

SANTA ROSA CARE CENTER
1650 N SANTA ROSA AVE
TUCSON, AZ 85712

HOUSEKEEPING/FLOORS - JOB DESCRIPTION

OVERVIEW:

This position must provide clean, sanitary, comfortable, orderly, and satisfying surroundings for the residents, employees, and public. The housekeeper promotes sanitary conditions which prevent odors and the spread of infection(s). The housekeeper must follow the required procedures for handling, cleaning, disposal, or moving of objects/materials and/or the clean-up of infectious materials or bodily fluids in accordance with the OSHA Bloodborne Pathogen Standard.

PHYSICAL REQUIREMENTS:

This position requires good physical and mental health. The housekeeper will be required to lift, carry, walk, sit, push, and pull. Must be able to work a flexible schedule. Must be able to move continuously during work hours and be able to lift and/or carry 50-75 pounds.

DUTIES:

- Operate various mechanized cleaning equipment, such as vacuums, polishers, buffers, etc.
- Maintain facility in a sanitary and infection-free condition through washing, cleaning, and replacement of equipment and furnishings.
- Work in damp, dusty, and dirty areas. Must clean up human waste and other bodily fluids as required.
- Responsible for disposal of trash, waste, and other disposable items.
- Must handle various cleaning solvents, chemicals, etc.
- Must comply with all regulations such as OSHA, Arizona Department of Health, etc.
- Must be available to work varied schedules for major tasks.
- Damp dust furniture, light fixtures, window sills, etc.
- Empty trash containers daily.
- Wet mop floors in all residents' rooms and bathrooms daily.
- Damp mop all corridor floors, lobby, dining areas, and others daily.
- Clean sinks, mirrors, toilets, and shower rooms daily.
- Check all vacant rooms daily to ensure they are kept fresh.
- Clean all air vents.
- Wash windows as scheduled.
- Completely strip and recoat all floor areas when necessary and as scheduled.
- Check entire area for spills, water, etc. periodically – especially in resident bathrooms.
- Use safety precautions in all housekeeping services.
- Report any needed repairs immediately to supervisor (e.g., leaky faucets or toilets, loose tile(s), broken windows, bed repairs, etc.
- Other duties as assigned by management.

I have received a copy of my job description and understand the duties/responsibilities of my position.

Employee Signature

Date

*****Apply in-person at: Santa Rosa Care Center
1650 N Santa Rosa Ave
Tucson, AZ 85712
(520) 795-1610**