

# Derelict Buildings Pilot Project Application

Thank you for your interest in the derelict buildings pilot project. The purpose of this pilot is to evaluate the feasibility of using controlled burns as a tool for managing derelict structures, while also providing a potential training opportunity for volunteer fire departments.

**Please read through the Pilot Project Guidelines Document before completing the application.**

## Site Description

Civic address and legal land description of the declared derelict building and the land it will be relocated to for the burn, if applicable.

### Building type

Residential

Commercial

Agricultural

Other

### Building details

Approximate square footage, age and number of storeys

### Brief description of current site condition

### Sensitive receptors in proximity to the burn site

For more descriptions of sensitive receptors, please refer to section 1.2 of the Guidelines Document. Please note the distance in metres/kilometres.

Sensitive populations/public spaces \_\_\_\_\_

Groundwater wells \_\_\_\_\_

Residential homes \_\_\_\_\_

Livestock and wildlife \_\_\_\_\_

Surface water \_\_\_\_\_

Crops and gardens \_\_\_\_\_

**Was there a sighting or evidence of an at-risk species?**

For more information on the species at risk assessment, see 2.2 of the Guidelines Document.

Yes      No

**Do you have a plan to inform the surrounding community/municipality about the burn event?**

Yes      No

**You have reviewed the insurance requirements related to controlled burns and volunteer firefighter training and confirmed that appropriate coverage is in place.**

Yes      No

## Site Safety Review

**Indicate whether site contains any of the items below that cannot be removed or corrected prior to the burn. Check all that apply.** For more information, please see section 1.3 of the Guidelines Document.

Propane tanks, gas cylinders, or fuel drums

Ammunition or explosive materials

Above ground or underground storage tanks

Evidence of squatters, trespassers, or animals inside the building

Flammable liquids or fuel-soaked materials

Other

**Confirm all utilities (gas, electricity) to the building have been disconnected in accordance with standards.**

Yes      No

## Ash and Debris Management Plan

For more information on ash and debris management plans, see section 2.3 of the Guidelines Document.

**Indicate whether ash and debris will be removed or buried.**

Remove      Bury on-site

**Indicate whether clean-up will be done by the municipality or a third-party contractor.**

Municipality      Third-party contractor

**Indicate the anticipated timeline for the removal or burying to be completed.**

## How to Apply

**Ensure your application includes:**

- Application form
- PDF of land title certificate
- Photos of the site and surrounding area
- Signed intent to participate in the Derelict Buildings Pilot Project

- Certified council resolution
- Signed acknowledgment of liability and indemnity

**Once your application is complete, please submit it to [derelict.buildings@gov.sk.ca](mailto:derelict.buildings@gov.sk.ca).**

# Intent to Participate in the Derelict Buildings Pilot Project

The , acting in partnership with  
*Fire Department Name*

, hereby confirms its intent to participate in the  
*Municipality Name*

Derelict Buildings Pilot Project and confirms that it meets the eligibility and operational requirements outlined in the program guidelines. The following conditions are acknowledged:

## 1. Fire Protection Service Arrangement (check only one)

The municipality operates a volunteer fire department.

The fire department operates independently and has a formal agreement with the municipality to provide fire protection services.

## 2. Service Level Declaration (check only one)

The fire department is currently declared at a minimum defensive service level in accordance with the Fire Service Minimum Standards Guide.

The fire department will obtain a minimum defensive service level prior to the scheduled burn.

## 3. Operational Leadership and Oversight

The fire department agrees to lead all aspects of the prescribed burn and associated live fire training exercise, including:

- Conducting site-specific risk and safety assessments;
- Identifying and addressing risks to sensitive receptors within the burn area;
- Leading the planning and delivery of live fire training activities;
- Ensuring all personnel involved are appropriately trained, equipped, and supervised;
- Overseeing the safe execution of the burn, including ignition, fire control, and suppression;
- Implementing decontamination procedures and post-burn safety protocols;
- Verifying that the site is secured and monitored before, during, and after the burn; and
- Participating in post-burn reporting and evaluation activities as required by the pilot project.

I confirm that only volunteer firefighters will be present at the burn event.

Municipality Name:

Fire Chief Name:

Fire Chief Signature:

Date (dd/mm/yyyy):