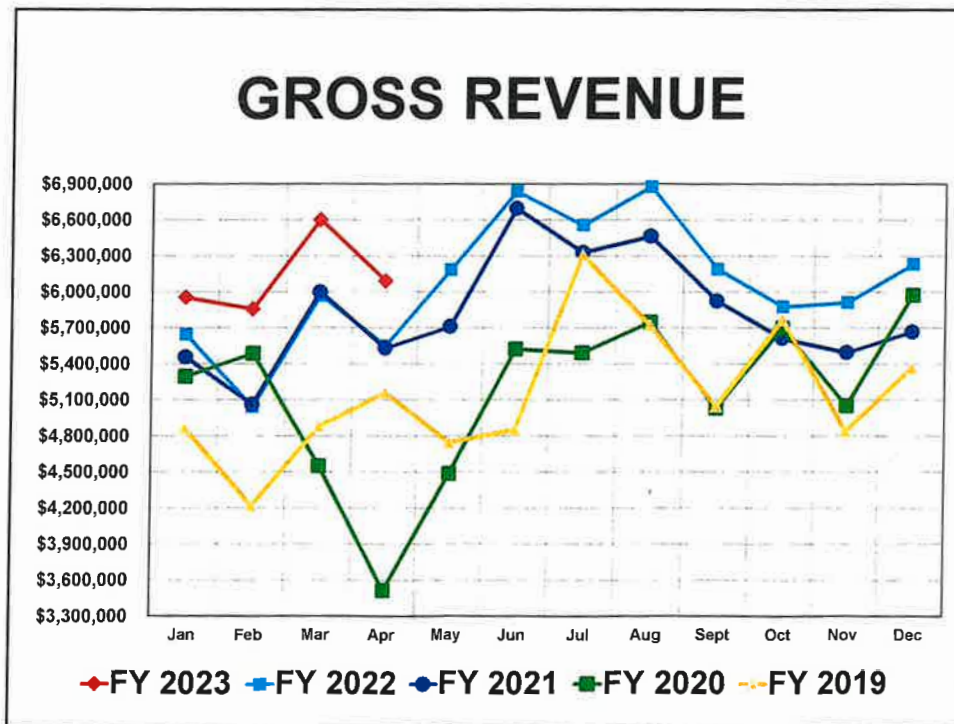
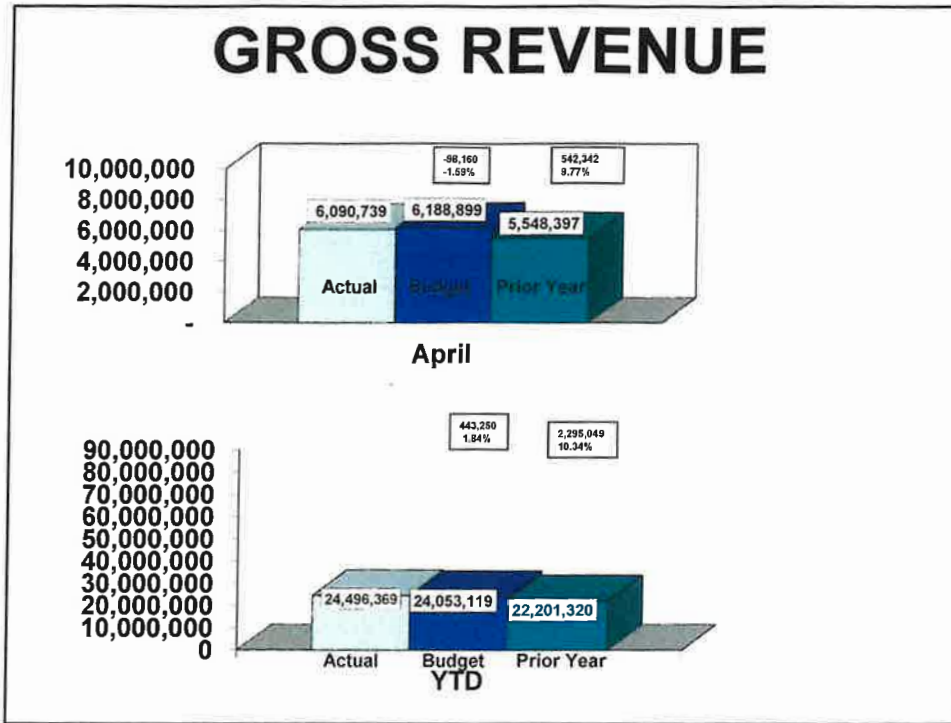
RURAL HEALTH CLINIC VISITS

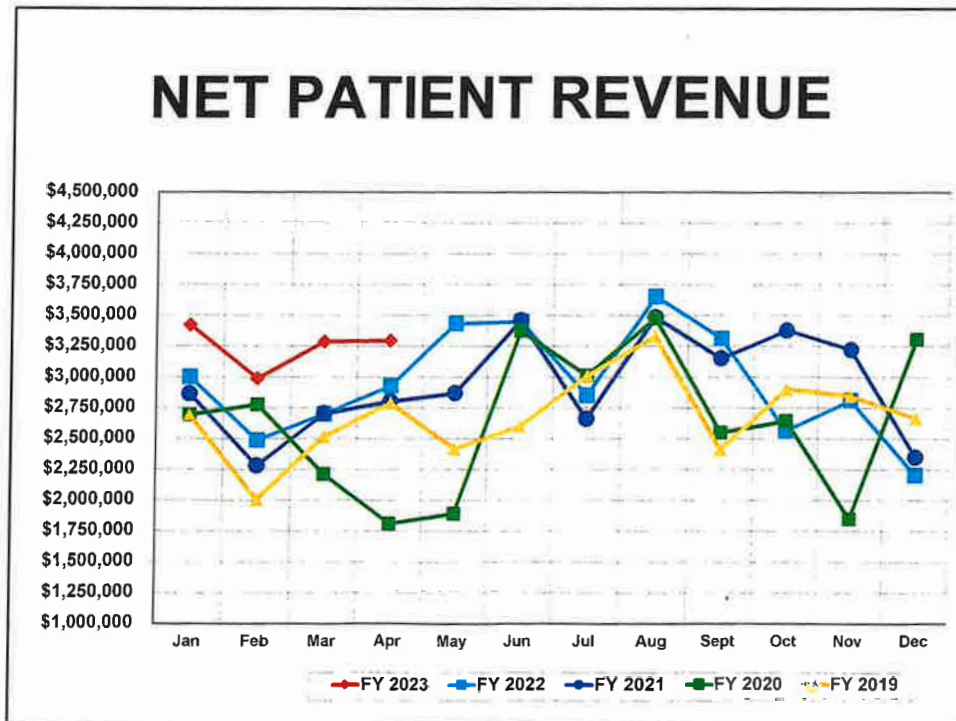
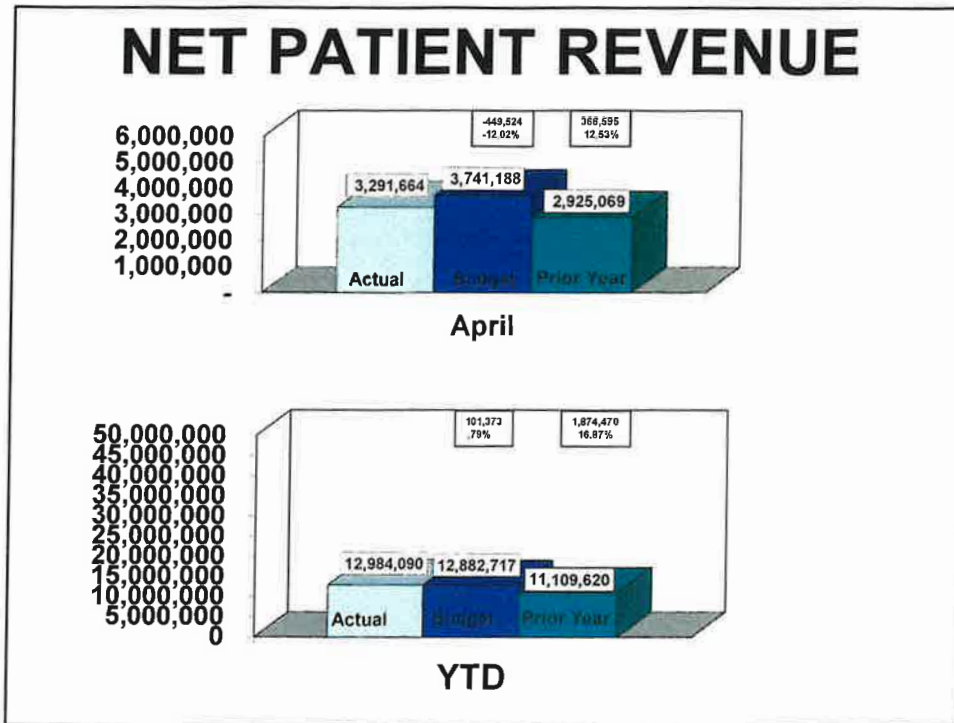


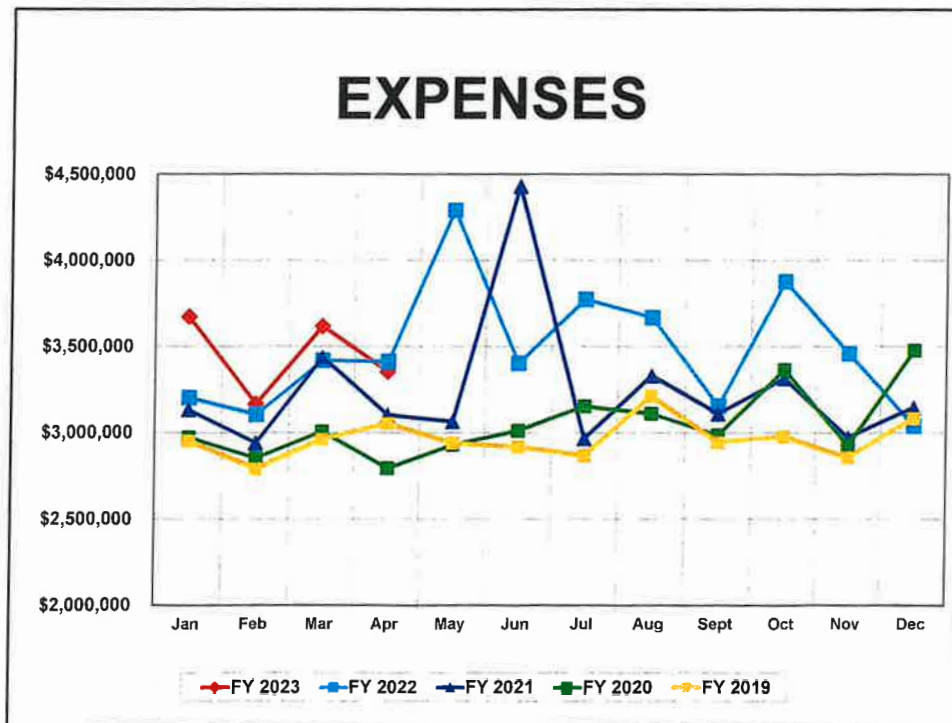
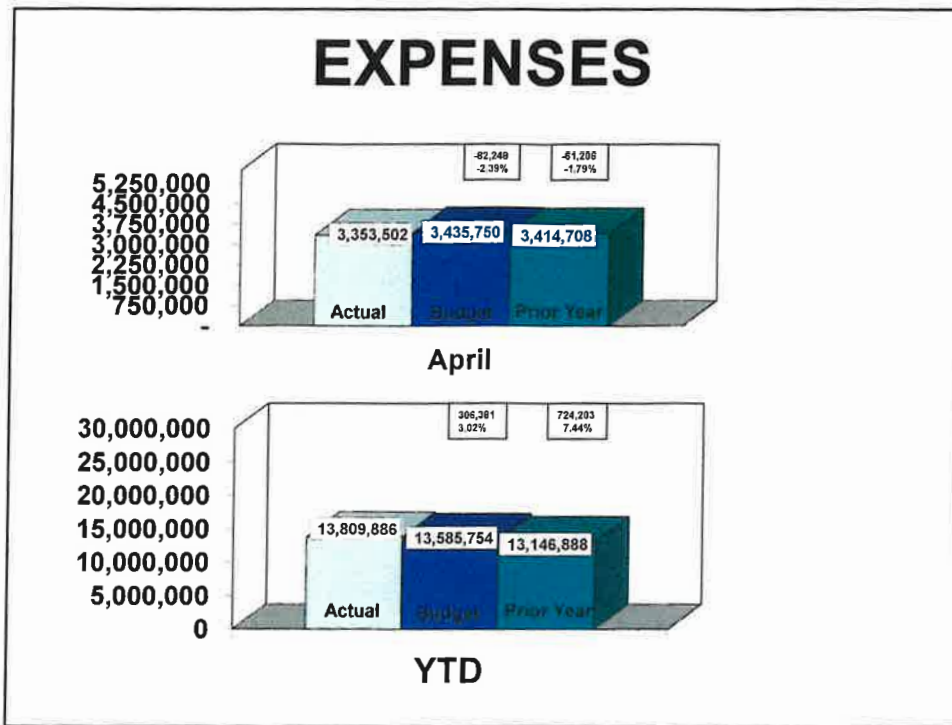


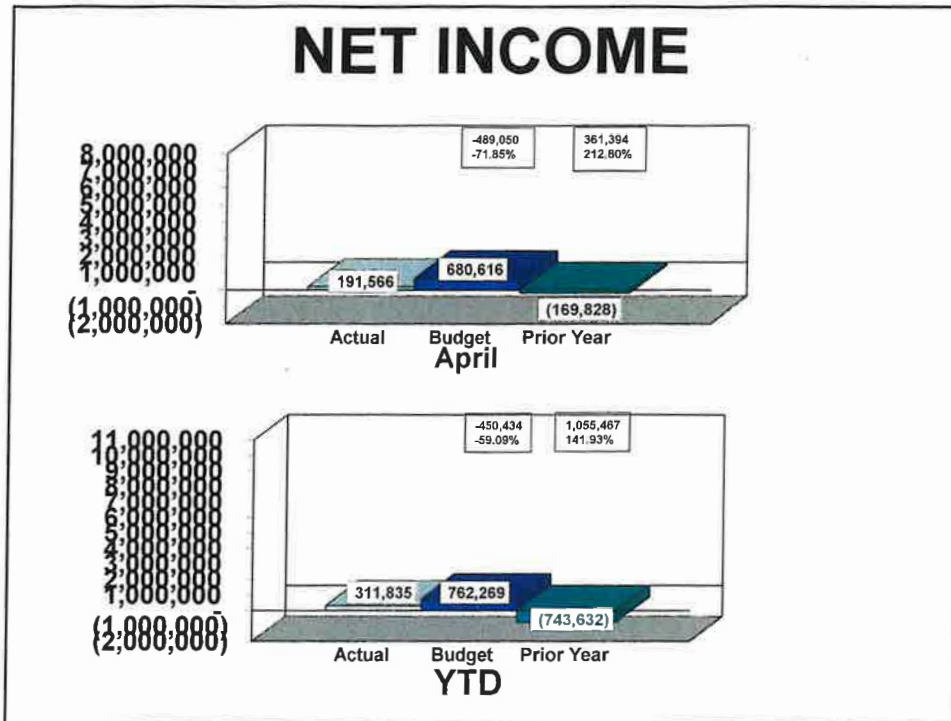
Summary of Financials

		March
Gross Revenue		\$ 6,599,775
Net Revenue		\$ 3,284,110
Expenses		\$ 3,617,083
Grants, 340B and Tax Revenue		\$ 573,377
Grants and 340B and Stimulus	\$	103,071
Tax Revenue	\$	470,307
Net Income	\$	240,404





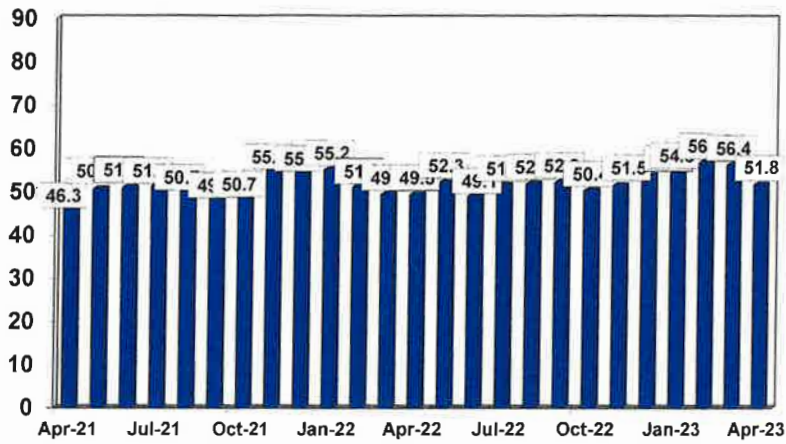




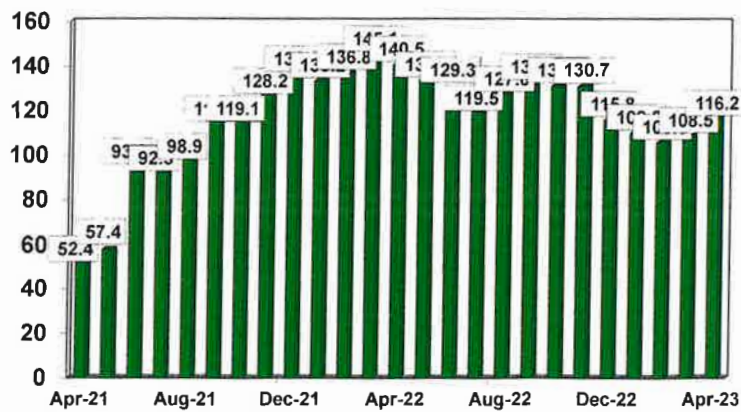
Summary of Financials

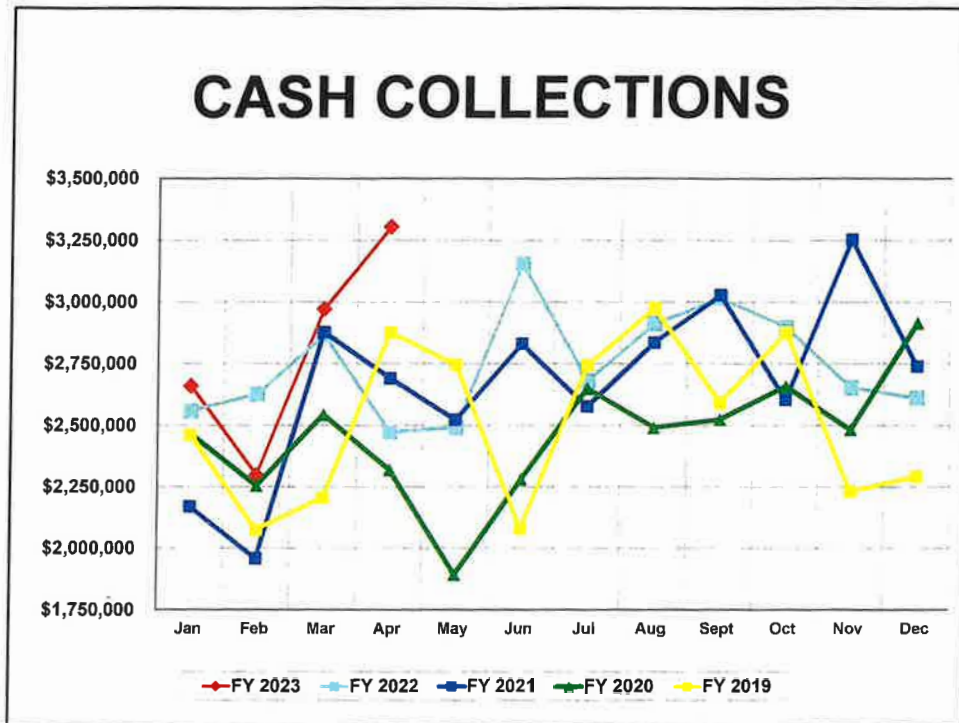
	April	
Gross Revenue	\$ 6,090,739	
Net Revenue	\$ 3,291,664	
Expenses	\$ 3,353,502	
Grants, 340B and Tax Revenue	\$ 253,404	
Grants and 340B and Stimulus	\$ 103,849	
Tax Revenue	\$ 149,555	
Net Income	\$ 191,566	

GROSS DAYS IN ACCOUNTS RECEIVABLE



DAYS CASH ON HAND





Pagosa Springs Medical Center

Income Statement - - - April 30, 2023

Page 1

	Current Month				Year-to-Date				
	2023	Budget	Difference	Variance	2023	Budget	Difference	Variance	
Revenue									
7	Total In-patient Revenue	183,832	557,690	(373,858)	-67%	1,602,890	2,168,795	(565,905)	-26%
17	Total Out-patient Revenue	5,463,744	5,124,084	339,660	7%	20,929,904	19,855,825	1,074,079	5%
18	Professional Fees	443,163	507,125	(63,962)	-13%	1,963,575	2,028,498	(64,923)	-3%
19	Total Patient Revenue	6,090,739	6,188,899	(98,160)	-2%	24,496,369	24,053,118	443,251	2%
20	Revenue Deductions & Bad Debt								
21	Contractual Allowances	2,957,825	2,760,474	197,351	7%	12,550,469	11,830,603	719,866	6%
22	Charity	30,556	-	30,556		82,268	-	82,268	
23	Bad Debt	139,049	17,905	121,144	677%	137,705	662,473	(524,768)	-79%
24	Provider Fee & Other	(328,355)	(330,668)	2,313	-1%	(1,258,163)	(1,322,675)	64,512	-5%
25	Total Revenue Deductions & Bad Debt	2,799,075	2,447,711	351,364	14%	11,512,279	11,170,401	341,878	3%
26	Total Net Patient Revenue	3,291,664	3,741,188	(449,524)	-12%	12,984,090	12,882,717	101,373	1%
27	Grants	-	31,311	(31,311)	-100%	46,847	106,519	(59,672)	-56%
28	HHS Stimulus Other Revenue	-	-	-		-	-	-	
29	COVID PPP Loan Forgiveness	-	-	-	0%	-	-	-	0%
30	Other Operating Income - Misc	103,849	196,420	(92,571)	-47%	377,229	680,529	(303,300)	-45%
31	Total Net Revenues	3,395,513	3,968,919	(573,406)	-14%	13,408,166	13,669,765	(261,599)	-2%
32	Operating Expenses								
33	Salary & Wages	1,570,538	1,762,944	(192,406)	-11%	6,705,392	7,062,209	(356,817)	-5%
34	Benefits	308,775	289,123	19,652	7%	1,029,759	1,055,433	(25,674)	-2%
35	Professional Fees/Contract Labor	155,470	93,983	61,487	65%	652,598	421,261	231,337	55%
36	Purchased Services	205,605	185,304	20,301	11%	757,395	740,130	17,265	2%
37	Supplies	608,939	594,684	14,255	2%	2,370,504	2,315,718	54,786	2%
38	Rent & Leases	21,274	18,149	3,125	17%	116,283	72,365	43,918	61%
39	Repairs & Maintenance	38,742	43,133	(4,391)	-10%	178,124	166,157	11,967	7%
40	Utilities	25,080	40,974	(15,894)	-39%	257,085	159,533	97,552	61%
41	Insurance	39,230	37,656	1,574	4%	162,032	150,623	11,409	8%
42	Depreciation & Amortization	166,630	147,173	19,457	13%	666,939	568,968	97,971	17%
43	Interest	84,778	78,671	6,107	8%	331,904	316,468	15,436	5%
44	Other	128,441	143,956	(15,515)	-11%	581,871	556,889	24,982	4%
45	Total Operating Expenses	3,353,502	3,435,750	(82,248)	-2%	13,809,886	13,585,754	224,132	2%
46	Operating Revenue Less Expenses	42,011	533,169	(491,158)	-92%	(401,720)	84,011	(485,731)	-578%
47	Non-Operating Income								
48	Tax Revenue	149,555	147,447	2,108	1%	713,555	678,258	35,297	5%
49	Donations	-	-	-		-	-	-	
50	Total Non-Operating Income	149,555	147,447	2,108	1%	713,555	678,258	35,297	5%
51	Total Revenue Less Total Expenses	\$ 191,566	\$ 680,616	\$ (489,050)	-72%	\$ 311,835	\$ 762,269	\$ (450,434)	-59%

Pagosa Springs Medical Center

Income Statement Comparison - - - April 20, 2023

Page 2

	Current Month				Year-to-Date				
	2023	2022	Difference	Variance	2023	2022	Difference	Variance	
Revenue									
2									
7	Total In-patient Revenue	183,832	438,052	(254,220)	-58%	1,602,890	1,787,244	(184,354)	-10%
17	Total Out-patient Revenue	5,463,744	4,626,745	836,999	18%	20,929,904	18,483,746	2,446,158	13%
18	Professional Fees	443,163	483,600	(40,437)	-8%	\$ 1,963,575	1,930,330	33,245	2%
19	Total Patient Revenue	6,090,739	5,548,397	542,342	10%	24,496,369	22,201,320	2,295,049	10%
20	Revenue Deductions & Bad Debt								
21	Contractual Allowances	2,957,825	2,810,883	146,942	5%	\$ 12,550,469	10,904,859	1,645,610	15%
22	Charity	30,556	32,545	(1,989)	-6%	82,268	131,495	(49,227)	-37%
23	Bad Debt	139,049	21,649	117,400	542%	137,705	1,017,590	(879,885)	-86%
24	Provider Fee & Other	(328,355)	(241,749)	(86,606)	36%	(1,258,163)	(962,244)	(295,919)	31%
25	Total Revenue Deductions & Bad Debt	2,799,075	2,623,328	175,747	7%	11,512,279	11,091,700	420,579	4%
26	Total Net Patient Revenue	3,291,664	2,925,069	366,595	13%	12,984,090	11,109,620	1,874,470	17%
27	Grants	-	77,288	(77,288)	-100%	46,847	77,288	(30,441)	-39%
28	HHS Stimulus Other Revenue	-	-	-		-	-	-	
29	COVID PPP Loan Forgiveness	-	-	-		-	-	-	
30	Other Operating Income - Misc	103,849	79,517	24,332	31%	377,229	481,222	(103,993)	-22%
31	Total Net Revenues	3,395,513	3,081,874	313,639	10%	13,408,166	11,668,130	1,740,036	15%
32	Operating Expenses								
33	Salary & Wages	1,570,538	1,631,157	(60,619)	-4%	6,705,392	6,462,439	242,953	4%
34	Benefits	308,775	311,423	(2,648)	-1%	1,029,759	1,070,527	(40,768)	-4%
35	Professional Fees/Contract Labor	155,470	438,681	(283,211)	-65%	652,598	900,430	(247,832)	-28%
36	Purchased Services	205,605	203,457	2,148	1%	757,395	729,907	27,488	4%
37	Supplies	608,939	381,995	226,944	59%	2,370,504	1,981,039	389,465	20%
38	Rent & Leases	21,274	18,485	2,789	15%	116,283	76,244	40,039	53%
39	Repairs & Maintenance	38,742	46,198	(7,456)	-16%	178,124	205,692	(27,568)	-13%
40	Utilities	25,080	33,110	(8,030)	-24%	257,085	194,398	62,687	32%
41	Insurance	39,230	35,174	4,056	12%	162,032	148,501	13,531	9%
42	Depreciation & Amortization	166,630	151,033	15,597	10%	666,939	588,506	78,433	13%
43	Interest	84,778	42,641	42,137	99%	331,904	285,270	46,634	16%
44	Other	128,441	121,354	7,087	6%	581,871	503,935	77,936	15%
45	Total Operating Expenses	3,353,502	3,414,708	(61,206)	-2%	13,809,886	13,146,888	662,998	5%
46	Operating Revenue Less Expenses	42,011	(332,834)	374,845	-113%	(401,720)	(1,478,758)	1,077,038	-73%
47	Non-Operating Income								
48	Tax Revenue	149,555	163,006	(13,451)	-8%	713,555	735,126	(21,571)	-3%
49	Donations	-	-	-		-	-	-	
50	Total Non-Operating Income	149,555	163,006	(13,451)	-8%	713,555	735,126	(21,571)	-3%
51	Total Revenue Less Total Expenses	\$ 191,566	\$ (169,828)	\$ 361,394	-213%	\$ 311,835	\$ (743,632)	1,055,467	-142%

Pagosa Springs Medical Center

Balance Sheet - - - April 30, 2023

Page 3

Assets	Current Month	Prior Month	Liabilities	Current Month	Prior Month
Current Assets			Current Liabilities		
Cash					
Operating (TBK/COLO Trust)	\$ 5,488,648	\$ 4,935,613	Accts Payable - System	\$ 708,945	\$ 751,120
Debt Svc. Res. 2016 Bonds (UMB)	878,731	878,731	Accrued Expenses	803,300	747,245
Bond Funds - 2016 Bonds (UMB)	50	50	Cost Report Settlement Res	(34,993)	(8,669)
Bond Funds - 2021 (UMB)	2,192,965	2,049,226	Wages & Benefits Payable	2,084,329	1,989,239
CSIP Investments (Begins In March)	5,039,393	5,018,959	Deferred Revenue	773,438	922,992
Escrow - UMB	-	-	COVID PPP Short Term Loan	-	-
COVID PPP	-	-	Relief Fund Liability	-	-
Relief Fund Cash Restricted	-	-	Medicare Accelerated Pmt Liab	(258,613)	(258,400)
Medicare Accelerated Pmt	-	-	Current Portion of LT Debt-75 N Pagosa	120,000	120,000
Total Cash	13,599,787	12,882,579	Current Portion of LT Debt-2021	420,000	420,000
			Current Portion of LT Debt-2016	225,000	225,000
Accounts Receivable			Total Current Liabilities	4,841,406	4,908,527
Patient Revenue - Net	4,238,987	4,578,027			
Other Receivables	871,059	1,035,347	Long-Term Liabilities		
Total Accounts Receivable	5,110,046	5,613,374	Leases Payable - 75 N Pagosa	2,180,000	2,180,000
Inventory	1,781,399	1,794,643	Equipment Lease (Siemens MRI)	1,480,361	1,499,061
			Bond Premium (Net) - 2006 Def Outflows	187,956	189,068
Total Current Assets	20,491,232	20,290,596	Bond Premium (Net) - 2016	117,249	117,674
			Bond Premium (Net) - 2021	698,929	702,900
Fixed Assets			Bonds Payable - 2021	7,465,000	7,465,000
Property Plant & Equip (Net)	23,204,115	23,291,486	Bonds Payable - 2006	-	-
Work In Progress	376,704	354,756	Bonds Payable - 2016	9,025,000	9,025,000
Land	704,021	704,021	Total Long-Term Liabilities	21,154,495	21,178,703
Total Fixed Assets	24,284,840	24,350,263	Net Assets		
			Un-Restricted	18,934,106	18,934,106
Other Assets			Current Year Net Income/Loss	311,835	120,269
Prepays & Other Assets	465,770	500,746	Total Un-Restricted	19,245,941	19,054,375
Total Other Assets	465,770	500,746	Restricted		
			Total Net Assets	19,245,941	19,054,375
Total Assets	\$ 45,241,842	\$ 45,141,605	Total Liabilities & Net Assets	\$ 45,241,842	\$ 45,141,605

Pagosa Springs Medical Center

Monthly Trends

Page 4

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	YTD Total
Activity	30	31	30	31	31	30	31	30	31	31	28	31	31	121
2 In-Patient Admissions	30	32	42	27	30	23	26	25	32	28	37	20	22	107
3 In-Patient Days	68	86	115	72	81	34	64	51	64	53	77	34	35	199
4 Avg Stay Days (In-patients)	2.3	2.7	2.7	2.7	2.7	1.5	2.5	2.0	2.0	1.9	2.1	1.7	1.6	1.9
5 Swing Bed Admissions	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
6 Swing Bed Days	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
7 Avg Length of Stay (Swing)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8 Average Daily Census	2.3	2.8	3.8	2.3	2.6	1.1	2.1	1.7	2.1	1.7	2.8	1.1	1.1	1.6
Statistics														
9 E/R visits	546	622	681	787	638	639	529	616	753	561	516	657	517	2,251
10 Observ Hours	292	578	488	343	221	1,025	358	428	483	557	564	918	467	2,506
11 Lab Tests	5,353	5,623	6,094	5,926	6,175	5,720	5,839	6,987	5,695	5,480	5,176	6,094	5,279	22,029
12 Radiology/CT/MRI Exams	1,320	1,288	1,409	1,386	1,563	1,411	1,342	1,274	1,361	1,517	1,464	1,659	1,470	6,110
14 OR Cases	78	113	100	99	127	91	95	105	116	88	89	88	99	364
15 Clinic Visits	1,692	1,756	1,747	1,692	2,021	1,717	1,804	1,627	1,794	1,475	1,602	1,842	1,752	6,671
16 Spec. Clinic Visits	27	29	46	10	33	33	27	30	37	41	42	28	38	149
17 Oncology Clinic Visits	105	127	137	135	139	120	126	111	93	109	106	106	110	431
18 Oncology/Infusion Patients	205	284	295	268	254	286	214	161	195	134	171	229	254	788
19 EMS Transports	87	117	78	125	130	96	76	104	104	111	74	93	74	352
20 Total Stats	9,724	10,537	11,075	10,771	11,301	11,138	10,410	11,443	10,631	10,073	9,804	11,714	10,060	41,651

Pagosa Springs Medical Center - - - Statistical Review

Statistical Review

2023	April			April			April Prior Y-T-D			
	Current Month	Current Month	Variance	Y-T-D	Y-T-D	Variance	Y-T-D	Prior Y-T-D	Difference	Variance
	Actual	Budget		Actual	Budget		Actual	Actual		
In-Patient										
Admissions:										
Acute	22	30	(8)	107	116	(9)	107	108	(1)	-1%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	22	30	(8)	107	116	(9)	107	108	(1)	-1%
Patient Days:										
Acute	35	75	(40)	199	291	(92)	199	255	(56)	-22%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	35	75	(40)	199	291	(92)	199	255	(56)	-22%
Average Daily Census:										
# Of Days	30	30		120	120		120	120		
Acute	1.2	2.5	(1.3)	1.7	2.4	(0.8)	1.7	2.1	(0.5)	-22%
Swing Bed	-	-	-	-	-	-	-	-	-	-
Total	1.2	2.5	(1.3)	1.7	2.4	(0.8)	1.7	2.1	(0.5)	-22%
Length of Stay:										
Acute	1.6	2.5	(0.9)	1.9	2.5	(0.6)	1.9	2.4	(0.5)	-21%
Swing Bed	-	-	-	-	-	-	-	-	-	0%
Total	1.6	2.5	(0.9)	1.9	2.5	(0.6)	1.9	2.4	(0.5)	-21%
Out-Patient										
Out-Patient Visits										
E/R Visits	517	687	(170)	2,251	2,662	(411)	2,251	3,068	(817)	-27%
Observ admissions	17	22	(5)	105	85	20	105	76	29	38%
Lab Tests	5,279	5,644	(365)	22,029	21,871	158	22,029	21,110	919	4%
Radiology/CT/MRI Exams/M	1,470	1,343	127	6,110	5,205	905	6,110	5,297	813	15%
OR Cases	99	99	-	364	383	(19)	364	339	25	7%
Clinic Visits	1,752	1,649	103	6,671	6,390	281	6,671	6,056	615	10%
Spec. Clinic Visits	38	30	8	149	117	32	149	136	13	10%
Oncology Clinic Visits	110	111	(1)	431	430	1	431	434	(3)	-1%
Oncology/Infusion Patients	254	256	(2)	788	992	(204)	788	1,095	(307)	-28%
EMS Transports	74	101	(27)	352	392	(40)	352	400	(48)	-12%
Total	9,610	9,942	(332)	39,250	38,527	723	39,250	38,011	1,239	3%

Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of April 30, 2023

	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
Medicare	\$ 2,404,967	\$ 331,961	\$ 196,239	\$ 163,177	\$ 28,782	\$ 54,154	\$ 524,017	\$ 3,703,297	34%	
Medicaid	473,728	139,416	32,901	55,098	23,867	10,138	155,321	890,469	8%	
Third Party	1,506,068	563,329	325,668	251,374	125,967	152,778	683,286	3,608,470	33%	
Self-Pay	264,381	305,539	332,924	274,417	212,054	166,079	1,029,123	2,584,517	24%	
Current Month Total	\$ 4,649,144	\$ 1,340,245	\$ 887,732	\$ 744,066	\$ 390,670	\$ 383,149	\$ 2,391,747	\$ 10,786,753	100%	118,155
Pct of Total	43%	12%	8%	7%	4%	4%	22%	100%		
Mar-23	\$ 5,487,671	\$ 1,397,788	\$ 1,008,260	\$ 492,549	\$ 442,994	\$ 507,208	\$ 2,182,723	\$ 11,519,193		146,612
Pct of Total	48%	12%	9%	4%	4%	4%	19%	100%		
Feb-23	\$ 5,248,449	\$ 1,682,584	\$ 760,575	\$ 468,388	\$ 607,923	\$ 437,374	\$ 2,190,121	\$ 11,395,414		102,197
Pct of Total	46%	15%	7%	4%	5%	4%	19%	100%		
Jan-23	\$ 5,123,357	\$ 1,248,805	\$ 614,514	\$ 745,873	\$ 482,283	\$ 273,204	\$ 2,257,741	\$ 10,745,777		141,264
Pct of Total	48%	12%	6%	7%	4%	3%	21%	100%		
Dec-22	\$ 4,866,761	\$ 1,268,334	\$ 866,931	\$ 548,451	\$ 414,832	\$ 408,064	\$ 2,198,139	\$ 10,571,512		176,992
Pct of Total	46%	12%	8%	5%	4%	4%	21%	100%		
Nov-22	\$ 4,628,883	\$ 1,203,061	\$ 741,822	\$ 516,963	\$ 509,027	\$ 428,506	\$ 2,149,446	\$ 10,177,708		226,765
Pct of Total	45%	12%	7%	5%	5%	4%	21%	100%		
Oct-22	\$ 4,510,172	\$ 1,414,025	\$ 840,205	\$ 678,170	\$ 658,661	\$ 439,855	\$ 1,826,111	\$ 10,367,199		147,187
Pct of Total	44%	14%	8%	7%	6%	4%	18%	100%		
Sep-22	\$ 5,163,652	\$ 1,454,685	\$ 829,159	\$ 821,421	\$ 525,214	\$ 274,896	\$ 2,073,259	\$ 11,142,286		176,296
Pct of Total	46%	13%	7%	7%	5%	2%	19%	100%		
Aug-22	\$ 5,070,970	\$ 1,423,538	\$ 1,289,523	\$ 637,852	\$ 423,338	\$ 370,971	\$ 1,518,317	\$ 10,734,509		181,959
Pct of Total	47%	13%	12%	6%	4%	3%	14%	100%		
Jul-22	\$ 5,195,855	\$ 1,750,827	\$ 922,811	\$ 484,274	\$ 416,696	\$ 338,589	\$ 1,881,363	\$ 10,990,415		262,515
Pct of Total	47%	16%	8%	4%	4%	3%	17%	100%		
Jun-22	\$ 5,296,769	\$ 1,257,194	\$ 690,323	\$ 660,956	\$ 438,544	\$ 356,021	\$ 1,355,339	\$ 10,055,146		248,707
Pct of Total	53%	13%	7%	7%	4%	4%	13%	100%		
May-22	\$ 4,976,841	\$ 1,229,667	\$ 763,335	\$ 569,449	\$ 554,337	\$ 321,119	\$ 1,643,977	\$ 10,058,725		150,992
Pct of Total	49%	12%	8%	6%	6%	3%	16%	100%		
Apr-22	\$ 4,411,765	\$ 1,085,976	\$ 693,620	\$ 609,943	\$ 440,794	\$ 289,902	\$ 1,669,402	\$ 9,201,402		215,897
Pct of Total	48%	12%	8%	7%	5%	3%	18%	100%		
Mar-22	\$ 4,206,381	\$ 1,389,690	\$ 673,681	\$ 575,452	\$ 413,271	\$ 309,780	\$ 1,752,689	\$ 9,320,944		199,177

Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of April 30, 2023

		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
Pct of Total		45%	15%	7%	6%	4%	3%	19%	100%		
Feb-22	\$	4,206,381	\$ 1,389,690	\$ 673,681	\$ 575,452	\$ 413,271	\$ 309,780	\$ 1,752,689	\$ 9,320,944		199,177
Pct of Total		45%	15%	7%	6%	4%	3%	19%	100%		
Jan-22	\$	4,815,885	\$ 1,218,564	\$ 968,019	\$ 573,545	\$ 504,719	\$ 332,446	\$ 1,663,719	\$ 10,076,897		184,318
Pct of Total		48%	12%	10%	6%	5%	3%	17%	100%		
Dec-21	\$	4,411,483	\$ 1,771,146	\$ 897,483	\$ 629,416	\$ 471,528	\$ 299,814	\$ 1,716,882	\$ 10,197,752		246,249
Pct of Total		43%	17%	9%	6%	5%	3%	17%	100%		
Nov-21	\$	5,254,766	\$ 1,288,663	\$ 765,276	\$ 596,925	\$ 429,612	\$ 449,363	\$ 1,582,207	\$ 10,366,811		223,165
Pct of Total		51%	12%	7%	6%	4%	4%	15%	100%		
Oct-21	\$	4,591,197	\$ 1,412,195	\$ 784,524	\$ 573,095	\$ 661,916	\$ 330,409	\$ 1,562,788	\$ 9,916,124		372,288
Pct of Total		46%	14%	8%	6%	7%	3%	16%	100%		
Sep-21	\$	4,623,878	\$ 1,367,954	\$ 793,192	\$ 861,326	\$ 484,324	\$ 263,617	\$ 1,610,326	\$ 10,004,617		251,846
Pct of Total		46%	14%	8%	9%	5%	3%	16%	100%		
Aug-21	\$	5,070,970	\$ 1,423,538	\$ 1,289,523	\$ 637,852	\$ 423,338	\$ 370,971	\$ 1,518,317	\$ 10,734,509		181,959
Pct of Total		47%	13%	12%	6%	4%	3%	14%	100%		
Jul-21	\$	4,918,121	\$ 1,859,528	\$ 864,925	\$ 524,846	\$ 546,331	\$ 340,021	\$ 1,455,387	\$ 10,509,159		125,498
Pct of Total		47%	18%	8%	5%	5%	3%	14%	100%		
Jun-21	\$	4,450,225	\$ 991,357	\$ 492,319	\$ 470,912	\$ 586,430	\$ 386,858	\$ 1,658,314	\$ 9,036,415		248,707
Pct of Total		49%	11%	5%	5%	6%	4%	18%	100%		
May-21	\$	4,564,596	\$ 1,223,151	\$ 900,499	\$ 559,379	\$ 516,823	\$ 338,558	\$ 1,383,875	\$ 9,486,881		95,678
Pct of Total		48%	13%	9%	6%	5%	4%	15%	100%		
Apr-21	\$	4,315,723	\$ 1,332,592	\$ 712,599	\$ 645,005	\$ 417,714	\$ 166,007	\$ 1,174,380	\$ 8,764,020		190,242
Pct of Total		49%	15%	8%	7%	5%	2%	13%	100%		
Mar-21	\$	4,536,107	\$ 1,283,697	\$ 893,010	\$ 614,678	\$ 287,740	\$ 205,954	\$ 1,187,089	\$ 9,008,275		141,056
Pct of Total		50%	14%	10%	7%	3%	2%	13%	100%		
Feb-21	\$	4,632,177	\$ 1,808,956	\$ 796,014	\$ 329,120	\$ 255,606	\$ 194,030	\$ 1,194,813	\$ 9,210,716		116,794
Pct of Total		50%	20%	9%	4%	3%	2%	13%	100%		
Jan-21	\$	4,667,228	\$ 1,324,541	\$ 489,574	\$ 380,972	\$ 303,832	\$ 307,163	\$ 1,102,666	\$ 8,575,976		197,220
Pct of Total		54%	15%	6%	4%	4%	4%	13%	100%		

Pagosa Springs Medical Center

Cerner/Healthland Accounts Receivable for Hospital by Payor and Days Outstanding -- As of April 30, 2023

	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181+ Days	Total	Percent of Total	Accts sent to Collections
Dec-20	\$ 4,315,448	\$ 835,664	\$ 542,288	\$ 394,340	\$ 421,056	\$ 304,468	\$ 965,830	\$ 7,779,094		222,785
Pct of Total	55%	11%	7%	5%	5%	4%	12%	100%		
Pct Settled (Current)		75.6%	36.5%	26.2%	20.7%	13.5%	-371.6%			
Pct Settled (Mar from Feb)		73.4%	40.1%	35.2%	5.4%	16.6%	-399.1%			
Pct Settled (Feb from Jan)		67.2%	39.1%	23.8%	18.5%	9.3%	-701.6%			

Pagosa Springs Medical Center

Pagosa Springs Medical Center - - - Net Days in A/R 2023

	31	28	31	30	31	30
	Jan-23	Feb-23	Mar-23	Apr-23	May-22	Jun-22
2 Net Accounts Receivable	\$ 3,937,851	\$ 4,304,267	\$ 4,578,027	\$ 4,238,987	\$ 4,287,056	\$ 4,552,033
3 Net Patient Revenue	\$ 3,421,097	\$ 2,987,220	\$ 3,534,110	\$ 3,291,664	\$ 3,497,765	\$ 3,447,795
4 Net Patient Rev/Day (2 month Avg)	\$ 90,700	\$ 108,522	\$ 110,345	\$ 111,863	\$ 105,167	\$ 113,879
5 Net Days in A/R	43	40	41	38	41	40

	31	31	30	31	30	31
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
7 Net Accounts Receivable	\$ 4,150,381	\$ 4,332,364	\$ 4,146,319	\$ 3,566,483	\$ 3,353,545	\$ 3,573,432
8 Net Patient Revenue	\$ 2,851,249	\$ 3,654,608	\$ 3,390,296	\$ 2,562,908	\$ 2,810,896	\$ 2,202,304
9 Net Patient Rev/Day (2 month Avg)	\$ 103,451	\$ 104,933	\$ 230,900	\$ 195,684	\$ 88,185	\$ 82,369
10 Net Days in A/R	40	41	18	18	38	43

Pagosa Springs Medical Center - - - Gross Days Target

12 Medicare	33%	21	\$ 111,898	\$ 775,453
13 Medicaid	7%	35	\$ 111,898	\$ 274,150
14 Blue Cross	15%	48	\$ 111,898	\$ 805,665
15 Commercial	26%	65	\$ 111,898	\$ 1,891,075
16 Self Pay	19%	150	\$ 111,898	\$ 3,189,091
17 Total:	100%			\$ 6,935,434
18				\$ 111,898
19			Gross Days in A/R Target	62

Pagosa Springs Medical Center
Financial Forecast
Statement of Cash Flows

	Apr-23
Cash Flows from operating activities	
Change in net assets	191,566
Adjustments to reconcile net assets to net cash	
Depreciation and amortization	166,630
Patient accounts receivable	339,040
Accounts payable and wages payable	52,915
Accrued liabilities	56,055
Pre-paid assets	34,976
Deferred revenues	(149,554)
Other receivables	164,288
Reserve for third party settlement	(26,324)
Inventory	13,244
Net Cash Provided by (used in) operating activities	842,836
Cash Flows from investing activities	
Purchase of property and equipment	(84,767)
Work in progress	(21,948)
Proceeds from sale of equipment/(Loss)	-
Net Cash Provided by (used in) investing activities	(106,715)
Cash Flows from financing activities	
Principal payments on long-term debt	-
Proceeds from debt (funding from 2021 Bond)	-
Proceeds from PPP Short Term Loan	-
Recognize Amounts from Relief Fund	-
Payments/Proceeds from Medicare Accelerated Payment	(213)
Change in Prior Year Net Assets	-
Change in leases payable	(18,700)
Net Cash Provided by (used in) financing activities	(18,913)
Net Increase(Decrease) in Cash	717,208
Cash Beginning of Month	12,882,579
Cash End of Month	13,599,787

2023						
Month	Cash Goal	Actual Cash	Variance	% Collected	GL Non AR	Total
Jan-23	\$1,898,252.00	\$2,661,282.24	\$763,030.24	140.20%	\$ (94,934.27)	\$2,566,347.97
Feb-23	\$2,517,041.00	\$2,300,038.64	(\$217,002.36)	91.38%	\$ 33,865.39	\$2,333,904.03
Mar-23	\$2,681,584.00	\$2,973,397.69	\$291,813.69	110.88%	\$ 80,560.75	\$3,053,958.44
Apr-23	\$3,284,110.00	\$3,305,562.31	\$21,452.31	100.65%	\$ 123,435.41	\$3,428,997.72
May-23						
Jun-23						
Jul-23						
Aug-23						
Sep-23						
Oct-23						
Nov-23						
Dec-23						
	\$10,380,987.00	\$11,240,280.88	\$859,293.88	108.28%	\$ 142,927.28	\$11,383,208.16

2023 Revenue				
Month	Revenue Goal	Actual Revenue	Variance	% Generated
Jan-23	\$ 6,252,289.00	\$ 5,954,092.00	\$ (298,197.00)	95.23%
Feb-23	\$ 5,361,067.00	\$ 5,853,763.00	\$ 492,696.00	109.19%
Mar-23	\$ 6,250,864.00	\$ 6,599,775.00	\$ 348,911.00	105.58%
Apr-23	\$ 6,188,899.00	\$ 6,090,739.00	\$ (98,160.00)	98.41%
May-23	\$ 6,188,899.00			
Jun-23	\$ 7,204,053.00			
Jul-23	\$ 6,892,800.00			
Aug-23	\$ 7,016,731.00			
Sep-23	\$ 6,644,938.00			
Oct-23	\$ 5,877,646.00			
Nov-23	\$ 5,941,036.00			
Dec-23	\$ 6,767,444.00			
Totals	\$ 76,586,666.00	\$ 24,498,369.00	\$ 445,250.00	101.85%

**Pagosa Springs Medical Center
Cash Forecast as of end of December 2023
Forecast Months Based on Budget and Actual**

Prepared 5/11/2023
Cash balance 13,821,488
at 12/31/22

	(1) Net Asset Change	(2) Depreciation	(3) Receivables	(4) Payables & Other Liabilities	(5) Pre-Paid Assets	(6) Deferrred Revenue	(7) Third Party	(8) Inventory	(9) Equipment Purchase	(10) Lease Payables	(11) Other	Net Cash Change	Balance
January 2023 (Actual)	(141,450)	150,394	(465,836)	314,555	(273,391)	-	(157,058)	13,421	(65,961)	(27,154)	-	(652,480)	13,169,008
February 2023 (Actual)	21,315	183,912	(250,228)	(574,589)	4,756	(83,822)	(35,080)	(10,201)	11,428	(18,700)	(7,206)	(758,415)	12,410,593
March 2023 (Actual)	240,404	166,002	236,086	31,520	23,385	(468,304)	250,000	4,887	-	(11,993)	-	471,987	12,882,580
April 2023 (Actual)	191,566	166,630	503,328	108,970	34,976	(149,554)	(26,324)	13,244	(106,715)	(18,700)	(213)	717,208	13,599,788
May 2023 (Budget)	(97,680)	191,923	(100,000)	200,000	(50,000)	-	(250,000)	15,000	(91,666)	(27,000)	-	(209,423)	13,390,365
June 2023 (Budget)	722,009	150,948	(50,000)	200,000	(50,000)	-	200,000	15,000	(91,666)	(27,000)	100,000	1,169,291	14,559,656
July 2023 (Budget)	(473,896)	172,026	(50,000)	200,000	(50,000)	-	150,000	15,000	(91,666)	(27,000)	-	(155,536)	14,404,120
August 2023 (Budget)	159,701	171,708	(250,000)	200,000	(50,000)	-	(200,000)	15,000	(91,666)	(27,000)	100,000	27,743	14,431,863
September 2023 (Budget)	545,770	152,269	(150,000)	200,000	(50,000)	-	(100,000)	(15,000)	(91,666)	(27,000)	-	464,373	14,896,236
October 2023 (Budget)	(1,275,231)	171,472	(150,000)	200,000	(50,000)	-	150,000	(15,000)	(91,666)	(27,000)	100,000	(987,425)	13,908,811
November 2023 (Budget)	(342,205)	152,453	(150,000)	200,000	(50,000)	-	150,000	(15,000)	(91,666)	(27,000)	-	(173,418)	13,735,393
December 2023 (Budget)	114,258	151,841	(150,000)	200,000	(50,000)	-	150,000	(15,000)	(91,666)	(27,000)	100,000	382,433	14,117,826
Totals	(335,439)	1,981,578	(1,026,650)	1,480,456	(610,274)	(701,680)	281,538 981,635	21,351	(894,576)	(292,547)	392,581	296,338	14,117,826

at 12/31/22
6,571,474

Bond Requirements (60 days cash)

Less Cares Act	-
Less Medicare Accelerated	-
Less Bond Reserve	(878,731)
Net Cash for Days Cash on Hand	12,721,056
AVG. Expense Per Day	109,525
Days Cash on Hand	116.15

Notes:

- (1) Forecast based on projected net income.
- (2) Forecast is based on the budgeted depreciation expense.
- (3) Based on projected changes in receivables.
- (4) Based on projected changes in payables and liabilities.
- (5) Based on projected changes in prepaids.
- (6) Based on projected deferred revenues.
- (7) Based on projected Due to Third Party Reserves.
- (8) Based on projected Inventory changes.
- (9) Based on projected equipment and capital project expenditures.
- (10) Based on projected lease payments.
- (11) Based on projected receivables and payables due to Covid.



**THE UPPER SAN JUAN HEALTH SERVICE DISTRICT
DOING BUSINESS AS PAGOSA SPRINGS MEDICAL CENTER**

**MEDICAL STAFF REPORT BY CHIEF OF STAFF, JOHN WISNESKI
May 23, 2023**

I. STATEMENT OF THE MEDICAL STAFF’S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF NEW POLICIES OR PROCEDURES ADOPTED BY THE MEDICAL STAFF:

II. RECOMMENDATION	DESCRIPTION
Nurse Practitioner Cardiology Special Privileges Form	New Privilege Form

III. STATEMENT OF THE MEDICAL STAFF’S RECOMMENDATIONS FOR THE USJHSD BOARD ACCEPTANCE OF PROVIDER PRIVILEGES (ACCEPTANCE BY THE BOARD RESULTS IN THE GRANT OF PRIVILEGES):

NAME	INITIAL/REAPPOINT/CHANGE	TYPE OF PRIVILEGES	SPECIALTY
Christopher Ebersole, DO	Initial Appointment	Telemedicine/Teleradiology	Diagnostic Radiology
Michael Kushdilian, MD	Initial Appointment	Telemedicine/Teleradiology	Diagnostic Radiology
Scot Campbell, MD	Reappointment	Telemedicine/ Teleradiology	Diagnostic Radiology

IV. REPORT OF NUMBER OF PROVIDERS BY CATEGORY

- Active: 18
- Courtesy: 21
- Telemedicine: 145
- Advanced Practice Providers & Behavioral Health Providers: 12
- Honorary: 2
- Total: 198

**UPPER SAN JUAN HEALTH SERVICE DISTRICT
D/B/A PAGOSA SPRINGS MEDICAL CENTER**

Formal Written Resolution 2023-14

May 16, 2023

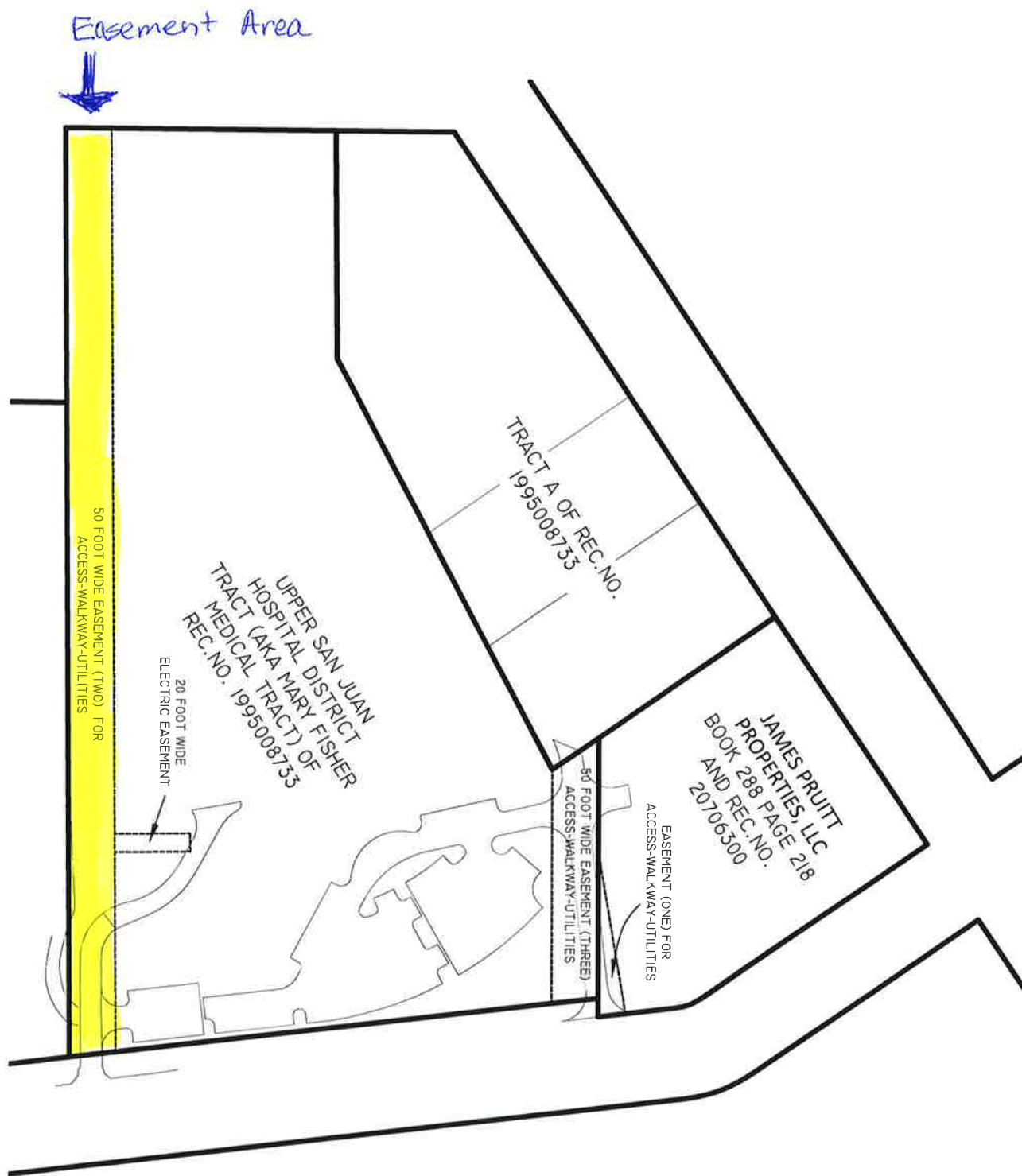
WHEREAS, the Board of Directors of Upper San Juan Health Service District d/b/a Pagosa Springs Medical Center (hereinafter “Board”) received the following information about the real property of PSMC:

1. The entire southern boundary of PSMC’s property is subject to a perpetual nonexclusive easement, fifty feet wide, for public access, public walkways and underground utilities as set forth in the document recorded in the office of Archuleta County Clerk and Recorder on May 23, 2016 as Reception Number 21603027 and as depicted on the attached map of PSMC property (“Southern Easement”).
2. St. Patrick’s Episcopal Church abuts PSMC’s southern boundary; St. Patrick’s has a road egress that departs its property on its northeast border and joins PSMC’s southern paved access road as depicted on the attached map.
3. St. Patrick’s access to PSMC’s southern road was created with permission of PSMC in order to avoid two side-by-side accesses on to South Pagosa Blvd.
4. The Southern Easement allows a right of movement across PSMC’s improved road but there is no specificity to St. Patrick’s regarding the point of access to PSMC’s improved road, maintenance, limitations, relocation or abandonment.

WHEREAS both PSMC and St. Patrick’s Church seek specificity as to location, maintenance, limitations, relocation and abandonment, and therefore, documents the same in the attached easement in favor of St. Patrick’s Episcopal Church.

NOW, THEREFORE, THE BOARD HEREBY RESOLVES to authorize the Board Chair to execute an easement in favor of St. Patrick’s Episcopal Church that is materially similar to the attached and upon St. Patrick’s Church providing PSMC with a survey.

Kate Alfred, Vice Chair and authorized signor for the Board of Directors of PSMC



GRANT OF NONEXCLUSIVE EASEMENT FOR EGRESS

This Grant of Nonexclusive Easement is made this ____ day of _____, 2023 by the Upper San Juan Health Service District d/b/a Pagosa Springs Medical Center, a Colorado special district located at 95 S. Pagosa Blvd., Pagosa Springs, CO 81147 (“PSMC”) to St. Patrick’s Episcopal Church located at 225 S. Pagosa Blvd., Pagosa Springs, CO 81147 (“St. Patrick’s Church”).

PSMC is the fee title owner of the real property located at 95 S. Pagosa Blvd., Pagosa Springs, CO and described on the document recorded in the office of the Archuleta County Clerk and Recorder and recorded as Reception Number 1995008733 that is subject to a nonexclusive dedication of easement recorded in the office of the Archuleta County Clerk and Recorder and recorded as Reception Number 21603027.

PSMC does hereby grant to St. Patrick’s Church the nonexclusive right of vehicular egress from St. Patrick’s property to PSMC’s southern road to allow vehicular egress onto South Pagosa Boulevard subject to the following:

- PSMC’s improved/paved southern access road is subject to alteration, relocation, and construction from time to time as determined by PSMC in its discretion and nothing in this Grant of Nonexclusive Easement limits such actions by PSMC;
- The egress road from St. Patrick’s property to the point where it joins PSMC’s southern road:
 - may be used for the limited purpose of egress (not ingress) of passenger vehicles (not construction vehicles) in St. Patrick’s ordinary business;
 - is subject to maintenance by St. Patrick’s Church with the advanced notice to and approval of PSMC;
 - must indicate a yield to vehicles or persons on PSMC property which may include, without limitation, PSMC patients, employees and emergency vehicles;
 - is subject to relocation in PSMC’s discretion and at PSMC’s expense; and
 - unless relocated shall be no greater than ____ feet wide and located as set forth on the survey attached hereto and incorporated herein.
- This Grant of Nonexclusive Easement terminates upon (1) St. Patrick’s Church’s nonuse of the easement for two consecutive years, and (2) PSMC’s written notice of termination provided to St. Patrick’s for termination for nonuse.

Any and all users of the easement, including their employees, agents, invitees, of the St. Patrick’s Church do so at their own risk and shall be responsible for their own acts. PSMC is and at all times shall be subject to the sovereign immunity under the Colorado Governmental Immunity Act and the monetary damages limitations set forth in said Act. Unless an action is expressly approved in writing by PSMC’s CEO, no employee, agent, or invitee of St. Patrick’s Church shall take any act on the easement to hinder the continuous operation of PSMC as such services are paramount for patient care and patient safety.

IN WITNESS WHEREOF, the Upper San Juan Health Service District d/b/a Pagosa Springs Medical Center sets its hand and seal the day and year first written above.

UPPER SAN JUAN HEALTH SERVICE DISTRICT:

_____, as authorized signor
For the Upper San Juan Health Service District



**MINUTES OF REGULAR BOARD MEETING
 APRIL 25, 2023, at 5:00 PM
 The Board Room
 95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors (the “Board”) of the Upper San Juan Health Service District doing business as Pagosa Springs Medical Center (“PSMC”) held its regular board meeting on April 25, 2023, at PSMC, The Board Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado as well as via Zoom video communications.

Directors Present: Chair Matt Mees, Vice-Chair Kate Alfred, Treasurer/Secretary Mark Zeigler, Director Martin Rose, Director Jason Cox, and Director Barbara Parada
 Present via Zoom: Director Dr. Jim Pruitt
 Present via telephone: none

1) CALL TO ORDER

- a) Call for quorum: Chair Mees called the meeting to order at 5:01 p.m. MDT and Clerk to the Board, Laura DePiazza, recorded the minutes. A quorum of directors was present and acknowledged.
- b) Board member self-disclosure of actual, potential or perceived conflicts of interest: Mark Zeigler stated a conflict of interest regarding Resolution 2023-13 in that he owns a competing business, Rocky Mountain Physical Therapy.
- c) Approval of the Agenda: Director Marty Rose motioned to approve the agenda with no changes. Vice-Chair Kate Alfred seconded; the Board unanimously approved the agenda.

2) PUBLIC COMMENT

There was none.

3) PRESENTATIONS

- a) CEO Dr. Rhonda Webb made a presentation recognizing the service of Matt Mees and Dr. Jim Pruitt who are term limited and retiring from the Board. Appreciation was expressed by all in attendance.
- b) Carrie Emens, RN and PSMC Infection Preventionist made a presentation about Infection Prevention and Antimicrobial Stewardship. CEO, Dr. Rhonda Webb made comments. Dr. John Wisneski made further comments.

PSMC’s Mission: To provide quality, compassionate healthcare and wellness for each person we serve

4) REPORTS

a) Oral Reports

i) Chair Report

Chair Mees expressed thanks to all of the Board members for the work of the Board. He also mentioned that he will continue serving on the Facilities Committee as an at-large community member.

ii) CEO Report

CEO Webb advised of the following update:

- PSMC will conduct active shooter training with staff and local law enforcement will be involved with active shooter drills.
- The CEO attended the CHA Board Meeting and provided an overview of pending bills that may affect PSMC.
- PSMC was featured on the PBS News Hour regarding rural health services.

iii) Facilities Committee Report

- Chair Mees reported there are 16 projects in various states of “flux,” but nothing to discuss.

iv) Finance Committee Report

CFO Chelle Keplinger presented and discussed financials for March 2023. Questions were asked and answered.

- CFO Keplinger noted that the Finance Committee sees reports of the funds on deposit in CSIP (which earned 4.77% in March), ColoTrust and IntraFi.
- CFO Keplinger explained that Medicaid is conducting RAC audits going back 7 years. In part, Medicare/Medicaid Recovery Audit Contractors have a role of combing through physician documentation and pulling back payment for any service in which the documentation is insufficient. RAC audits have historically gone back a few years, not 7 years.
- There was also discussion that traveler expenses were budgeted only for Q1, but PSMC will need to continue to use travelers to fill certain clinical positions. Going forward, the continued use of traveler staff will likely result in expenses being over budget.

b) Written Reports

- i) Medical Staff Report – There were no questions from the Board.

5) DECISION AGENDA

- a) As is PSMC Board practice, Treasurer/Secretary Zeigler exited the Board room and abstained from both the discussion and vote on the decision item in which he declared a conflict of interest. All others remained present.
- b) Strategic Planning Committee member Director Rose presented the 3 goals of Strategic Planning (a service that addresses an unmet need, will support the sustainability of PSMC, and will be an appropriate use of the MWB) and a presentation of the proposed service line *Health In Motion – Orthopedics, Physical Therapy, Sports Performance and Wellness*. Dir. Cox explained that the Strategic Planning Committee was thorough in its process meeting regularly since August 2022 to evaluate opportunities and present this service line. The Board discussed the service line and the assumptions for the physical therapy portion of the service line which is based upon actual data; the most conservative approach at PSMC’s lowest payer is anticipated to add approximately \$171,000 to the bottom line. Questions were asked and answered. Director Pruitt stated he would

PSMC’s Mission: To provide quality, compassionate healthcare and wellness for each person we serve

prefer this to be a community cooperative project rather than competitive. Dir. Pruitt stated that other PT providers in town have other sources for referrals (one physical therapist in town gets approximately 75% of his referrals from sources other than PSMC) and a cooperative approach means an opportunity for PSMC to access the other PT's outside referrals. Director Rose responded that PSMC has not approached this to create a competitive environment because PSMC based its service line only on a small portion of referrals generated by PSMC.

- c) Director Parada asked why ambulance operates at a loss. CFO Keplinger explained that ambulance is a high cost service due to the number of staffing required to be available at all times and also because ambulance responds to calls but if the patient is not transported, then there is no revenue associated with the call response.
- d) On a different topic, Director Parada asked about how patient complaints are addressed and her concern that someone might be afraid to complain to the CEO; CEO Dr. Webb responded that PSMC has a defined process in the Quality Department to receive, document, evaluate and respond to every complaint and while the CEO does help respond to many of the complaints, the Manager of Quality is the main point of contact.
- e) Resolution 2023-13: Vice-Chair Alfred motioned to approve Resolution 2023-13 regarding approval of the service line *Health In Motion – Orthopedics, Physical Therapy, Sports Performance and Wellness*. Director Rose seconded the motion. There being no further discussion the Resolution passed with five affirmative votes and Directors Pruitt and Zeigler abstained. With the discussion and vote complete, Treasurer/Secretary Zeigler returned to the Board room.

6) CONSENT AGENDA

- a) Director Cox motioned to approve the Consent Agenda, Director Rose seconded and the Board unanimously approved the Consent Agenda (approval of Board member absences, approval of the regular meeting minutes of 3/28/2023, and the Medical Staff report recommendations for revised policy and new or renewal of provider privileges).

7) OTHER BUSINESS

None

8) ADJOURN

There being no further business, Chair Mees adjourned the regular meeting at 6:24 p.m. MDT.

Respectfully submitted by:

Laura DePiazza, serving as Clerk to the Board