NOW HIRING - ORGANIST
FIRST PRESBYTERIAN CHURCH OF MILAN

To apply: please send your resume to the church at firstpresmilan@gmail.com or 1620 1st St Milan, IL 61264. Email or call 309-787-4661 with questions. Applications will be considered on a rolling basis. We are also hiring a Choir Director and would hire one person for both positions.

To find out more about our church: Go to https://firstpresmilan.org/ or https://www.facebook.com/celebratingGodslove. We are a congregation of about 50 people in worship on Sundays, with a vocal choir of about 10 and a bell choir of about 5. We love food, fellowship, and each other. Our church is part of the Presbyterian Church (USA).

JOB DESCRIPTION

I. OVERVIEW

A. The Organist will provide the congregation with music to enhance our worship services as we praise God.

B. Qualifications: the person selected for this position should have skills in reading music, playing the organ and piano, and interpreting music in hymns to the mood of the hymn. Basic reliability and communication skills are required, and email use is appreciated.

C. Pay range is approximately $13,000-15,000 annually ($250-290 weekly) and is open to negotiation.

D. This is a part-time year-round position. The compensation includes 3 weeks paid leave annually; unpaid leave may be taken with 2 weeks advance notice. One paid Sunday per event may be taken for paid bereavement leave; further leave may be negotiated. Sick leave will be addressed as needed.

II. RESPONSIBILITIES

A. To play congregational hymns on organ or piano for 10am Sunday and holiday worship services, as well as instrumental music and choir accompaniment at those services.

B. To rehearse with the choir on Sunday mornings at 9:15am from September to May.

C. To submit musical selections for the bulletin to the church office by the close of business each Wednesday.

D. To prepare and play appropriate music for weddings and funerals as available and requested, for extra pay per event and rehearsal.