



NOTICE OF *SPECIAL* BOARD MEETING OF
THE UPPER SAN JUAN HEALTH SERVICE DISTRICT dba PAGOSA SPRINGS MEDICAL CENTER
Tuesday, July 11, 2017 (for times, see below)

The Great Room, PSMC Main Building (in the *old* clinic area)

95 South Pagosa Blvd., Pagosa Springs, CO 81147

AGENDA
for PSMC CEO Interviews and Decision

1) MORNING WITH CANDIDATE #1

a) 8:30 a.m. to 9:00 a.m.

- i) entire board present for informal breakfast, coffee and socializing with candidate number 1

b) 9:00 a.m. to 9:20 a.m.

- i) Call formal meeting to order
 - (1) Call for quorum (by Secretary/Treasurer Jerry Baker)
 - (2) Approval of the Agenda (and changes, if any)
- ii) Introduction to the candidate
- iii) Recess of formal meeting

c) 9:20 a.m. to 12:00 noon

- i) Recess - entire board is not together (break-out for small group interviews of candidate #1)

2) AFTERNOON WITH CANDIDATE #2

a) 12:00 noon to 1:00 p.m.

- i) entire board present for informal lunch and socializing with candidate number 2

b) 1:00 p.m. to 1:20 p.m.

- i) Resume formal meeting – Chair call to order
- ii) Introduction to the candidate
- iii) Recess of formal meeting

c) 1:20 p.m. to 4:00

- i) Recess - entire board is not together (break-out for small group interviews of candidate #2)

3) EVENING

a) 5:00 p.m.

- i) Resume formal meeting – Chair call to order

ii) Decision Agenda

- (a) Report that two finalist candidates were interviewed for the CEO position; the Succession Planning Committee recommendation that the Board offer the CEO position to a specified finalist (verbally announced in the Board meeting) subject to negotiation and agreement of employment terms memorialized in an employment agreement.
- (b) Consideration of Resolution **2017-12** (written resolution in the packet) regarding approval of the recommendations of Succession Planning Committee.

4) EXECUTIVE SESSION

At any time during formal meeting, the Board reserves the right to meet in executive session for any other purpose allowed pursuant to C.R.S. Section 24-6-402(4) and such topic is announced at open session of the meeting.

5) ADJOURN



MINUTES OF SPECIAL BOARD MEETING

Tuesday, July 11, 2017

9:00 AM

**The Great Room, PSMC Main Building (in the old clinic area)
95 South Pagosa Blvd., Pagosa Springs, CO 81147**

The Board of Directors of the Upper San Juan Health Service District (the “Board”) held its special board meeting on July 11, 2017, at Pagosa Springs Medical Center, The Great Room, 95 South Pagosa Blvd., Pagosa Springs, Colorado.

Directors Present: Chair Mark Floyd, Vice-Chair Greg Schulte, Secretary/Treasurer Jerry Baker, Director Dr. Jim Pruitt, Director Kate Alfred, Director Matt Mees, and Director Dr. Richard Zak.

CALL TO ORDER; ADMINISTRATIVE MATTERS OF THE BOARD

Chair Floyd, called the meeting to order at 9:01 a.m. MDT and Clerk of the Board, Jodi Scarpa, recorded the minutes. A quorum of directors was present and acknowledged by Secretary/Treasurer Baker and the meeting, having been duly convened, was ready to proceed with business.

The Board noted approval of the agenda.

MORNING WITH CANDIDATE #1

Chair Floyd gave a brief overview of the proceedings as scheduled on the agenda. CAO and in-house Legal Counsel, Ann Bruzzese, advised the Board of the process of the interviews, noting that the entire Board will not be together at the scheduled small group interviews.

Chair Floyd introduced candidate #1, Dr. Rhonda Webb. A general discussion ensued between the Board and the candidate.

Chair Floyd announced a recess of the meeting at 9:14 a.m. MDT.

AFTERNOON WITH CANDIDATE #2

Chair Floyd called the meeting back in session at 1:02 p.m. MDT and introduced candidate #2, Christopher Stipe. A general discussion ensued between the Board and the candidate.

Chair Floyd announced a recess of the meeting at 1:15 P.M. MDT.

EVENING

Chair Floyd called the meeting back in session at 5:00 p.m. MDT.

DECISION AGENDA

Director Alfred advised the Board that it is the recommendation of the Succession Planning Committee to offer the CEO to candidate, Dr. Rhonda Webb subject to negotiation and agreement of employment terms memorialized in an employment agreement. Secretary/Treasurer Baker noted that the recommendation came from a unanimous agreement by all members of the Succession Planning Committee.

Director Alfred motioned to approve Resolution 2017-12 regarding approval of the recommendations of the Succession Planning Committee. Upon motion seconded by Secretary/Treasurer Baker, the Board unanimously approved Resolution 2017-12.

ADJOURN

There being no further business, Chair Floyd adjourned the regular meeting at 5:02 p.m. MDT.

Respectfully Submitted,
Jodi Scarpa, serving as Clerk for the Board