

## **Resurrection Catholic Parish Social Media Policy for Volunteers**

Adapted from the Archdiocese of Portland Social Media Policy from the Employee Handbook

Updated 8/16/2022

In following parish social media and social networking policy, the absence of, or lack of explicit reference to a specific site does not limit the extent of the application of the policy. Where no policy or guideline exists, volunteers should use their reasonable judgement and take the most prudent action possible, consulting with their supervising staff member if they are uncertain.

The following policies apply to all volunteers.

- Volunteers may not reference, cite or post photos of parish employees, parishioners, parents of children without their express written consent. Volunteers may not photograph minors or post photos of minors without express consent from parents.
- Once information is posted and on the internet, there is no expectation of privacy.
- The volunteer's online presence reflects the parish and they must exercise prudence and discretion because actions captured via images, posts or comments can reflect on the local Church. Conduct in violation of the policies of the Archdiocese can result in the volunteer being asked to step down and/or removed from volunteering.
- Volunteers may not email, text, instant message, post, etc. to contact minors outside of volunteer/ministry purposes. All contact should include the parent of the minor.
- Volunteers may not "friend", "follow", or add minors they volunteer with through the parish.
- If a volunteer observes another's inappropriate social media contact with a minor, the matter should immediately be reported to the following:
  - local law enforcement
  - the social media platform (if applicable)
  - the staff member supervising the program.