

Zoom and Streaming Tips

Using Zoom for Power in the Spirit



Mute
When this icon has a red line through it, you are muted. Please remain muted during the event unless you are asked to unmute.

Participants
Click this icon to see a list of participants on the Zoom.

Reactions/Raise Hand
Click reactions and a bubble will appear allowing you to react or raise your hand.

Stop Video
When this icon has a red line through it, your video is off. If your internet is slow you may need to turn your video off.

Chat
Click this icon and a chat box will open. You can then select who you need to send a message to, type in your message, and hit enter to send it. This is also a great way to ask questions you may have during the event.

Leave
Click this icon to leave the Zoom. If this happens by mistake you will have to click on the link in your email to join again.

Breakout Rooms for Workshops
You will click on the Breakout Rooms on the bottom bar. This will then display the list of workshops that are offered that evening. Hover your pointer over the room/workshop you wish to join and click join. You will be asked to confirm your selection by clicking join. Your screen will now show you are being connected to that room/workshop.
If you have an older version of Zoom you may not be able to select the room you want, staff will be able to assign you to the room you would like to join.

Breakout Rooms

Speaker/Gallery View
Zoom allows for two different views in a meeting. The speaker view will automatically show the person speaking in a larger view and will be easier to follow along. Gallery view shows many thumbnails across your screen. To change your view, on the top right corner of your screen click view and select your preference.

