



Lafayette Afterschool Program (LAP)

5701 Broad Branch Road, NW

Washington, DC 20012

Email: [admin@lapprogram.net](mailto:admin@lapprogram.net)

Phone: 202-599-0954

Job Title:	Sports Coordinator/Counselor
Position Type :	PT Position – 2:30-6pm (flexible with start time)
Job Description: After School Sports Coordinator/Counselor This individual will work with a group of 15-25 elementary school aged children. Counselor will ensure the safety of the children as they take them through a schedule of activities that includes: computers, homework, cooking, arts & crafts, indoor/outdoor sports, physical activity reading, board games, and more! The Sports Coordinator more specifically is in charge of all sport activity on campus and on a daily basis. Creativity, engagement and variety for both indoor and outdoor sports catered to elementary age students is a must.	
<b>Essential Duties:</b> <ul style="list-style-type: none"><li>• Designing activities for youth, including<ul style="list-style-type: none"><li>○ Arts and crafts,</li><li>○ Physical activities,</li><li>○ Sports,</li><li>○ Special interest activities.</li></ul></li><li>• Maintaining communication with the families of the program</li><li>• Keep an accurate account of the students whereabouts</li><li>• Provide additional assistance to the Program Director and/or Program Manager as needed.</li><li>• Attendance at work is an essential component of this position.</li></ul>	
<b>Skills:</b> <ul style="list-style-type: none"><li>• Communication and public speaking</li><li>• Ability to work well with children (Pre-K-5<sup>Th</sup> grade)</li><li>• Artistic in designing public displays (i.e., bulletin boards, calendars, etc.)</li><li>• Maintaining a relationship with fellow co-worker's</li></ul>	
<b>Qualifications:</b> <ul style="list-style-type: none"><li>• High School Diploma</li><li>• Associate's or Bachelor Degree (preferred). Certification in youth programming a plus.</li><li>• 2+ years experience working with and/or for youth</li><li>• Excellent references</li></ul>	
<b>Interested Candidates should submit a completed resume and cover letter to:</b> <a href="mailto:admin@lapprogram.net">admin@lapprogram.net</a>	
<p><i>The Lafayette Before and After School Program (LAP) provides quality child care in a safe environment to the children of working parents in the Lafayette school community. LAP supplies enrichment opportunities for students in kindergarten through fifth grade as a supplement to their daily schooling. Cooperation with parents and guardians is an important part of LAP's effort to serve the daily needs of each child.</i></p>	