



Islamic Center of Greater Cincinnati
8092 Plantation Drive
West Chester, Ohio 45069
513-755-3280 office
513-755-3283 fax

Advertisement Form (Please PRINT Clearly)

Business Name: _____

Business Type: _____

First Name: _____ Last Name: _____

Address: _____

Email address: _____

Cell Phone: _____ Business Phone: _____

Advertisement Options (check your selection)

_____ Weekly Friday Newsletter (Electronic)	Duration: _____ weeks	Cost: \$ _____
_____ Weekly Friday Newsletter (BOTH)	Duration: _____ weeks	Cost: \$ _____
_____ Bulletin Board-Community Center	Duration: _____ months	Cost: \$ _____

TOTAL DUE: \$ _____

Ad Run Dates Requested _____

Size & Fees

Weekly Newsletter

- **Electronic sent via email on Thursdays**

- **Size:** 2" wide X 2" height **Cost:** \$25 each week

(Submit ad 300 x 300 pixels or 3 x 3 inch)

- **Size:** 4" wide X 2" height **Cost:** \$32 each week

(Submit ad 600 x 300 pixels or 6 x 3 inch)

Size: 4" wide X 4" wide **Cost:** \$49 each week

(Submit ad 600 x 600 pixels or 6 x 6 inch)

**Sample of
2" X 2"
Ad size**

Bulletin Board (In Community Center)

Size: _____ **Cost:** _____

- Flyer 8 ½ x 11 \$25/1 month, \$65/3 months, \$130/6 months, \$250/12 months
- Postcard, 7x5" or less \$15/1 month, \$40/3 months, \$75/6 months, \$150/12 months
- Business Card \$25/3 months, \$50/6 months, \$100/12 months

Advertising Guidelines

Artwork/Ad Copy

- All Ads must be supplied “print ready” by the Advertiser.
- Digital submission preferred to info@icgc.us
- Submit your advertisement in slightly larger than actual size
- Compatible formats: jpg, png, bmp or gif (can be used in electronic only)
- Fonts in documents do not save, so if you send in this format a different font may be used.

Content

- No advertising/promotion of Events or Fundraisers, No exceptions.
- No advertising will be accepted that is copyright protected, libelous, immoral, irresponsible, against Islamic jurisprudence, or that is political in nature.
- Acceptance of advertisement in no way constitutes endorsement of products or services.
- IEC reserves the right to reject any ad that is not consistent with its rules and regulations governed by the IEC Board of Trustees.

Payment

- Payment must be made prior to ad placement
- Returned payments are subject to a \$25 fee

Use Guarantee/Agreement to Guidelines

I hereby agree to abide by these Advertising Guidelines and I hereby certify that any artwork, photos or text that I provide is royalty-free or is self-copyrighted material and if any use thereof results in demand for compensation or litigation by third party/parties that I, the signer, will take responsibility for any cost associated with reimbursement or litigation or attorney fees related to its use.

CLEARLY PRINT Full Name: _____

Signature: _____ **Date:** _____

-----OFFICE USE ONLY-----

Amount of Payment: \$_____ Method of Payment (circle): Cash C.C. Check#_____

Received On (date)_____ by (initial)_____

Ad Submission Method: _____ Date: _____

Ad run dates/details: _____
