



Member Purchasing



Craig Williams
Director, Member
Services & Strategic
Projects

The Member Purchasing Team provides group purchasing and procurement advising services to save member municipalities money and time through the buying and procuring processes. Our goal is to be the first stop for all municipalities' purchasing and procurement needs.

Group Purchasing

Member Purchasing exists to help municipalities be "stronger together" by negotiating trade compliant agreements with suppliers to provide valuable purchasing programs.

Partnerships: We work strategically with our national and international partners, Canoe Procurement Group and Sourcewell, to increase the purchasing power of Saskatchewan municipalities.

Best Value: We consider multiple factors when negotiating purchasing programs with suppliers to ensure municipalities receive the best possible value for their resources:

- Breadth of the goods or services offered
- Production selection
- Reputation of the supplier
- Warranty
- Ongoing customer support
- Durability of the product
- Cost of ongoing maintenance
- Initial purchase cost

Reduces Risk: When municipalities access Member Purchasing Advising Services and the purchasing programs, they can have confidence their purchases are in regulatory compliance.

Saves Time: When municipalities access goods and services through Member Purchasing's programs, the complex and time-consuming work of conducting a public sector procurement has already been done.



Amanda Kozak
Procurement
Advisor

Procurement Advising

How it Works: SARM's procurement advising services are provided to SARM members as included value with their SARM membership. To access SARM's procurement advising services, simply reach out to the Procurement Advisor and complete and return the Service Agreement. Procurement advising services can be provided by telephone, email, video call, or in person (akozak@sarm.ca; 306.761.3722).

How We Can Help:

- Advise on procurement best practices, contract management, and trade regulation compliance.
- Provide assistance with the drafting of competitive bid documents, service level agreements, procurement policies, and in the bid evaluation process.
- Deliver education, training, and learning opportunities pertaining to public sector procurement.
- Identify the risks and opportunities in relation to various decisions and activities related to procurement.

