

## **JOB DESCRIPTION**

**Position Title:** Community Impact Manager, Social Determinants of Health (SDOH)

**Reports To:** Director of Training & Programs

**The Organization:** North Carolina Community Action Association (NCCAA) is a trusted resource and proven advocate for our statewide network of 34 Community Action Agencies. We are here to give voice to the needs, concerns, and stories of NC's disadvantaged and low-income citizens, as well as, shed light on the collective impact of community action agencies. NCCAA collaborates with community members, local governments, public and private partners, and thousands of local volunteers to invest in holistic community-based, anti-poverty strategies.

**Job Summary:** The Community Impact Project Manager, Social Determinants of Health (SDOH), will oversee all aspects of the SDOH Think Tank Initiative. Responsibilities include, but are not limited to:

- Recruiting content experts/professionals across five social determinants of health domains - education, nutrition, housing, transportation, and interpersonal violence/toxic stress.
- Convening regular meetings with each Think Tank sub-group, leading the implementation of at least one project from each of the Think Tank sub-group committees.
- Developing white papers and reports around the impact of Think Tank projects and CSBG Eligible-Entity activities which impact social determinants of health, raising public awareness of social determinants of health, and providing T&TA to CSBG eligible entities to promote activities and initiatives which promote improving social determinants of health.
- This is a mid-level position which reports to the Director of Training & Programs.

### **Qualifications**

- Bachelor's Degree (or equivalent experience)
- A minimum of 2 years' experience in a public health or social work-related role (or related discipline/sector)
- Experience in leadership and project management, preferred
- Strong written and verbal communication skills, required
- Comfortable convening and facilitating conversations with key stakeholders, required
- Problem solver with an entrepreneurial spirit to build new programs/initiatives, required
- Experience with Microsoft Office Suite, required
- Ability to execute day-to-day tasks and work independently
- Outcomes oriented with ability to meet hard deadlines in a fast-paced work environment
- Serve as a thought leader in collaboration with colleagues

**Salary:** \$55,000 annually plus benefits. This is a two-year, grant funding position with possible opportunities beyond this timeframe.

**Notice of nondiscrimination:** The NCCAA is committed to equal opportunity for all persons without regard to sex, age, race, color, religion, creed, national origin, marital status, disability, or sexual orientation, and any other class of individuals protected from discrimination under state or federal law. It is the policy of the NCCAA to comply with all federal, state, and local laws and regulations regarding equal opportunity. In keeping with that policy, NCCAA is committed to maintaining a work environment that is free of unlawful discrimination and harassment. Accordingly, NCCAA will not tolerate unlawful discrimination against or harassment of any of our employees or others present at our facilities by anyone, including any supervisor, coworker, vendor, client, or customer of NCCAA.

**To Apply:** Please submit a resume and brief cover letter to [Annette.Bryant@nccaa.net](mailto:Annette.Bryant@nccaa.net) with the subject line: Community Impact Manager, SDOH Applicant. Applications are due no later than Friday, Sept. 4 by 4:00pm. No calls, please.