Finance & Administration



Breanna Janzen
Senior Accountant

SARM's Finance and Administration Team

provides the budgeting, accounting, and reporting functions for SARM, the Insurance and Benefits Funds, all externally funded programs, and the Tax Loss Compensation Trust Funds administered by SARM.

Our team also recommends, develops, and implements short and long-term financial goals and objectives to support the long-term financial health of SARM.

In addition, we provide administrative assistance performing reception duties that include being the first point of contact for all guests and SARM members both in-person as well as virtually by phone and email.



Candace Jennings
Accounting Assistant

Members go to Finance for

answers to questions related to invoices and payments, information about the tax loss compensation process, reporting of the status of their Trust Fund account, and to obtain a high interest savings account for their cash balances.



Karen Takach
Administrative Assistant

Members go to Administration for

any general inquiries related to SARM either by phone or through the sarm@sarm.ca email inbox. Our reception team is always available to assist with connecting members with helpful resources to find the answers they need, determining which SARM or government department or other agency has the resource they require.

The admin team also assists members in posting their Classifieds ads on the SARM website.



Linda Svennes
Administrative Assistant