

Pine-Richland Middle School

May 14, 2020

PRMS students, accompanied by one parent, will have an opportunity to visit the middle school on weekdays from Wednesday, May 20 through Wednesday, May 27 between the hours of 8:00 AM and 3:00 PM to clean out lockers and pick up any materials. In an effort to mitigate large amounts of traffic, we strongly encourage families to come on their designated day alphabetically by last name as follows (please note the weekend/holiday dates that the school will be closed):

Pine-Richland Middle School Schedule

Wednesday May 20	Thursday May 21	Friday May 22	Tuesday May 26	Wednesday May 27
<u>Alpha Group</u> A-E 8:00 to 3:00	<u>Alpha Group</u> F-K 8:00 to 3:00	<u>Alpha Group</u> L-R 8:00 to 3:00	<u>Alpha Group</u> S-Z 8:00 to 3:00	<u>Alpha Group</u> Open to All 8:00 to 3:00

Families unable to come on these designated days should contact Lynn Ross (lross@pinerichland.org) to make alternate arrangements.

When visiting the middle school, please observe the following guidelines:

- Wear a facemask at all times.
- Maintain social distancing of 6 feet.
- Do your best to touch as few surfaces as possible; everyone is encouraged to wear gloves.
- Please use the hand wipes stationed throughout the hallways as needed.
- Bring your own bag to empty the contents of your locker.
- Make every effort to get in and out of the building as quickly as possible.
- The restrooms will be closed.
- PRMS personnel will monitor the number of individuals within the building. If a line forms in the front of the middle school please wait in your vehicle.

While at the middle school:

- Student artwork can be picked up from the Auxiliary Gym, separated on tables organized by last name. Please move in and out of the gym as quickly as possible while maintaining social distancing.
- Library books can be dropped off on carts provided in front of the library, however, students are welcome to keep books over the summer if they would still like to read them.
- Lost and found items will be displayed in the front lobby.
- Yearbooks will not arrive until early June. The distribution process will be communicated in the near future.

We are NOT collecting textbooks at this time. Please leave your textbooks at home. For families moving out of the district this fall, there will be a collection box in the front lobby for your textbooks.