



**UCEA Post-Doctoral Research Associate
Educational Administration Department
Michigan State University**

The University Council for Educational Administration, partnered with the Educational Administration Department at the Michigan State University College of Education, seeks applicants for a Post-Doctoral Research Associate to train with the UCEA leadership team. The incumbent supports UCEA's research on leadership pedagogy and practice, program design and evaluation, new project development, and special events management (i.e., Annual Convention, Clark Seminar). In addition, the successful candidate trains under the direction of Dr. Mónica Byrne-Jiménez, Executive Director of UCEA.

This is a two-year appointment with possible renewal for a third year, depending upon satisfactory performance and the availability of funding. The Post-Doctoral Research Associate is expected to begin over the summer.

The following qualifications are *required*:

- A doctoral degree in Educational Leadership or related field by **June 1, 2021**
- Research focused on educational leadership, leadership development, and/or adult learning
- Data organization and analysis skills (Qualtrics, NVivo; SPSS, STATA, Mplus, or R)
- Strong qualitative *or* quantitative research skills
- Ability to lead teams comprised of students and faculty
- Outstanding verbal, written, and interpersonal communication skills
- Strong organizational skills, attention to detail, and ability to manage multiple projects
- Knowledge of Microsoft Office (Excel, Outlook, PowerPoint and Word) and other internet-based tools

The qualifications below are *preferred*:

- Experience with higher education principal preparation programs
- Strong qualitative and quantitative research skills
- Program evaluation experience and/or skills

If you are interested in applying, please send a letter of intent to ucea@msu.edu with "Post-Doctoral Research Associate" in the subject line. Once the position is posted we will send you a link to the online portal. You will need to have a cover letter, curriculum vitae, and contact information for three professional references

The College of Education and Michigan State University are Equal Opportunity/Affirmative Action employers. We seek to build a culturally diverse intellectual environment and welcome applications from women, minorities, veterans and persons with disabilities.