

Draft Letter for Members/Member Firm Employees

(Insert Member Company Logo)

To Whom It May Concern:

Pursuant to California Governor GAVIN NEWSOM's Executive Order, N-33-20, dated March 19, 2020, which reads: The federal government has identified 16 critical infrastructure sectors whose assets, systems, and networks, are considered so vital to the United States that their incapacitation or destruction would have a debilitating effect on security, economic security, public health or safety, or any combination thereof. I order that Californians working in these 16 critical infrastructure sectors may continue their work because of the importance of these sectors to Californians' health and well-being. This Order shall be enforceable pursuant to California law, including, but not limited to, Government Code section 8665.

My employer, (*fill in company name*), is engaged in the asphalt pavement construction industry and is recognized by the State of California and the US Federal Government as an essential employer. In keeping with this recognition, it is imperative that my employees be able to complete the tasks of their job functions and to continue work as directed by the State of California and our company.

If you have any questions, please call (ENTER DESIGNATED COMPANY REPRESENTATIVE) at this phone number (ENTER PHONE NUMBER).