

Class of 2026 XCP Yearbook Senior Tribute Guidelines

Senior Tributes are optional and appear in the yearbook distributed at the end of the 2025–2026 school year.

- **Prices**
Quarter Page Tribute: \$120
Half Page Tribute (horizontal): \$200
Full Page Tribute: \$350
- If you choose to purchase a Senior Tribute, please note that the XCP yearbook staff **cannot edit, fix, or Photoshop** your submission. Tributes that do not meet content or technical guidelines will be returned for revision and must be resubmitted on time. See below for tribute requirements.

The chart below lists common reasons why tributes are returned for revision

Dress code for Senior Tributes Link : [Dress Code Document](#)

Photos	Text	Tech
Photos must follow XCP guidelines <ul style="list-style-type: none">• No bare shoulders, midriffs, cleavage, or side/back cutouts• No strapless tops or spaghetti straps• No excessively short skirts or shorts• No bathing suits (unless XCP team-issued)• No naked baby photos• No inappropriate gestures, facial expressions, or extreme hairstyles• No inappropriate writing on clothing• No copyrighted material	No inappropriate or suggestive text such as: <ul style="list-style-type: none">• Slang• Initials• Acronyms• Nicknames (name abbreviations are allowed)• Copyrighted material• Inappropriate writing on clothing	No technical issues such as: <ul style="list-style-type: none">• Tribute is the wrong size• Tribute will not open• Images on the tribute are blurry. The DPI is below 300• Inappropriate software, such as Powerpoint, Word, Google docs or slides, was used to create the tribute.

All Senior Tributes must be turned in to Jamie Itule's office or the front desk the week of September 29th, 2025

Creating a Senior Tribute

*Using Canva to create your tribute is **strongly** suggested*

Click this link for step-by-step instructions to create Senior Tribute in Canva: [Link Canva Directions 2026](#)

1. Choose tribute size (use either inches or pixels depending on software):

- **Quarter Page:** 3.83 inches across by 4.75 inches down
23 picas x 28p6 picas
1150 pixels wide by 1425 pixels tall

Below is a premade quarter page sized tribute template in Canva. If you choose to purchase a quarter page tribute, you can click the link and work right there. When you click Share and Download, it must be **PNG or JPG**. Make sure it is at 100% size (as long as you don't adjust the slider, you should be fine).

Link to quarter page template: [Quarter Page Canva Template](#)

- **Half Page:** 7.83 inches across by 4.75 inches down
47 picas x 28p6 picas
2350 pixels wide by 1425 pixels tall

Below is a premade half page sized tribute template in Canva. If you choose to purchase a half page tribute, you can click the link and work right there. When you click Share and Download, it must be **PNG or JPG**. Make sure it is at 100% size (as long as you don't adjust the slider, you should be fine).

Link to half page template: [Half Page Canva Template](#)

- **Full Page:** 7.83 inches across by 9.67 inches down
47 picas x 58 picas
2350 pixels wide by 2900 pixels tall

Below is a premade full sized tribute template in Canva. If you choose to purchase a full sized tribute, you can click the link and work right there. When you click Share and Download, it must be **PNG or JPG**. Make sure it is at 100% size (as long as you don't adjust the slider, you should be fine).

Link to full page template: [Full Page Canva Template](#)

2. Choose photos:
 - All photos must be high quality (at least 300 DPI resolution) in a JPEG format.
 - Please set your camera to the highest resolution setting to ensure clarity.
 - Choose appropriate photos. (See Tribute Directives)
3. Create tribute text:
 - Text must be typed.
 - See rules regarding appropriate text
4. Print out and fill in the attached Tribute contract. The contract must be COMPLETELY filled out including:
 - Purchasers name (person paying for the tribute)
 - Names of all students in tribute
 - Name and homeroom of students submitting and pictured in tribute
5. Payment
 - Payment must be in either CASH (exact amount) or CHECK payable to Xavier College Preparatory and enclosed in the white envelope (provided at submission time) that must be turned in with the contract.
6. Submission of Tribute
 - Submit the following to Jamie Itule in the Activities office or front desk the week of Sept 29, 2025:
 - ☐ a printed copy of the tribute
 - ☐ completed contract
 - ☐ digital copy of the tribute to seniortributes@xcp.org (include “Senior Tribute” and the senior’s name in the subject line)
 - ☐ payment

XAVIER COLLEGE PREPARATORY
4710 North Fifth Street
Phoenix, AZ 85012

YEARBOOK TRIBUTE CONTRACT

Due week of September 29, 2025

PLEASE PRINT

PURCHASER'S NAME _____ Telephone # _____

STUDENT NAME _____ HOMEROOM _____ ID# _____

(additional names can be listed on the back of this sheet)

I AGREE TO PURCHASE (check one):

_____ 1/4 PAGE TRIBUTE: \$120.00
_____ 1/2 PAGE TRIBUTE HORIZONTAL: \$200.00
_____ FULL PAGE TRIBUTE: \$350.00

**Senior Tribute Submission
Checklist**

- ☐ Check Tribute size
- ☐ Check for appropriate photos
- ☐ Check for appropriate text, spelling, grammar issues
- ☐ Email digital tribute to: seniortributes@xcp.org with subject line "Senior Tribute – your daughter's name"
- ☐ Print out hard copy of Tribute-to accompany the contract (does not have to be professional photo print)
- ☐ Fill in Tribute contract
- ☐ One contract per tribute
- ☐ Fill out names of all students in Tribute
- ☐ Enclose payment in Envelope (These will be available when you turn in your contract)

