

Meeting Minutes Nov. 28, 6:45 PM

Prayer and Minutes: Claire Bruner-Wiltse Absent: Charlie (excused)

1. Minutes from October Meeting approved.
 - a. Clarence moved, Mary seconded.
2. Agenda for November meeting approved.
3. A brief discussion ensued regarding September minutes. PC approved discussion regarding succession plans in our published minutes. Succession plans are normal for every organization.
4. Kristie mentioned that she wants to talk about "beginnings and endings," sometime. This wasn't discussed further.
5. Claire Bruner-Wiltse accepted the nomination to be vice-chair this year.
6. Therese Gabriel joined the meeting to discuss various points of clarification between the PC and Hospitality Committee (hereinafter "HC").
 - a. The HC wants some guidance from the PC as to what the PC envisions for events where the HC support is needed.
 - b. At some point, there was an idea of 4 yearly parish-wide events. HC would appreciate more structure. Holy Saturday appears to be the only potluck that is really scheduled right now.
 - c. Everyone agreed, and Therese underscored that parishioners like potlucks and attend them, even if they don't attend mass very often. Potlucks are important to SCF community building.
 - d. Set up is a challenge (putting up tables and chairs) for events, and there are 3 members on the HC. If there were more notice before events, the HC could find more help for set up.
 - e. HC supports funerals. Recently they've been asked to support events somewhat last minute. They bring tablecloths and launder them. They often bring silverware.
 - f. PC and Therese agreed on the following:
 - i. It makes sense for scheduling of potlucks to begin with HC. HC knows how events are managed. They book the rooms, etc.
 - ii. HC will make a list of what they do as a committee. They will propose some dates for upcoming potlucks. Judy will bring it to our next meeting and we will see if there are any known conflicts with the dates.
7. Budget-
 - a. PC reviewed a budget draft. There are some issues with the document, including restricted funds counted among the whole. The percentages due to the ECC and Midwest ECC are off.
 - i. Mary Vonderheide will clean up the draft budget and bring it to the next meeting.
 - b. Biggest noted concern: donations are dropping significantly. Does this mean attendance is dropping, or do we need a reminder about giving?
 - i. Discussion re: how to increase collections.
 - c. Decided:
 - i. Frank will preach on donations this weekend.

- ii. Jim will set up an online pledge form and create a paper form. The forms will be distributed.
- iii. Mary Vonderheide will give an announcement with specifics at the end of mass.
- iv. Jim will send the email online pledge form to everyone who receives the newsletter, not just the member list.

- d. PC approved following changes in the Pledge Card:
 - i. Take out Matthew 25. This will become an announcement as we are looking for one more person.
 - ii. Add CWS.
 - iii. Take out "Salon"
 - iv. Add a "anything else you'd like to share?" point.
- e. It was noted that the most important step, after online and paper responses are collected, is to follow up with parishioners.

- 8. Matthew 25 discussion.
 - a. Confidentiality is very important regarding Matthew 25. We are a small parish, and one stray comment could embarrass someone. This is opposite to the core ideal of Matthew 25.
 - b. Matthew 25 needs to be audited. The finance committee doesn't know specifics, Matthew 25 committee can't see the bank accounts. At least one more person needs to check and make sure the account is handled responsibly.
- 9. No 1st Saturday for December. Mary will tell Steve.
- 10. Staff evaluations- will be distributed first two weekends of January with paper.
 - a. Folks can mail these in if they want.
 - b. Chair/vice chair will review comments for Frank and discuss privately with Frank. Goals for all ee's will be provided to PC.
 - c. Jim will print eval forms. They will be distributed Jan. 5-6, and 12-13
- 11. Next meeting is 12.19.18.
- 12. Parish retreat is scheduled for 1/6/2019.
- 13. Will discuss Employee vs. Independent Contractor classification, and the possibility of a new classification instead of a raise, at the next meeting.