## Scheduling your Parent/Guide Conference(s) | 11/1-11/2

With the exception of families requiring our Academic Support Specialist, Kelley Lynch's presence, parents will be scheduling their own parent/guide conferences using our online scheduling system. You will be notified by email when it is your turn to schedule your conference.

## Families Requiring Kelley Lynch

Families requiring Kelley Lynch's presence will be contacted by phone on Wednesday, October 10 by Mary Saunders to schedule those conferences first.

## Families with Multiple Children

Families with more than one child will be notified by email after 3:00 pm on Monday, October 15 that online scheduling is open. If you have more than one child at Thacher, please schedule your conference as soon as you receive our email so that you will be able to reserve back-toback conferences.

## Families with One Child

Families with one child at Thacher will receive an email on Thursday, October 18 notifying them that it is their turn to schedule their parent/guide conference.
Please wait until you have received an email from Mary before attempting to schedule a conference. Detailed instructions will be in the email. Please call Mary at 617-361-2522 ext. 10 if you have any questions or require assistance with our electronic system.

## Childcare

School is not held on those two days, but childcare during your conference is available for your Thacher student while you attend your conference. No reservation required.

