

Course Descriptions	Cost
<p>Child Behaviors -- Approaches for Teachers This course will show you how to respond to and improve disruptive behavior with ethical strategies that promote Head Start children’s skill development and safeguard the emotional needs of all involved. During this course you will learn strategies for solving behavior problems in positive ways.</p>	\$990.00
<p>Community Partnership: Effective Resource collaborations - This course is designed to help program staff enhance their skills in building Head Start collaborations. Participants who attend this course will enhance their ability to foster successful collaborations and overcome barriers they may encounter. This course is developed to build the family support capacity of Head Start staff. It focuses on the knowledge and skills staff will need to be full collaborative partners in community efforts to help families develop, nurture their children, and experience success.</p>	\$990.00
<p>Conducting In-depth Self-Assessment - This course introduces Head Start agencies to the skills and concepts they need to conduct a self-assessment in their agencies. Students will develop skills and methods for implementing self-assessments, establishing a management task team, handling conflict during the assessment process, collecting data, setting up focus groups, interviewing skills, understanding CA reports, and establishing a written plan to strengthen their program. During this course participants will use the new Head Start Self-Assessment tool to help implement better processes.</p>	\$990.00
<p>Critical Thinking and Decision Making – This course is specifically designed for Head Start Management & Administrative staff. This workshop will provide students opportunities for analysis, synthesis, prescription and application of critical thinking and decision making within their agency. Emphasis is placed on preparing students who can deal clearly, rationally and creatively with a diverse staff and dynamic program. This course equips students with concrete skills in critical thinking and decision making that will allow them to identify and solve organizational problems as well as provide concrete direction</p>	\$990.00
<p>Disabilities Services and the Management Team – This course is designed to help Head Start Staff provide a full Head Start Program to children with disabilities, help serve the children in the least restrictive environment, and to provide the special services needed to support parents and other family</p>	990.00

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>members. This course will also teach you how to establish cooperative agreements with public schools. Disabilities service managers have taken the lead in defining plans for children and providing access to services and resources. This program will help programs achieve that goal.</p>	
<p>ECE: Fundamentals Of Early Childhood Education – This course integrates eight critical themes that are foundational to the education, development and care of younger children today.</p>	<p>\$990.00</p>
<p>Effective Communication – This course is designed for Head Start staffs that are in day-to-day contact with parents refine their communication skills. It will help you reflect on the values of authentic, positive communications and provides activities for staff to practice and use in their daily communications. Students will be able to focus on the concrete communication skills of listening and observing as well as speaking and writing. You will go through the process of planning at the personal and program level to ensure that overall communication in your Head Start program works toward the purpose of furthering quality services to families</p>	<p>\$990.00</p>
<p>Family Services: Fundamentals of Case Management – This course will introduced students to important foundation pieces for case manage The course invites student to examine what in their thinking will impede effective helping in the social service setting. Beginning with issues of cultural diversity and moving to the role of personal attitudes and boundaries, the course concludes with information and exercise related to students to examine realistically their own attitudes and judgements.</p>	<p>\$990.00</p>
<p>Family Services: Dealing with Conflicts - This course provides strategies for getting adversaries to cooperate, bullies to back off, wall flowers to open up, and chronic complainers to quiet down. Students will gain communication skills to “de-stress” all the difficult interactions.</p>	<p>\$990.00</p>
<p>Family Partnership: Empowering Parents to Reach Goals – This course is designed to help family development staff support parents as they identify and meet their own goals, nurture the development of their children in the context of their family and culture, and advocate for communities that are supportive of children and families of all cultures. The institute addresses family goal setting through the family partnership agreement process, access to community services and resources, services to pregnant women, and parent involvement across all areas of Head Start, including child development and education, health, nutrition,</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>mental health education, community advocacy, transition practices and home visits.</p>	
<p>Family Services: Family Literacy-Supporting Family Learning – This course is specifically designed to broaden the idea of “parents as teachers” beyond the instructional role parent’s play, by looking at the entire family learning environment. The course will look at ways programs can support family learning experience as they naturally occur. The course rest on the assumption that children’s most important learning occurs through shared activities with family members. It is imperative that staff members learn to identify encourage and support family learning opportunities that occur in the daily lives of families.</p>	<p>\$990.00</p>
<p>Family Services: Understanding Family Social Work – This course presents a clear, succinct manner the knowledge and practical skills needed to engage in family social work. We want to make family social work alive and stimulating for family workers. This course can be a beginning interview course or a family course as an introductory text on basic family social work theory and practice.</p>	<p>\$990.00</p>
<p>Family Services: Working with Families – This course will be your blueprint for parent-focused support that will help you understand and use methods to build respectful relationships with families. Students will learn how to incorporate best practices and procedures for maintaining ongoing relationships with families based on trust. You will learn how to complete family assessments that can be used to develop individualized family plans. Also how coaching and consulting families on advocacy will help them become a champion for themselves and their family members. Students will understand about educating families in financial and literacy skills to become more self-sufficient.</p>	<p>\$990.00</p>
<p>Fatherhood Involvement – This course is to support Head Start programs in their efforts to promote father involvement. It provides up-to-date strategies on the essential role that fathers play in the healthy development of their children. It is important that Head Start staff and parents understand the importance of the parenting partnership and why fathers are essential to children’s well-being. This course gives staff the knowledge that will help them to better meet the needs of families and children</p>	<p>\$990.00</p>
<p>Head Start Child's Play – This course that covers the nature and purpose of play, the types and stages of play, appropriate materials and resources, gender boundaries, cultural variances, differing abilities of young children and the role of the adult. Discussion questions and group participation are designed to prompt</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>participants to analyze their own perceptions and attitudes, and ultimately guide them in developing programs that recognize play as a powerful learning experience.</p>	
<p>Head Start Management and Administrative Requirements – This course is specifically designed for Head Start management and administrative staff. It will review and discuss Head Start management requirements and administrative regulations. Comprehensive, easy-to-follow materials and complete copies of regulations are provided to each participant. This course will help you understand the regulations and requirements as specific by performance standards and DHHS administrative regulations, be able to find specific sections of the regulations and have the ability to solve agency’s problems.</p>	<p>\$990.00</p>
<p>Fiscal Integrity: Maintaining Accountability – This course is designed to help fiscal staff coordinate plan, implement and organize financial systems in alignment with requirements of Fiscal Integrity Protocol. Participants will learn about the Aligned Monitoring systems. This course will focus on both comprehensive monitoring as well as the differential monitoring process. Students will focus on meeting standards for financial reporting, cost principles, accounting, internal and budget control, cash management and administrative cost.</p>	<p>\$990.00</p>
<p>Increasing Social Competence – This course will help you gain a deep and thorough foundation for understanding social competence. It is designed to help you examine key influenced on social development such as-family, culture, classroom and friendships. You will learn strategies for social interaction interventions specific to different populations including children with disabilities and delays and children living in poverty. You will also learn to understand the effects of autism, behavioral disorders, communication and language disorders and severe disabilities on peer interactions and relationships.</p>	<p>\$990.00</p>
<p>Inclusive Facilitators - This course will help you examine your practices and procedures for creating inclusive environments. You will understand the role, of an inclusion facilitator, learn about practices for supporting inclusion, learn how to transform hearts and minds of those skeptical of reform, work as a collaborative team leader and source, learn strategies for supporting children as full class participants, advance organization changes and use proven program development models.</p>	<p>990.00</p>
<p>Ladders - Building Language Rich Curriculum - This course provides students with skills and strategies to develop language-rich classroom experiences. The course will ensure effective literacy instructions for children ages 3 to 5 years. Students will receive 41 on week lessons, built around a theme with associated</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>vocabulary lists and fun activities. Students will learn how to utilize take-home tools to create general lesson plans for each week as well as detailed daily lesson plans.</p>	
<p>Ladders - Language Focused Curriculum - This course will help students with tools for creating language focused curriculums- one that fosters both natural and teacher directed opportunities. Students will receive more than 50 dramatic plan, art and group activity plans along with suggestion for adaptation. This course will help you design daily schedules around themes that foster the development of language skills and provide students with a context of meaningful communication. It will explain how to plan and implement speech and language intervention in the classroom for children having difficulty acquiring language skills.</p>	<p>\$990.00</p>
<p>Managing Challenging Behaviors – The course is designed to help offer Head Start staff a process for reflecting on their own practice, assessing difficult situations, and designing interventions through joint problem solving. This course will help Head Start staff understand their own behavior, their assumptions, and their relationships with children with challenging behaviors and with each other. Such an understanding reinforces the importance of teamwork, and provides the necessary foundation for developing strategies and using techniques that support children with challenging behaviors and their families.</p>	<p>\$990.00</p>
<p>Managing Disabilities Services – This course is specifically designed to provide Head Start disabilities staff with the skills and knowledge needed to plan and implement integrated services for children with disabilities. Students will find the resources in this course useful in understanding their program’s children with disabilities and learning ways to support them. You will be given best practices and procedures to promote interagency collaboration, and assist programs in establishing recruitment and enrollment plans to reach out to children with disabilities.</p>	<p>\$990.00</p>
<p>Mental Health: Managing Comprehensive Services in Preschool – This course will give you information in a practice-friendly manner and will have a companion CD with reproducible and usable matter. This course uses resources are designed to have a direct impact on transitioning research and knowledge into the day-to-day function of school-based staff.</p>	<p>\$990.00</p>
<p>Mental Health Supervisor: Ethics of Supervision – This course explores ethical, legal, and clinical aspects of supervision and consultation for mental health staff. It addresses theoretical orientations and models and includes</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>creative and realistic vignettes that provide for an excellent tutorial for neophyte and experience supervisor alike. The course will help minimize risk while maximizing the richness of the supervisory experience for all involved.</p>	
<p>Mental Health: Supporting Behavior for School Success – This course evaluate Teacher-Level strategies to manage behavior and support instruction. Student will learn about increasing opportunities to respond and behavior specific praise. The course will address active supervision and look at instructional feedback, high probability request sequences, precorrection and instructional choice.</p>	<p>\$990.00</p>
<p>Nutrition and the Preschooler - This course provides a basic knowledge of nutrition as well as how to apply these principles to the preschool child. Topics include food habit and preference, the importance of vitamins and minerals, menu planning, choosing the right snack foods, allergies, vegetarian diets and the effects of diet on behaviors.</p>	<p>\$990.00</p>
<p>Nutrition for the Child in the Community - This course will help you examine the development of eating habits and energy intake patterns of young children in the context of family factors and community outreach.</p>	<p>\$990.00</p>
<p>Parent Involvement in Head Start – This course is specifically designed for program coordinators, staff and parent teams in working collaboratively in the involvement of Head Start. The course will give students a basic understanding of how parents work to shape the direction of policies and services that affect their lives. During the course, you will learn from parent’s perspective how critical planning and parent involvement to ensure that decisions in a Head Start program reflect the population being served.</p>	<p>\$990.00</p>
<p>Program Monitoring & Self-Assessment – This course introduces Head Start agencies to the skills and concepts they need to establish a self-assessment or monitoring system in their agencies. Students will develop skills and methods for setting up a monitoring process, implementing self-assessments, establishing a management task team, handling conflict during the assessment process, collecting data, setting up focus groups, interviewing skills, understanding CA reports, understanding and implementing prism, generating the PIR and establishing a written plan. During this course participants will use the new Head Start Self-Assessment tool to help implement better processes.</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>Strategic Planning – This course provides a detailed understanding of each of the building blocks that make up a strategic plan. A PDI (<i>practical, dynamic and interactive</i>) approach provides <i>practical</i> step-by-step direction including a road map for constructing a strategic plan for your organization and tips for judging the quality of each component of your plan, <i>dynamic</i> instruction from carefully selected energetic facilitators, and <i>interactive</i> practice sessions including in-class exercises and team breakout sessions to reinforce your learning.</p>	<p>\$990.00</p>
<p>Supporting Families in Crisis – This course focuses on the skills Head Start staff need to work effectively with families in stressful situations. It is designed to encourage staff to seek out families in stressful situations and help them find solutions to the issues they see as the most stress-producing. The family support skills taught in this course provide the basis for the courses solution-focused approach to crisis prevention. Although the work of Head Start involves keeping families from having a crisis, crisis cannot always be prevented. This course prepares staff to recognize and assess families in a state of crisis.</p>	<p>\$990.00</p>
<p>Teaching Young English Learners - This course is designed to help students understand and support children who are second language learners. During the course you will learn to use appropriate assessment techniques for children’s first and second language. Students will receive up to date information such as working with parents, understanding the process of second language acquisition and using the curriculum and classroom organization to facilitate English language and literacy learning.</p>	<p>\$990.00</p>
<p>Transitioning Head Start Children - This course is designed to help students with the elements and requirements of effective transitions. The course will help education staff learn to collaborate and establish a clear vision of what transition should look like.</p>	<p>\$990.00</p>
<p>Temperament: Understanding Behavioral Styles – This course will help you understand the basic of temperament. You will use knowledge from this course to help address children’s behavior challenges and improve classroom interactions. The course will be a guide for understanding and working with children’s individual temperaments. You will first review how temperament traits combine to affect behavior. Then you will look at age-specific behavior patterns and temperaments in infants, toddler and preschoolers. Lastly you will examine environmental factors that influence behavior in five settings.</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.

<p>Working with Children with Chronic Illness – This course provides an introduction to chronic conditions. What is a chronic condition? What do chronic conditions mean in the lives of children and families at different developmental stages? What does it feel like for a teacher to care for a child with a chronic condition? The course closes with a brief activity to help programs assess their training needs when caring for children with chronic conditions. It demonstrates that responsive, responsible care for children with chronic conditions is family-centered, is designed around individual needs, and is safe and legal.</p>	<p>\$990.00</p>
<p>Working with Children with Significant Disabilities – This course is designed to help participants identify how their own experiences and assumptions influence their relationships with children with significant disabilities and offers strategies they can use to be more family centered. The course will help participants adapt their practices and develop strategies to support the participation of children with significant disabilities in their Head Start programs. It will help managers work more effectively with service providers and community agencies to recruit and include children with significant disabilities and their families.</p>	<p>\$990.00</p>

NOTE: All classes are 6 weeks in length. Class cost includes books, exams and all technology fees.