NOW HIRING - CHOIR DIRECTOR
FIRST PRESBYTERIAN CHURCH OF MILAN

To apply: please send your resume to the church at firstpresmilan@gmail.com or 1620 1st St Milan, IL 61264. Email or call 309-787-4661 with questions. Applications will be considered on a rolling basis. We are also hiring an Organist and would hire one person for both positions.

To find out more about our church: Go to https://firstpresmilan.org/ or https://www.facebook.com/celebratingGodslove. We are a congregation of about 50 people in worship on Sundays, with a vocal choir of about 10 and a bell choir of about 5. We love food, fellowship, and each other. Our church is part of the Presbyterian Church (USA).

JOB DESCRIPTION

I. GENERAL

A. The Choir Director will organize and lead our adult vocal choir in weekly performances during worship from September-May. This music will enhance our praise of God in worship.

B. Qualifications: the person selected for this position should have skills in reading music and directing choir ensembles. Basic reliability and communication skills are required, and email use is appreciated.

C. Pay range for a vocal Choir Director is approximately $175-225 weekly from September-May ($6825-8775 annually) and is open to negotiation. If the applicant can also direct the Adult Handbell Choir, an additional $75 will be added for each week of rehearsal or performance.

D. This is a part-time, 9 month/year position. The compensation includes 3 weeks paid leave annually; unpaid leave may be taken with 2 weeks advance notice. One paid Sunday per event may be taken for paid bereavement leave; further leave may be negotiated. Sick leave will be addressed as needed.

II. RESPONSIBILITIES

A. To select and direct a choral anthem approximately three times a month for 10am Sunday and holiday worship services. A budget for music is available, as well as the church's library of vocal pieces.

B. To lead the adult vocal choir in weekly rehearsals from September to May.

C. To submit musical selections for the bulletin to the church office by each Wednesday.

D. **Appreciated but not required:** To direct the adult handbell choir, including rehearsals and Sunday morning performances.