Valet Volunteers View and Vista School



Hermosa View & Vista need your help to ensure students get to and from school safely while keeping the valet line moving at a steady pace. The schools would love parent volunteers to help keep the valet car lines running smoothly.

There is no formal sign up to volunteer for the valet line. You can drop-in whenever you have time. Here is what you need to know:

DROP OFF

This is an easy and rewarding volunteer opportunity. You are the first face kids and parents see in the morning. A simple smile and "good morning" go a long way to making sure everyone has a great day!

Instructions

- Arrive by 8:00am at Vista School or by 8:20am at View School.
- Check-in at the Front Desk and let them know you are there to volunteer on the valet line.
- The Front Desk will show you where to scan your Drivers License to receive a name badge.
- Proceed to the Valet line and join the staff and other Volunteers.
- As cars arrive, wave them forward to a safe place to stop.
- Once the car is stopped, open the door and warmly greet students.
- Don't unbuckle children, but if necessary, help them out of the car and with their backpack.
- Students should stay on the sidewalk and not stand between cars.
- Close the car door and ensure students head to the front gate.
- Smile and repeat until the line fizzles out (usually around 8:45am).

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PICK UP

Although the greater need is for Valet Volunteers in the morning, you can also volunteer in the afternoon. Here is what you need to know:

<u>Instructions</u>

- Arrive at View School at 2:25pm or Vista School at 2:35pm any day of the week, except Wednesdays.
- If it's a Wednesday, arrive at View or Vista School at 1:20pm.
- Check-in at the Front Desk and let them know you are there to volunteer on the valet line.
- The Front Desk will show you where to scan your Drivers License to receive a name badge.
- Proceed to the Valet line and join the staff and other Volunteers.
- As cars arrive, staff will announce the name of the student that the driver is there to pick-up.
- Work with the others on the valet line to locate the child and get them to where the car comes to a safe stop.
- If more than one child is entering the car, all children should enter through the door adjacent to the sidewalk. Students should stay on the sidewalk and not stand between or go around cars.
- Open the door and direct them into the car.
- Don't buckle children, but if necessary, help them into the car and with their backpack.
- Close the car door and wave them on their way.
- Repeat until the line fizzles out (usually before 3:00pm).

Thank you for helping out!