

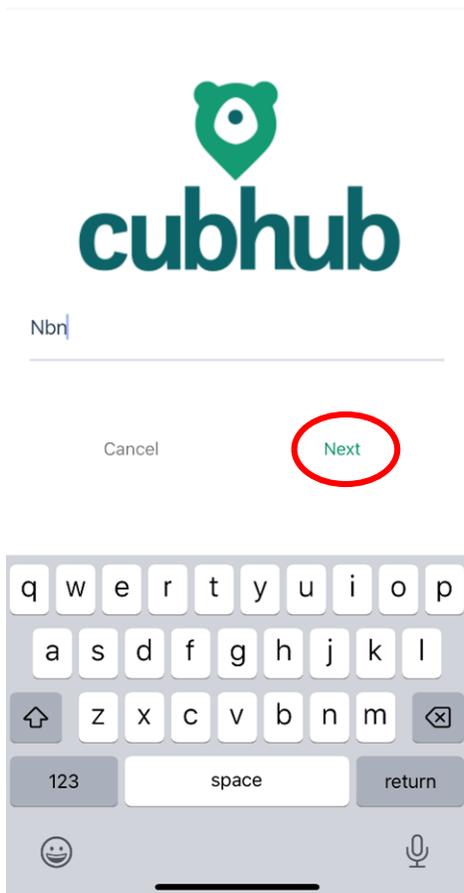
## Logging in to CubHub For the First Time

The first time you log in to the CubHub app, you will be prompted to update your password and select security questions.

- 1) Click on the CubHub app to open it.



- 2) It will take you to a screen that says enter your company code. Enter nbn and click Next.



- 3) Enter your username. Your username is your **first initial and last name followed by .nbn** (ex: Jane Doe would be jdoe.nbn). Click next.

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Nbn

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Jdoe

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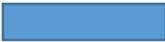
Cancel **Next**



- 4) Enter your password on the next screen. The default password is **Welcome2024!** Then click Sign In.

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**Welcome2024!**

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Forgot Password?

**SIGN IN**

5) On the next screen, enter your new password twice at the top and select your 3 security questions.

12:44   



 Update Password and Security Questions

Password  
Password

Confirm Password  
Confirm Password

Security Question 1

Security Question 2

Security Question 3



**\*If you forget your password, you can use the Forgot Password? Button at the bottom of the log in screen. It will ask you to answer your security questions to complete the reset.**

**\*Your account will be locked after 3 incorrect password attempts and you will need to use Forgot Password to get back in to your account.**

**\*You can enable FaceID or Fingerprint to log into CubHub, but do not enable this option if you are using a shared device.**